

Minutes
University Assessment Committee
October 18, 2002
2:00 p.m.
KL 430

Members present: Waters, Krishnamurthy, Anderson, N. Momayezi, Hickey, Anderson, V. Martinez, Vida, Medearis

Members absent: Cass, Corti, B. Momayezi, Cargill, Trevino, Webb, Cargill, Baker, Rudolph, B. Momayezi, Raghunandan.

1. Minutes were not approved. Pending receipt

2. Institutional Review Board.-

Dr. Waters reported that she had checked with Dr. Bailey (System Office- IRB head) and that all surveys would have to be submitted to TAMIU's IRB for review. The UAC will have the responsibility of gathering all the surveys by November 7th instead of Nov 15th so that the IRB will have time to review. Surveys will be accompanied by a cover sheet that profiles the survey information (number, confidentiality, etc..). Dr. Waters expects that they can go through an expedited review as a group.

3. Veronica Martinez- Report on standardized exams.

Ms. Martinez reported that sample standardized exams will be available by the last week of October. The delay is due to the request of customized tests. Exams will be available for review at her office. Discussion followed regarding length of time for exam results, choice of domains to measure, benchmarks decisions, etc... Dr. Waters reminded the committee that the process was what was important and that faculty should be encouraged to identify benchmarks that shoot for growth rather than benchmarks that limit it.

Dr. Nichols' visit will take place Feb. 27th and 28th.

4. Rubrics - Ms. Hickey

Ms. Hickey reviewed the process used for the development and use of rubrics based on her experience with the RJE. She distributed an article that reviewed the "do's" and "don'ts" of rubric development. Discussion followed. Dr. Waters indicated she would provide copies for all those interested.

5. Meeting Set- Next Meeting will be held on Oct. 30th at 1:15 in KL 430.