Texas A&M International University
Annual Institutional Effectiveness Review (AIER)

Date Submitted   January 31, 2006

Assessment Period Covered (2006)

Academic Program/AES Unit Office of Grant Resources

Person(s) Preparing Review   Cristina Hernandez, Director

Provide summary of the last cycle's use of results and changes implemented
The data collected indicated that for FY 2004-05 there was an increased in both the number of applications submitted as well as faculty participation in grant development. Last cycle results were used to established the 2006-07 unit's objectives. In addition, results were used to develop the strategic plan for the unit, streamline internal processes, communicate and update the OGR web page

Section I: Planning and Implementation

Institutional Mission

Texas A&M International University, a Member of The Texas A&M University System, prepares students for leadership roles in their chosen profession in an increasingly complex, culturally diverse state, national, and global society … Through instruction, faculty and student research, and public service, Texas A&M International University embodies a strategic point of delivery for well-defined programs and services that improve the quality of life for citizens of the border region, the State of Texas, and national and international communities.

Academic Program or Administrative/Educational Support Unit Mission

The Office of Grant Resources (OGR), a unit within the Office of Graduate Studies and Research supports faculty and staff in securing external funds from public and private agencies. Emphasis is placed on securing external funds to achieve the University's priorities. The OGR supports the contract and grant writing activities of the faculty and staff through all stages of the project - from the initial planning through project completion. We encourage faculty and staff to utilize our web site to pursue their research and grant interests, identify funding sources, and learn more about the proposal submission process.

Identify outcomes and the relationship to Strategic Plan

Outcome 1   ☒ **Is this outcome related to writing (QEP)?**
Increase participation of faculty and staff in sponsored research projects.

Identify Strategic Plan Goal related to Outcome 1
Goal 2 Research

Identify Strategic Plan Objective related to Outcome 1
2.2 Increase externally funded research and scholarship.

Identify methods of assessment to be used
Grant Resources Unit Proposal Log Report

Indicate when assessment will take place
Annual

Criteria/Benchmark
To increase by 10% the number of faculty and staff participating in sponsored research projects from last year's number of 47.

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Outcome 2   ☒ **Is this outcome related to writing (QEP)?**
Increase faculty and staff knowledge of the grant development and award administration processes.

Identify Strategic Plan Goal related to Outcome 2
Goal 2 Research

Identify Strategic Plan Objective related to Outcome 2
2.2 Increase externally funded research and scholarship.

Identify methods of assessment to be used
Workshop Attendance Sheet and Workshop Evaluation Forms

Indicate when assessment will take place
Fall

Criteria/Benchmark
Increase by 5% the number of faculty and staff participation in OGR grant development/administration training from last year's number of 147.

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Outcome 3   ☐ **Is this outcome related to writing (QEP)?**
Cultivate relationships with federal, state, foundations and corporations.

Identify Strategic Plan Goal related to Outcome 3
Goal 2 Research

Identify Strategic Plan Objective related to Outcome 3
2.2 Increase externally funded research and scholarship.

Identify methods of assessment to be used
Matrix - Public and Private Agency/Organization Contact Log

Indicate when assessment will take place

Annual

Criteria/Benchmark
Increase by 10% the number of agencies contacts from last year's number of 61.

When (term/date) was assessment conducted?
Outcome 1
Quarterly (Dec 2005 through August 2006)

Outcome 2
February 2006 and April 2006

Outcome 3
December 2005, and August 2006

What were the results attained (raw data)?
Outcome 1
The data collected indicated that for FY 2005-2006 there was an increase in the number of applications submitted as well as faculty participation. For FY 2005-2006 the applications submitted was 90 versus 83 for FY 2004-2005. The number of PI's submitting proposals for FY 2005-2006 was 63 versus 47 for FY 2004-2005. This data indicates an increase of 9.2% in the proposal submissions and 34% in faculty participation. For FY 2005-2006 there was a 41.78% increase in total funding received from previous year. There was a total of 46 projects and/or contract agreements awarded totaling $7,357,332.

Outcome 2
The data collected indicated that 164 faculty and staff participated in the OGR grant/development administration trainings, which represents a 12% increase in participation from previous year.

Outcome 3
Data collected shows an increase by 34% in the agencies contacts from last year's number of 61. In addition, the OGR Director participated in the Capacity Building Workshop, sponsored by the Hispanic Association of Colleges and Universities, where she had the opportunity to meet with 13 Program Officers from the National Institute of Health and received information regarding the NIH Institutes and Programs. Also, the Director participate in the Grant Resources Center - Externl Funding Conference, held in Washington, D.C., in which 10 federal agencies presented information regarding Program updates and in-depth analysis.

Who (specify names) conducted analysis of data?
Outcome 1
Cristina Hernandez, Director of Grant Resources

Outcome 2
Cristina Hernandez, Director of Grant Resources

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Outcome 3
Cristina Hernandez, Director of Grant Resources

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When were the results and analysis shared and with whom (department chair, supervisor, staff, external stakeholders)? Submit minutes with data analysis to assessment@tamiu.edu (Please use Minutes Template located on the Project INTEGRATE web page.)
The results and analysis were shared on September 4, 2006 with the following personnel: Dr. Jeffrey Brown, Director, Office of Graduate Studies and Research and Dr. Dan R. Jones, Provost and Vice President for Academic Affairs.

NOTE: Submit all assessment documentation (i.e., surveys, rubrics, course exams with embedded questions, etc.) to the Office of Institutional Effectiveness and Planning.

Use of Results: Indicate whether criteria were met/not met and what changes, if any, have been identified based on the data collected?

Outcome 1
☒ **Met**   ☐ **Not Met**
Provide narrative: Faculty and staff participation in sponsored programs increased by 34%.

Outcome 2
☒ **Met**   ☐ **Not Met**
Provide narrative: Faculty and staff participation in grant development and grant administration training increased by 12%.

Outcome 3
☒ **Met**   ☐ **Not Met**
Provide narrative: The Office of Grants Resources contacts with federal and state programs increase by 34% during FY 2005-2006.

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How have these data-based changes improved your program/unit?

Section III: Programmatic Review

Are resources affected by the changes identified in Section II? ☐ Yes ☐ No

If so, specify the effect(s) using the chart below:

Funding	Physical	Other
☒ New resources required	☐ New or reallocated space	☐ Primarily faculty/staff time
☐ Reallocation of current funds		☐ University rule/procedure change only
		☐ Other: Enter text here

Provide a narrative description and justification for requested resources (include linkage to Strategic Plan)

Additional resources are require to support the rapid growth of the Unit and to increase the number of sponsored programs.

1) A compliance officer is needed to support faculty with the post-award programmatic compliance. Approximately salary - $32,000 with benefits.

2) Increase Travel Funding: It is important to attend professional development workshops as well as to visit federal agencies to cultivate relationships and to discuss possible projects. Approximately $10,000 funds are need to support OGR staff professional development and $10,000 for faculty.

3) Implementation of an internal University Sponsored Research Program that will reward faculty with significantly higher monetary awards or a Graduate Assistant. Yearly awards of up to $8,000, which can be used for limited teaching "buy-out". Approximately $500,000 funds are needed to support this initiative as presented below:

Note: University Research funding will be based on the availability of future funding.

10% of Indirect Cost	$ 17,000
Reallocation of current Mini-Grant monies	$ 38,000
Research Development Fund	$ 20,000
Additional University Funds	$ 25,000
LBV Graduate Assistants	$200,000
Non-LVB Graduate Assistants	$200,000

Identify proposed outcomes for the next assessment cycle:
Continuation of present outcome(s) – (Indicate reason for continuation): Continue to increase faculty participation in sponsored programs.
New Outcome(s) – (List outcomes below): Increase the percentage of TAMIU faculty submitting grant proposals by 20%.
Modification of present outcome(s) – (Indicate reason for modification): Data has helped to raise the OGR grant development expectations.

**** This section to be completed by dean/director/vice-president ****

Are resources requested a priority for the academic program/AES unit?
☐ **Yes**   ☐ **No**
Comments:
Enter text here

If funding, physical or other resources were requested, what is the impact of the budget decisions on the academic program/AES unit?
Enter text here