

UNIVERSITY CURRICULUM COMMITTEE TYPES OF REVIEWS

A) Editorial Review:

Faculty and administrators can send their corrections directly to Mary Treviño in Academic Affairs (maryt@tamiu.edu) if those corrections are editorial in nature

- spelling errors
- grammatical errors
- font shifts
- errors of fact

B) Expedited Review:

Faculty and administrators must go through the entire process (with appropriate signatures), but the UCC will review and affirm or deny the proposed changes electronically. The bulk of the changes in this category are departmental matters. These include:

- course deletions
- changes in course title
- changes to course descriptions
- changes to minor requirements
- changes to pre-requisites
- addition or changes in course/lab fees
- reorganization of four-year plans which appear in the catalog.

Note: Changes in course numbers are essentially new courses and fall under full review.

C) Full Review:

Faculty and administrators must go through the entire process (with appropriate signatures) and can expect the full committee to discuss the requests in open forum. These include:

- proposals for new programs
- deletion of degree programs
- alterations to Core Curriculum requirements
- alterations to major curriculum and degree plans, **include Program of Requirements and 4-year plan**
- addition of minors
- addition of new courses
(to include syllabi with student learning outcomes; **where it will apply, i.e., major/minor/required/elective; introduce/reinforce/apply concepts**).