

Minutes of the University Assessment Committee.

July 9, 2004 10:00 am; KL 420

Present: Carlos Waters, Jeff Cass, Ned Kock, Bing Lin, Juan Lira, Bonnie Rudolph, Veronica Martinez, Mario Pena, Rodney Webb, Mary Trevino.

Dr. Waters called the meeting to order at 10:00 am and distributed the agenda and the minutes of the last two meetings. The minutes were approved.

Dr. Cass reported that

- Two faculty members from Stanford University and University of California, Riverside agreed to serve as outside evaluators.
- Several academic assessment reports were missing.
- It is anticipated we will get better results in the fall, in particular, the use of results, report through WebCT, etc....

Ms. Trevino suggested to create university and college assessment committees as standing committees after we go through the reaffirmation process next year.

Ms. Martinez mentioned that the following institutions are on warning:
American Intercontinental University, Atlanta, Georgia for six months for failure to comply with comprehensive standard 3.3.1 (Institutional Effectiveness) of the Principles of Accreditation; Texas Woman's University, Denton, Texas for twelve months for failure to comply with comprehensive standard 3.3.1 (Institutional Effectiveness) and comprehensive standard 3.7.1 (Faculty) of the Principles of Accreditation.

Dr. Cass pointed out that the assessment report should have "Why" and "When" instead of saying "no data" or "not available". The reports should be prepared with some consistency.

Mr. Pena mentioned some difficulty on maintaining up-to-date web site. The last day to make changes on the university SACS web site is July 30.

The external off-site review will be on November 8-10, 2004. There will be conference calls in December with SACS Review Committee. The on-site team of six members will visit the University on April 4-6, 2005.

Dr. Waters reported the status of reading assessment with regards to PLATO and COMPASS.

The next meeting was tentatively set for 10:00 am, Friday, July 30.

The meeting adjourned at 11:30 am.