Catalog Change Form

Document # 1
Date Received _____________

CATALOG YEAR: 2013-2014
(Please use separate form for each add/change)

COLLEGE/SCHOOL/SECTION: ________________________________

Course: Add: ___ Delete: ___
(check all that apply) Change: Number ___ Title ___ SCH ___ Description ___ Prerequisite ___

New course will be part of major ___ minor ___ as a required ___
or elective ___ course
New course will introduce ___, reinforce ___, or apply ___ concepts

If new, provide Course Prefix, Number, Title, Measurable Student Learning Outcomes, SCH Value, Description, prerequisite, and lecture/lab hours if applicable. If in current online catalog, provide change and attach text with changes in red and provide a brief justification.

Program: Add: ___ Change: ___ Attach new/changed Program of Study description and 4-year plan. If in current catalog, provide change and attach page with changes in red.

Minor: Add: ___ Delete: ___ Change: ___ Attach new/changed minor. If in current catalog, provide change and attach page with changes in red.

Faculty: Add: ___ Delete: ___ Change: ___ Attach new/changed faculty entry. If in current catalog, provide change and attach page with changes in red.

College Introductory Pages: Add information: ___ Change information: ___
Attach new/changed information. If in current catalog, provide change and attach page with changes in red.

Other: Add information: _x_ Change information: _x_ Attach new/changed information. If in current catalog, provide change and attach page with changes in red.

(Please see following page.)
Repetition of a Course: If a student repeats a course that may not be taken for additional credit, it is the policy of the University to count as part of a student’s cumulative grade point average only the last grade in the course, whether passing or failing, other than a grade of “W”. However, for purposes of grade point average calculation on course work for graduation, grades should stand as recorded, unless the same course is repeated at this university.

Recommendation Regarding of Repeating Lower Division Courses

Repetition of a lower division (1000- and 2000-level course): If a student repeats a lower division course that may not be taken for additional credit, it is the policy of the University to count as part of a student’s cumulative grade point average only the last grade in the course, whether passing or failing, other than a grade of “W”. However, for purposes of grade point average calculation on course work for graduation, grades should stand as recorded, unless the same course is repeated at this university.

Recommendation Regarding of Repeating Upper Division (Advanced) Courses

Repetition of an upper division or advanced (3000- and 4000-level) course: If a student repeats an upper division (advanced) course that may not be taken for additional credit, it is the policy of the Texas A&M International University to include both grades on the student’s transcript and to use all grades in calculating the student’s institutional grade point average.

Rationale for Recommendations: Distinguishing between the consequences of repeating a lower division and an upper division course is intended to convey to students the importance of striving for academic excellence throughout their entire academic career at Texas A&M International University. Doing so is particularly important during their junior and senior years, when they are expected to be focusing a significant portion of their attention on their major field(s) of study in preparation for their chosen careers. This recommendation has been endorsed by the Provost’s Advisory Council.

University Core Curriculum Requirements

Applies to students in 13-14 catalog or after: 90 SCH applied to degree; must complete remaining core in the next semester of enrollment. Add the following statements at the end of the existing paragraph: A student must complete all core curriculum requirements prior to earning 90 semester credit hours. A student failing to achieve this milestone will be required to complete any remaining core curriculum requirement(s) prior to enrolling in any additional coursework.

Rationale: This requirement is intended to help students complete their core curriculum requirements in a timely manner so that they use this foundational knowledge to help them fulfill their remaining degree requirements.

Approvals:

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Digitally signed by Juan Lira
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c=US
Date: 2013-02-01 17:35:09 -06'00'