



## WIN Syllabus Checklist

College: \_\_\_\_\_

Department/Division: \_\_\_\_\_

Course: \_\_\_\_\_

Semester: \_\_\_\_\_

Instructor: \_\_\_\_\_

Section(s): \_\_\_\_\_

### Criteria and Location on Syllabus (i.e., page number/section)

\_\_\_\_\_  
Instr. Chair Syllabus includes "WIN" designation and clearly defines "WIN" page 1

\_\_\_\_\_  
Instr. Chair Student Learning Outcomes include at least one writing outcome \_\_\_\_\_

\_\_\_\_\_  
Instr. Chair A minimum of 60% of course grade is devoted to the evaluation of written work \_\_\_\_\_

\_\_\_\_\_  
Instr. Chair Written assignments meet discipline and/or career expectations \_\_\_\_\_

\_\_\_\_\_  
Instr. Chair Revision embedded in the course \_\_\_\_\_  
--May require successive assignments of the same type in which students are expected to improve the quality and to meet more closely the discipline-specific expectations  
--May require submission of drafts for peer-review with subsequent revision and resubmission for final evaluation

\_\_\_\_\_  
Instr. Chair Schedule designates due dates for all writing assignments \_\_\_\_\_

\_\_\_\_\_  
Instr. Chair Appropriate feedback embedded in the course \_\_\_\_\_  
May include: peer-review, in-class discussion of disciplinary writing, instructor feedback

\_\_\_\_\_  
Instr. Chair "Significantly more intense" is defined \_\_\_\_\_  
May include:  
--short, frequent or longer, intermittent writing assignments that scaffold writing skills  
--one assignment builds into the next, resulting in a final product of some length  
--writing assignments require progressively greater complexity and/or more demanding criteria than prior assignment(s)  
--more demanding criteria than may otherwise be expected in a non-WIN course

\_\_\_\_\_  
Instr. Chair TurnItIn Policy is stated (optional) \_\_\_\_\_

\_\_\_\_\_  
Instr. Chair Writing Center Visit Requirement (optional) \_\_\_\_\_

\_\_\_\_\_  
Initials *I, the course instructor, understand that I am responsible for uploading to ANGEL the completed assessment score sheet, assessment rubric, and sample assignment no later than when final grades are due.*

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WIN-Instructor: \_\_\_\_\_  
\* Please submit to Department Chair.

Department Chair: \_\_\_\_\_  
\* Please submit to [INTEGRATE@tamiu.edu](mailto:INTEGRATE@tamiu.edu).

INTEGRATE Representative: \_\_\_\_\_