

Texas A&M International University
Assessment Committee Meeting
September 18, 2002

Present: Waters, Anderson, Cargill, Hickey, Krishnamurthy, Martinez, Medearis, N. Momayezi, B. Momayezi, Raghunandan, Rudolph, Treviño, Webb and Vida.

Absent: Baker

1. Minutes of prior meeting approved as circulated.
2. Subcommittee reports:
 - a. Degree Programs and Core - Dr. Medearis reported that the programs had been reviewed and delivered to Veronica Martinez. The program forms will be forwarded to the departments with a request that corrections be made and returned to Institutional Effectiveness.
 - b. Administrative Supports - No report
Completed forms were distributed to the subcommittee for review.
 - c. Educational Support- Copies were given to Veronica and results were given directly to the departments. Distance Education will fall within this category and Veronica will speak to Tiffany Ornes.
3. Veronica compared the submissions to the degree inventory and provided feedback to the departments on additional assessments needed.
4. Dr. Nichols will be visiting in March 2003.
5. There will be a meeting October 24 in Dallas to review SACS assessment rules.
6. There will be a SACS conference in San Antonio Dec. 7-10.
7. General comments:
 - a. Core curriculum will be assessed by the University Curriculum Committee.
 - b. Dr. Vida spoke to the issue of setting higher % as measures of success.
 - c. It was agreed that there would be a two week time frame for review and resubmission of outcomes and measures.
 - d. Corrected work would be submitted directly to subcommittees.
 - e. The departments must begin to develop locally administered instruments.
 - f. There was a request for an e-mail from the Provost or President to set deadline for response on outcomes and measures.
 - g. Veronica stated that she has a budget for assessment and major field exams of \$10,000. She was to check on licensing status.
8. The next committee meeting was set for October 2, 2002