



# 2018-2019

## TAMU Honor Council

Office of Student Conduct & Community Engagement

### Program and Membership Guidelines

- TAMU Honor Pledge
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- Qualifications
- Terms of Position

#### Related Institutional Goals/Principles

##### **Imperative 1:** Students

- 1.2** Increase enrollment, retention, and graduation rates.
- 1.3** Prepare students for successful leadership roles.
- 1.4** Engage students in activities that enrich their lives.
- 1.5** Provide programs and services that support established student outcomes.

##### **Undergraduate Learning**

**Principle 1:** Respective and Expressive Communication Skills.

##### **Undergraduate Learning**

**Principle 3:** Integration and Application of Knowledge.

#### TAMU Honor Pledge

*“On my honor, as a member of the TAMU community, I pledge to uphold the values of respect, integrity, service and excellence throughout my academic and professional career.”*

#### About Honor Council

The TAMU Honor Council is a select group of students and faculty that hear appeals due to alleged academic violations as pertains to the Student Code of Conduct in the Student Handbook. Members are directly responsible for deciding if a violation occurred and, if necessary, recommend sanctions to appropriate parties.

The Honor Council serves to provide faculty and students with a means by which they may report academic dishonesty, to provide students with a means of appealing charges of academic dishonesty, and provide the Provost with recommendations regarding academic sanctions or remedial efforts.

It is the mission of the TAMU Honor Council to serve as a centralized system established to respond fairly to academic violations of the TAMU Honor Code.

#### Qualifications

- Maintain at least a cumulative GPA of 2.5 and be in good academic standing with TAMU
- Must have completed at least 30 university hours and be a student at TAMU
- Be in good conduct & academic standing with TAMU
- Must not have conduct history on file at TAMU
- Insight into the issues and concerns facing university members in a diverse community

#### Terms of Position

- One academic year (Fall – Summer Session III)
- Must be available to serve on review panels as needed
- 1-4 hours of time commitment per case (depending on severity of allegations/case)
- Volunteer leadership position
- Honor Council student members may continue their service for the duration of their academic careers. This is contingent on the Honor Council member meeting the expectations for the position and/or appointment.

- Responsibilities & Expectations
- Attendance and Participation
- Earned Service Hours

## Responsibilities & Expectations

- Actively attend all training sessions and meetings
- Participate in the development and implementation of Honor Council programs for students
- Become knowledgeable about all aspects of the Honor Code and Student Code of Conduct policies and procedures
- Place membership on the Honor Council as a top priority behind academics
- Act as an effective, active, cooperative, respectful and ethical group member and maintain confidentiality at all times
- Must serve as an educator of the Honor Code and Student Code of Conduct
- Abide by all University member conduct policies and local, state, and federal laws

## Attendance and Participation

Mandatory student membership trainings/meetings will be held monthly on dates decided to fit the schedule of the majority of Honor Council members. Unexcused absences are not allowed. Excused\* absences must not exceed one (1) per semester.

In order to be equitable during hearings, five members are the required minimum for quorum to be achieved, of which must include two members for each constituency (faculty and students).

**Honor Council members must attend two-thirds (2/3) of all hearings and adhere to attendance guidelines for meetings/trainings to be eligible to earn the Honor Council gavel at the end of the appointment term.**

\*Absences are considered excused when the Honor Council member notifies Office of Student Conduct & Community Engagement (SCCE) staff in advance of meeting/training with valid reason for absence.

All notification of upcoming trainings/meetings/hearings will be sent via TAMIU e-mail (dusty.tamiu.edu). Honor Council members are expected to check e-mail on a routine basis for information of scheduled meetings.

## Earned Service Hours

The appointment as a member of the TAMIU Honor Council is a **volunteer** leadership position on-campus. Time served attending trainings/meetings/hearings can be reported as service hours via TAMIU Trailblazers (<https://trailblazers.tamiu.edu/>). Office of Student Conduct & Community Engagement staff members may be listed as the verification contact for any hours reported when serving in the capacity of an Honor Council member.

For instructions and information on submitting and receiving credit for earned service hours, please refer to the Office of Student Conduct & Community Engagement's Volunteer Guide or visit SCCE's website at [www.tamiu.edu/scce/ces](http://www.tamiu.edu/scce/ces).

## Learning Objectives

Outcome	Dimension	Learning and Development Outcomes
Knowledge Acquisition, Construction, Integration and Application	Connecting knowledge to other knowledge, ideas, and experiences	Uses multiple sources of information and their synthesis to solve problems.
Cognitive Complexity	Critical thinking	Identifies important problems, questions, and issues; analyzes, interprets, and makes judgments of the relevance and quality of information; assesses assumptions and considers alternative perspectives and solutions
	Effective reasoning	Uses complex information from a variety of sources including personal experience and observation to form a decision or opinion; is open to new ideas and perspectives
Intrapersonal Development	Commitment to ethics and integrity	Incorporates ethical reasoning into action; explores and articulates the values and principles involved in decision-making; exemplifies dependability, honesty, and trustworthiness
Interpersonal Competence	Interdependence	Seeks help from others when needed and offers assistance to others; shares a group or organizational goal and works with others to achieve it; learns from the contributions and involvement of others; accepts supervision and direction as needed
	Collaboration	Works cooperatively with others, including people different from self and/or with different points of view; seeks and values the involvement of others; listens to and considers others' points of view.
	Effective leadership	Demonstrates skill in guiding and assisting a group, organization, or community in meeting its goals; identifies and understands the dynamics of a group; exhibits democratic principles as a leader or group member; communicates a vision, mission, or purpose that encourages commitment and action in others
	Social responsibility	Appropriately challenges the unfair, unjust, or uncivil behavior of other individuals or groups; participates in service/volunteer activities that are characterized by reciprocity
	Sense of civic responsibility	Demonstrates consideration of the welfare of others in decision-making; engages in critical reflection and principled dissent; understands and participates in relevant government systems; educates and facilitates the civic engagement of others
Practical Competence	Communicating effectively	Conveys meaning in a way that others understand by writing and speaking coherently and effectively; effectively articulates abstract ideas; makes and evaluates presentations; listens attentively to others and responds appropriately
	Managing personal affairs	Exhibits self-reliant behaviors; manages times effectively
	Demonstrating professionalism	Accepts supervision and direction as needed; values the contributions of others; shows initiative; assesses, critiques, and then improves the quality of one's work