

College Document # _____
UCC Document # _____
Date Received _____

CATALOG YEAR 2006-2007
(Please use separate form for each add/change)

COLLEGE/SCHOOL : Arts & Sciences

Current Catalog Page(s) Affected : add to Arts & Sciences

Course: Add: x Delete:

(check all that apply) Change: Number Title SCH

Description Prerequisite

If new, provide Course Prefix, Number, Title, SCH Value, Description, prerequisite, and lecture/lab hours if applicable. If in current catalog, copy and paste the text and indicate changes in red.

- New Number: URBS 4360 Special Topics: Administration
- Course Description: This course is designed to develop students' hand-on knowledge and deeper understanding towards urban administrative issues. A specific topic will be selected for the course and the students will focus on the history, politics, and implementation of the issue. The topics can range from national issues such as immigration to local issues such as transportation projects in Laredo.
- Prerequisite: Senior Standing
- Justification: new course due to name change, "Urban Planning and Administration"

Program: Add: Change: Attach new/changed Program of Study description and 4-year plan. If in current catalog, copy and paste the text from the and indicate changes in red.

Minor: Add: Delete: Change: Attach new/changed minor.
If in current catalog, copy and paste the text from the and indicate changes in red.

Faculty: Add: Delete: Change: Attach new/changed faculty entry.
If in current catalog, copy and paste the text from the and indicate changes in red.

College Introductory Pages: Add information: Change information:

Attach new/changed information. If in current catalog, copy and paste the text from the and indicate changes in red.

Department of Social Sciences, TAMIU

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Course Description and Objectives

This course is designed to develop students' awareness and understanding of how urban administration operates with specific attention to a particular topic. The history, politics, and implementation of the administrative issue under examination will be covered thoroughly in the classroom. In addition, the students will be exposed to either practitioners as guest lecturers or field visits to grasp the problems in real-life context.

Course Format, Assignments and Grading

Learning Objectives	Learning Techniques	Learning Outcomes
Knowledge & Comprehension	Class participation/Exams	Overall understanding of the critical elements in the interactive relations between legislation, political norms, and efficiency rationale regarding the topic under study
Analysis & Evaluation	Exams/Paper	Analyze the reasons behind changing norms of administrative efficiency
Application & Synthesis	Exam/Project/Paper	Assess the interrelations between politics and administrative issues

Learning Approach: The responsibilities as an educator are to set the direction of the course, to provide resource material and lay a foundation for understanding, to facilitate a positive learning climate, to hold students accountable for their learning, and to provide support and encouragement for student learning and growth. Students should prepare and actively participate in the class, to promptly complete course assignments, to use the opportunity to build their understanding and skills, and to contribute to the learning experience in the class.

Method: This class would emphasize 'active learning' techniques that cultivate a high level of student involvement. Each class will be devoted to discussion and analysis of material indicated on the course syllabus for that class. The course requires each student to come to class well prepared for discussion and contribution from the reading assignments. The students must inform the instructor in advance of missing a class.

Required Texts

To be decided by the instructor

Course Requirements:

To be decided by the instructor

Grading:

90-100	A
80-89	B
70-79	C
60-69	D
0-59	F

Classroom Behavior: The College of Arts and Humanities encourages classroom discussion and academic debate as an essential intellectual activity. It is essential that students learn to express and defend their beliefs, but it is also essential that they learn to listen and respond respectfully to others whose beliefs they may not share. The College will always tolerate diverse, unorthodox and unpopular points of view, but will not tolerate condescending or insulting remarks. When students verbally abuse or ridicule and intimidate others whose views they do not agree with, they subvert the free exchange of ideas that should characterize a university classroom. If their actions are deemed by the professor to be disruptive, they will be subject to appropriate disciplinary action, which may include being involuntarily withdrawn from the class.

Copyright Restrictions: The Copyright Act of 1975 grants to copyright owners the exclusive right to reproduce their works and distribute copies of their work. Works that receive copyright protection include published works such as a textbook. Copying a textbook without permission of the owner of the copyright may constitute copyright infringement. Civil and criminal penalties may be assessed for copyright infringement. Civil penalties include damages up to \$100,000; criminal penalties include a fine up to \$250,000 and imprisonment.

Plagiarism and Cheating: Plagiarism is the presentation of someone else's work as one's own. Recently, the Internet has complicated the picture. Getting something from the Internet and presenting it as one's own is still plagiarism. Copying another student's paper or a portion of the paper is usually called 'copying'. Neither plagiarism nor copying will be tolerated. Should a faculty discover that a student has committed plagiarism, the student will receive a grade of **F** in that course and the matter will be referred to the Executive Director of Student Life for possible disciplinary action. If a student is caught cheating on a test or other assignment, s/he will receive a **zero** for that test or assignment. You may be subject to further disciplinary action.

Incompletes and Withdrawals: Incompletes are discouraged and are assigned only under extenuating circumstances. In fairness to those students who complete the course as scheduled, under no circumstances will an incomplete **I** be changed to an **A** unless the student has experienced a death in the immediate in the immediate family or has a written medical excuse from a physician. If any student chooses to withdraw, it is his/her responsibility to take the necessary action before the last drop date. Students should refer to the Undergraduate Bulletin for procedures regarding add/drop and withdrawals.

Students with Disabilities: Texas A & M International University seeks to provide reasonable accommodation for all qualified persons with disabilities. Students with special needs (physical handicaps, learning disabilities) should identify themselves so that the appropriate arrangements can be made.

Approvals: Signature Date

Chair _____

Department Curriculum Committee

Chair _____

Department

Chair _____

College Curriculum Committee

Dean _____