



Document # \_\_\_\_\_  
Date Received \_\_\_\_\_

**CATALOG YEAR 2006-2008**  
(Please use separate form for each add/change)

COLLEGE/SCHOOL/SECTION: Dr. F.M. Canseco School of Nursing

Current Catalog Page(s) Affected Page 187

Course: Add: \_\_\_\_\_ Delete: \_\_\_\_\_ Change: Number \_\_\_\_\_ Title \_\_\_\_\_  
(check all that apply) SCH \_\_\_\_\_ Description \_\_\_\_\_

If new, provide Course Prefix, Number, Title, SCH Value, Description, prerequisite, and lecture/lab hours if applicable. If in current catalog, provide change and attach page with changes in red and provide a brief justification.

Program: Add: \_\_\_\_\_ Change: X Attach new/changed Program of Study description and 4-year plan. If in current catalog, provide change and attach page with changes in red.

Minor: Add: \_\_\_\_\_ Delete: \_\_\_\_\_ Change: \_\_\_\_\_ Attach new/changed minor. If in current catalog, provide change and attach page with changes in red.

Faculty: Add: \_\_\_\_\_ Delete: \_\_\_\_\_ Change: \_\_\_\_\_ Attach new/changed faculty entry. If in current catalog, provide change and attach page with changes in red.

College Introductory Pages: Add information: X Change information: \_\_\_\_\_  
Attach new/changed information. If in current catalog, provide change and attach page with changes in red. *Change in add, drop, withdraw and incomplete criteria.*

Other: Add information: \_\_\_\_\_ Change information: X (course description)  
Attach new/changed information. If in current catalog, provide change and attach page with changes in red.

Approvals:

Signature

Date

Chair  
Department Curriculum Committee

*Belene J. Gonzalez*

9-02-08

Chair  
Department

*Belene J. Gonzalez*

9/28/08

Chair  
College Curriculum Committee

*Belene J. Gonzalez*

9-02-08

Dean

*Belene J. Gonzalez*

9/28/08

### **ADD, DROP, WITHDRAW, AND INCOMPLETE**

The School of Nursing follows the general policies of Texas A&M International University as outlined in the catalog with respect to add, drop, withdrawal and incomplete grades. In addition the following policies apply to Nursing Courses:

1. The faculty of the School of Nursing supports the idea that the use of an "I" or "W" to hide unsuccessful performance is inappropriate.
2. After the 10th week or 2/3 of class both the course faculty and the ~~Director~~ Dean must approve the withdrawal. Adds or drops must be signed by School of Nursing faculty.
3. All students must maintain a satisfactory (2.00) grade point average:
  - a. Cumulative (includes General Education/Liberal Arts and Nursing).
  - b. Professional (includes only nursing courses). It should be noted that admission to a master's program usually requires a 3.0 GPA in the major at the baccalaureate level.
4. Students must achieve a "C" (2.00) or better in each nursing course. A student may not continue in subsequent courses for which the failed course is prerequisite until a minimum of "C" has been achieved.
5. A student receiving an "F" grade in either the theory or the clinical portion of any nursing course will fail the course.
6. Students may repeat a nursing course, as space is available, only once to raise the grade to "C" or above.
7. Any student making two F's in the same nursing course will automatically and permanently be ineligible to continue in the nursing program.
8. Any nursing course taken three times without making a C or better (withdrawal or failure or combination of both) will result in the student being permanently ineligible to continue in the nursing program.
9. Under certain circumstances, students may receive an "I" (incomplete) in a course, in keeping with TAMIU policy. The student and course faculty will contract for completion of course requirements.
10. Students who are unable to maintain active continuous enrollment at TAMIU School of Nursing must apply for a Leave of Absence from the School in order to remain in good standing. Such students will be permitted to re-enter the School of Nursing on a space available basis and will be given priority for available space.