

2010 Annual Institutional Effectiveness Review (AIER) Timeline

Please note: All assessment activities conducted, data collected and analyzed from January 2010 to February 2011 will be used by the appropriate department/ division/ college to prepare the AIER reports.

- September 2010

The 2011-2015 Strategic Plan becomes official this academic year. All AIER reports should be aligned to new Imperatives and Goals.

The departments of Language & Literature and Biology & Chemistry conduct program reviews for their academic programs during the fall semester.

The departments of Behavioral Sciences, Social Sciences, and Fine & Performing Arts conduct academic department self-studies during the fall semester.

- September 10, 2010

Orientation Session for Deans, Associate Deans, Department Chairs, Academic Program Coordinators, WIN Faculty, Core Curriculum Committee and interested faculty

September 17, 2010

Orientation Session for Administrative/Educational Support Unit Coordinators

September 13 to 30, 2010

Interactive sessions for completion of AIER templates through Digital Measures will be conducted in BCH-113. Please register by visiting the following link:

<https://oitprofessionaldevelopment.tamtu.edu/index.aspx>

- September 30, 2010

Once approved by Dean and Department Chair, Program Coordinators submit Section I of 2010 AIER reports through Digital Measures. Afterwards, the submitted AIER reports are sent to the appropriate Department/Division Assessment Committee for review.

- October 1-15, 2010

Each designated Department/Division Assessment Committee (DAC) receives and reviews the AIER Reports for which they are responsible and provide feedback, as appropriate, to the degree program/unit coordinators. If necessary, departments/divisions will make revisions and submit the revised reports through Digital Measures.

- October 18-30, 2010

University Assessment Committee will meet. Each designated UAC subcommittee receives and reviews the AIER reports and DAC reviews for which they are responsible and provide feedback, as appropriate. Completed subcommittee reviews are to be submitted to integrate@tamtu.edu.

- December 2010

Budget forms and instructions are distributed.

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- Spring 2011
The departments of Language & Literature and Biology & Chemistry conduct external reviews for applicable programs during the spring semester.
- January 31, 2011
The completed academic department self-study reports for the departments of Behavioral Sciences, Social Sciences, and Fine & Performing Arts are due.
- Mid-February 2011
Results generated from the assessment activities and analysis of data should be used to inform the budget requests.

Prioritized budget requests due to Provost or appropriate Vice President

- March 11, 2011
Once approved by Dean and Department Chair, Program Coordinators submit completed 2010 AIER reports (all sections) through Digital Measures.
- March 14 to 25, 2011
Each designated Department/Division Assessment Committee (DAC) receives and reviews the AIER reports for which they are responsible and provides feedback, as appropriate, to the degree program/unit coordinators. If necessary, departments/divisions will make revisions and submit the revised reports through Digital Measures.
- March 28 to April 8, 2011
University Assessment Committee will meet. Each designated UAC subcommittee receives and reviews the AIER reports for which they are responsible and provides feedback, as appropriate. Completed subcommittee reviews are to be submitted to integrate@tamiu.edu.
- April 15, 2011
All completed 2010 reports will have been reviewed by both the DAC and UAC. Report results will be used for program improvement and budget planning purposes.
- April 2011
Budget Advisory Committee (BAC) conducts budget hearings.
- May 2011
UAC will meet to review the work done during the year, discuss plans for the preparation of an annual report, and plan for the subsequent year.

BAC makes recommendations to President.
- May/June 2011
President, CFO, and VP's review BAC recommendations.

2010 Annual Institutional Effectiveness Review (AIER) Timeline

- June/July 2011
Budget presentation made to the Chancellor and the Board Committee on Finance.
- August 2011
FY 2012 budget presented to the Board for approval.

The UAC Annual Report disseminated to the University community.