

## **TEXAS A&M INTERNATIONAL UNIVERSITY COURSE AND PROGRAM DEVELOPMENT PROCEDURES**

### NEW/REVISED COURSES

New or revised courses submitted for departmental approval are initiated by the individual faculty and must take into consideration:

The role and scope of the University

Applicability to approved degree or certificate programs

The applicable CIP (Classification of Instructional Program) code based on the course content

The course description, student learning outcomes, appropriate semester credit hour credit, and prerequisite(s).

NOTE: Revisions may include title, description, prerequisite, or semester offered.

Courses receiving departmental approval will be forwarded to the College/School Curriculum Committee

After approval by the College/School Curriculum Committee, the course will be submitted to the University Curriculum Committee.

Courses receiving University Curriculum Committee approval will be submitted to the Texas Higher Education Coordinating Board for inclusion in the University Course Inventory and added/changed in the next University Catalog.

### NEW DEGREE PROGRAM

New degree programs shall be developed at the department level in accordance with Texas Higher Education Coordinating Board and Texas A&M University System Policies and Procedures.

Texas Higher Education Coordinating Board Policies and Procedures for new Degree Program and Certificates may be found at:

<http://www.thecb.state.tx.us/index.cfm?objectid=9B93EB02-0FD4-6E46-E15D47A110934F05>

The Texas A&M University System Policies and Procedures may be found at:

<http://www.tamus.edu/offices/academic/approvalprocess/degree/>

New degree programs should receive review and approval by:

Faculty at the department level

Department Curriculum Committee

College/School Curriculum Committee

University Curriculum Committee (UCC)

Provost and Vice President for Academic Affairs

President

Texas A&M University System (TAMUS) Board of Regents

The Texas Higher Education Coordinating Board (THECB)

Timeline:	New/Revised Courses-	Submit for UCC consideration by November 1
	New degree programs-	submit for UCC consideration by November 1
		submit for TAMUS BOR approval per agenda calendar
		submit to THECB upon TAMUS approval