Texas A&M International University
Annual Institutional Effectiveness Review (AIER)

Date Submitted   01/26/2007

Assessment Period Covered (2006)

Academic Program/AES Unit University Police Department

Person(s) Preparing Review   Felipe E.Garza

Provide summary of the last cycle's use of results and changes implemented

A review of the data has caused us to address our police programs to the University faculty and staff. We need to expand our efforts from our sole focus on University students and develop programs that are beneficial to the University community.

Section I: Planning and Implementation

Institutional Mission

Texas A&M International University, a Member of The Texas A&M University System, prepares students for leadership roles in their chosen profession in an increasingly complex, culturally diverse state, national, and global society … Through instruction, faculty and student research, and public service, Texas A&M International University embodies a strategic point of delivery for well-defined programs and services that improve the quality of life for citizens of the border region, the State of Texas, and national and international communities.

Academic Program or Administrative/Educational Support Unit Mission

The Texas A&M International University Police Department's mission is to provide the university community with a safe and secure learning and working environment by providing the highest quality police services which include prompt response, availability of officers and informational and instructional services.

Identify outcomes and the relationship to Strategic Plan

Outcome 1   ☐ **Is this outcome related to writing (QEP)?**
Increase the presence of police officers on campus by providing eight instructional or informative safety presentations. Expand focus on target group from students to faculty/staff by providing informational programs on crime prevention and other topics. Continue to promote and conduct Rape Aggression Defense (RAD) classes to the University Community.

Identify Strategic Plan Goal related to Outcome 1
Goal 3 Service

Identify Strategic Plan Objective related to Outcome 1

3.2 Provide service and outreach activities to the University service area in a professional, courteous, efficient and timely manner.

Identify methods of assessment to be used
Finance and Administration Division 2006 Service Quality Survey.

Indicate when assessment will take place
Annual

Criteria/Benchmark
90% of respondents (faculty and staff) will rate presence of the police department as "good", "very good" or "excellent."

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Outcome 2   ☐ **Is this outcome related to writing (QEP)?**
Train BEC's in building evacuations and conduct tabletop exercise on Crisis Management Plan. Due to attrition or reassignments, need to Continue to train new Building Emergency Coordinators (BEC's) and work with assigning and training, New BEC's so that they can fully understand their assignments as they relate to Crisis Management Plan.

Identify Strategic Plan Goal related to Outcome 2
Goal 6 Physical Resources

Identify Strategic Plan Objective related to Outcome 2
6.3 Provide a healthy, safe and secure enviroment for all members of the campus community.

Identify methods of assessment to be used
Finance and Administration Division 2006 Service Quality Survey.

Indicate when assessment will take place
Annual

Criteria/Benchmark
Conduct tabletop exercises and conduct evacuation drills to ensure safe and timely evacuation of building occupants in cases of emergency. No evacuation should exceed 5 minutes. 90% of the respondents (faculty and staff) will rate the level of safety on campus as "good", "very good" or "excellent." Additionally servey's completed at the end of BEC training will indicate that BEC's have been properly trained.

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Outcome 3   ☒ **Is this outcome related to writing (QEP)?**
Develop an automated system to collect fees for parking permits and outstanding fines from students, faculty and staff.

Identify Strategic Plan Goal related to Outcome 3

Goal 3 Service

Identify Strategic Plan Objective related to Outcome 3
3.2 Provide service and outreach activities to the University service area in a professional, courteous, efficient and timely manner.

Identify methods of assessment to be used
Compare from number of permits and citations issued.

Indicate when assessment will take place
Annual

Criteria/Benchmark
50% of fees and fines will be collected.

When (term/date) was assessment conducted?
Outcome 1
Finance and Administration Division Spring 2006 Service Quality Survey.

Outcome 2
  Finance and Administration Division Spring 2006 Service Quality Survey.

Outcome 3
Finance and Administration Division Spring 2006 Service Quality Survey.

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What were the results attained (raw data)?
Outcome 1
University Police had 87% of respondents rated the presence of the University Police Officers as "Good", Very Good" or "Excellent".

Outcome 2
University Police had 95.4% of respondents rated the level of safety as "Good", Very Good" or "Excellent".

Outcome 3
 No results for this year.

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Who (specify names) conducted analysis of data?
Outcome 1
Felipe Garza, Director of University Police , Jose Garcia, V.P. for Finance and Administration, Elizabeth N. Martinez, Associate V.P. for Adminstration and Sgt Jaime Rios.

Outcome 2
Felipe Garza, Director of University Police , Jose Garcia, V.P. for Finance and Administration, Elizabeth N. Martinez, Associate V.P. for Adminstration and Sgt Jaime Rios.

Outcome 3
Felipe Garza, Director of University Police , Jose Garcia, V.P. for Finance and Administration, Elizabeth N. Martinez, Associate V.P. for Adminstration and Sgt Jaime Rios.

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When were the results and analysis shared and with whom (department chair, supervisor, staff, external stakeholders)? Submit minutes with data analysis to assessment@tamiu.edu (Please use Minutes Template located on the Project INTEGRATE web page.)
Finance and Administration Division 2006 Retreat October 20,2006

NOTE: Submit all assessment documentation (i.e., surveys, rubrics, course exams with embedded questions, etc.) to the Office of Institutional Effectiveness and Planning.

Use of Results: Indicate whether criteria were met/not met and what changes, if any, have been identified based on the data collected?

Outcome 1
☐ **Met**   ☒ **Not Met**
Provide narrative: The University Police Department has maintained a full complement of officers and staff during the preceding year and is therefore able to provide services to the university Community in a timely and efficient manner. While we did not meet our goal, we did increase on the number of presentations.

Outcome 2
☒ **Met**   ☐ **Not Met**
Provide narrative: As we continue to develop familiarity and closer working relationships with the University staff we can cultivate that connection and promote crime awareness and personal safety issues on a personal level. Officers and police staff interaction with the university community remains positive. We will be working with University Administration and work on the table top exercise.

Outcome 3
☐ **Met**   ☒ **Not Met**
Provide narrative: We are still in the developement of automating the system to collect fees and outstanding fines, no results.

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How have these data-based changes improved your program/unit?
Outcome 1- Provide more presentations to staff and administration so that they may be better aware of crime prevention and safety issues, there by increasing our results in Police presence on campus.

Outcome 3- Automating the system to collect fees and outstanding fines and to make it easier for students and staff to obtain there parking permits and pay fines.

Section III: Programmatic Review

Are resources affected by the changes identified in Section II? ☐ Yes   ☒ No

If so, specify the effect(s) using the chart below:

Funding	Physical	Other
☐ New resources required	☐ New or reallocated space	☐ Primarily faculty/staff time
☐ Reallocation of current funds		☐ University rule/procedure change only
		☐ Other: Enter text here

Provide a narrative description and justification for requested resources (include linkage to Strategic Plan)
Enter text here

Identify proposed outcomes for the next assessment cycle:
Continuation of present outcome(s) – (Indicate reason for continuation): Outcome 1- Will continue to provide more presentations to staff and administration as we do for students. Outcome 3- The developement of automating the system to collect fees and outstanding fines.
New Outcome(s) – (List outcomes below):
Modification of present outcome(s) – (Indicate reason for modification): Outcome 1- Provide more presentations to staff and administration so we have better results in Police presence on campus. Outcome 3- Automating the system to collect fees and outstanding fines and to make it easier for students and staff to obtain there parking permits.

**** This section to be completed by dean/director/vice-president ****

Are resources requested a priority for the academic program/AES unit?
☐ **Yes**   ☐ **No**
Comments:
Enter text here

If funding, physical or other resources were requested, what is the impact of the budget decisions on the academic program/AES unit?
Enter text here