

Texas A&M International
University
Police Department



**Crime Awareness
and
Campus Safety/Annual Fire
Safety Report
2012**

Table of Contents

C H A P T E R 1

Letter from the President
Letter from the Vice President for
Finance and Administration
Letter from the Provost and
Vice President for Academic
Affairs
Message from the Director
TAMU Police Department
Police Authority and Interagency
Relationships
Emergency Response and
Evacuation Procedures
Access to Timely Information and
Immediate Notification Procedures
Missing Persons
Reporting Crimes and
Emergencies
Individual Responsibility
Confidential Reporting
Sex Offender Registration
Crime Log
General Safety Procedures
Chapter 2
Security Awareness and Crime
Prevention

Alarm Systems
Crime Stoppers
Lost and Found
Motorist Assistance Programs
Victim Assistance Program
Emergency Telephones
SAFE TAMU
Crime Prevention
Prevention Presentations
Sexual Assault Prevention
Programs
Reporting Procedures

C H A P T E R 3

TAMU Crime Statistics
Internal Cooperation

C H A P T E R 4

Drug and Alcohol Abuse and
Rehabilitation Programs
University Disciplinary Process
University Sanctions
Student Counseling Service

CHAPTER 5

Fire Safety

Letters and Messages

Chapter 1

Letter from the President

Welcome to Texas A&M International University. You may have already experienced the vitality and beauty of this growing University as a student, a member of the faculty or staff, or as a visitor. Since students represent our hope for the future, the University's charge is to educate men and women from around the world to create a better life for us all. The process of education and intellectual exploration is not easily undertaken and requires the sustained efforts of a committed team. As we grow, safety for our students and for our University community remains the common responsibility of all of us who work and study at TAMIU.

This publication provides information about the programs we offer to ensure the safety and security of our campus. We hope that, in reading this report, you will become more aware of the issues surrounding safety and security. Each of you chose to be here, and we will fulfill our responsibility to do all we can to make your stay both rewarding and safe.

Sincerely,
Ray M. Keck, III, Ph.D.

Letter from the Vice President for Finance and Administration

The University Police Department is responsible for crime prevention and law enforcement on campus, however, other departments including Physical Plant and Safety and Risk Management contribute to making the University a safe place to study, work, live and visit.

While your safety is certainly our concern, it must also be your concern. Please take a few moments to familiarize yourself with the information in this publication which is updated annually, or visit our website at <http://www.tamtu.edu/adminis/police/safety.shtml> to take full advantage of the crime prevention programs offered by the University.

The information contained in this publication is reported annually to the United States Department of Education and the Texas Department of Public Safety.

Sincerely,
Juan J. Castillo

*Letter from the Provost and Vice President for
Academic Affairs*

The information provided to you in this report is in compliance with the federal Jeanne Cleary Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998. At Texas A&M International University, we recognize that safety on the Campus is important to students, faculty and staff. The University's mission is to educate students and we know that learning and productivity are best accomplished in a safe and secure environment. We welcome suggestions and comments from members of the campus community on how we might improve campus security

TAMIU is dedicated to providing an active police presence on campus in an attempt to provide students faculty and staff with a safe and secure environment. Please remember that safety and security are everyone's responsibility and that we must work together to ensure a safe campus.

Sincerely,
Pablo Arenaz

A letter from the Director of University Police

Greetings from TAMIU. This Campus Safety information has been prepared for present and future students, faculty, staff, and visitors, who study, teach, work or visit this unique campus. The report will assist you in identifying the many services offered by the TAMIU police department. This information is also available on our web site: <http://www.tamtu.edu/adminis/police/safety.shtml>

The mission of the Texas A&M International University Police Department is to provide police services that will improve the quality of life of the University community, by promoting a safe and secure learning and working environment.

In order for us to accomplish our mission, we ask for your cooperation so that we may work together for a safe, Crime free campus.

Sincerely,
Fructuoso San Miguel III

Reports available:

Copies of this annual report may also be printed from the web site in PDF format or requested from the following offices:

University Police Department KL 008

TAMIU POLICE DEPARTMENT



TAMIU police officers are commissioned peace officers as authorized by Section 51.203, Texas Education Code and The Texas A&M University System (TAMUS) Board of Regents. University police officers have full law enforcement authority and are vested with all powers, privileges, and immunities of peace officers while on the property under the control and jurisdiction of the institution or otherwise in the performance of his or her duties in any county in which property is owned, leased, rented, or otherwise under the control of the institution, including streets contiguous and traversing the TAMIU campus.

TAMIU police officers are charged with protecting the safety and welfare of students, employees, and property of the institution in accordance with Texas law. In order to accomplish the University's mission, all of our officers have attended a State-certified police academy and have received certification and licensing by the Texas Commission on Law Enforcement Officer Standards and Education (T.C.L.E.O.S.E.) and must have successfully completed a minimum of 30 college credit hours. Our officers are well-trained, well-educated men and women, committed to the concept of community service, who protect a campus filled with professional, dedicated faculty, staff and students in our unique academic environment.

While it is important to know that all laws are in full effect on the TAMIU Campus, and that University police officers are duly sworn peace officers of the State of Texas. The enforcement option is only one in a wide variety of alternatives available to University Police officers. Ordinarily, the enforcement alternative will be exercised when other preventive remedies have been unsuccessful or are inappropriate for a specific incident.

Police Authority and Interagency Relationships



The TAMIU Police Department is committed to the concepts of courtesy, service and protection. University Police Officers believe in the value of promoting goodwill and service with the community which we serve. Each officer is dedicated to providing quality University law enforcement and security services. The work is challenging and rewarding, allowing a great sense of satisfaction for those committed to the ideals of community service.

As a member of our University community, it is important for you to understand the nature of campus law enforcement and the unique environment in which TAMIU Police Officers operate. The traditional model of law enforcement, which relies on reactive and enforcement based operations, is minimized. Officers who prefer enforcement options rather than less glamorous prevention-based operations will not be comfortable in our campus law enforcement environment.

University Police Officers have complete police authority to apprehend and arrest anyone involved in illegal acts on campus and areas immediately adjacent to the campus. Officers may also refer individuals to the disciplinary division of Student Affairs for rules violations involving students.

The TAMIU Police Department maintains excellent relations with the City of Laredo Police Department, the Webb County Sheriff's Office, the agencies of the United States' Department of Homeland Security (including the Border Patrol, Drug Enforcement Administration (DEA), and Federal Bureau of Investigation (FBI)) and other local, state and federal law

enforcement agencies. The Department has established liaison with the Laredo Community College Police Department, the United Independent School District Police Department and the Laredo Independent School District Police Department. Information about crimes and incidents is exchanged between these agencies so crime trends and activities can be monitored.

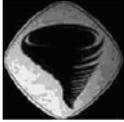
We also have direct telephone and radio communications contact with the City of Laredo Police Department, Fire Department and Emergency Medical Services. These agencies respond immediately any time we need their services.

These working relationships with other area law enforcement agencies also ensure that crimes and alcohol violations at off-campus sites, immediately adjacent to the University, are reported to TAMIU police. Texas A&M International University has established memorandum of understanding (MOU) with the City of Laredo Police Department, Webb County Sheriff's Department, Laredo Community College Police Department, and the University of Texas Health Science Center Police Department (Laredo Branch).

Emergency response and evacuation procedures

A Statement of Campus Emergency Response and Evacuation Procedures. The TAMIU Police Department will immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health and safety of students or staff occurring on campus. The TAMIU Police Department will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or contain, respond to, or otherwise mitigate the emergency.

Access to Timely Information and Notification procedures



Timely warnings to events which pose an immediate threat or hazard to the University community are made through the University's email system and Police Department website: <http://www.tamtu.edu/adminis/police/>.

Timely Warnings/Emergency Notification Procedures

In the event of an emergency, notify TAMTU Police Department immediately. TAMTU PD may be contacted through one of the following ways:

- From a campus phone, dial 2911
- From an off-campus phone, dial 326-2911
- Emergency speaker phones in elevators
- Emergency speaker phones located in hallways of classroom buildings
- Emergency speaker phones located in classrooms
- Emergency phones located on campus grounds and residential housing areas.

As much information as possible should be communicated to the dispatcher. Be descriptive.

Upon receiving notification and assessing the situation, TAMTU PD will implement the Emergency Communication Network. Depending on the magnitude of the incident, all or parts of the Emergency Communication Network shall be contacted. TAMTU PD personnel will contact the TAMTU PD Director and VPFA in the initial stages of the incident.

All communication should be via the fastest and most reliable resource. Cell phones, office phones, or after-hours phone numbers should be utilized as the main means of notification. Email should only be used as an FYI and not a primary notification process.

In the event that a situation arises, either on- or off-campus, that, in the judgment of the Director of University Police, constitutes an ongoing or continuing threat, a campus-wide “timely warning” will be issued. Upon approval of the Incident Commander, the warning will be issued by the Director of Public Relations, Marketing and Information Services or the Director of University Police. Timely warnings may be distributed through any combination of the following venues:

- **DustyALRT:** A mass notification system that alerts subscribers via text message or e-mail in the event of a campus emergency or closure.
- **Email:** All employees and students can receive notification via TAMIU email account. Notification is NOT sent to non-TAMIU email accounts.
- **Active Crawl:** Message appears on the computer screen indicating the emergency or situation alert.
- **Classroom notification:** Voice messages can be released to all classrooms with phones and intercom systems installed.
- **Other social networking media:** TAMIU Webpage, UConnect, Facebook, and Twitter can be used to inform the public.
- **Local Residence Halls Association TV Channel 50:** An Office of Housing and Residence Life controlled channel with campus wide emergency broadcast capabilities.

Depending on the particular circumstances of the crime, especially in situations that could pose an immediate threat to the community and individuals, the University police department may also post a notice on the University Police web site: <http://www.tamtu.edu/adminis/police/>, providing the University community with more immediate notification.

In such instances, a copy of the notice is posted in each residential facility, and in each University building. The police website is immediately accessible via computer by all faculty, staff and students. Anyone with information warranting a timely warning should report the circumstances to the University Police office, by phone (956-326-2100) or in person at the TAMIU police dispatch center, Killam Library 005, (lower level). Timely Warnings of situations that may pose a threat to others are generated from reports made to

persons that have “**significant responsibility for student and campus activities**” as identified by TAMIU, the University Police and/or the local police agencies having concurrent jurisdiction.

Evacuation Procedures are divided into three categories, building evacuation, campus evacuation and Student Housing evacuation.

BUILDING EVACUATION

Building Evacuation is the result of a situation when it is no longer safe to remain inside a building. The procedure is as follows:

An evacuation will occur when the fire alarm sounds and/or notification is made by the Laredo Fire Department, the Laredo Police Department, TAMIU PD, or the Building Emergency Coordinator.

Employees shall leave by the nearest safe marked exit and alert others to do the same. Faculty and/or Staff shall assure that disabled individuals are assisted in exiting the building.

Elevators shall not be used to evacuate the building. An Evacu-trac chair is available for use in evacuations of individuals with mobility impairments.

Once outside the building, individuals shall proceed to the designated assembly area as indicated on University map, which are attached as Appendix B.

Streets, fire lanes, hydrants, and walkways shall be kept clear for emergency vehicles and personnel.

Once evacuated, building occupants need to check in with Building Emergency Coordinator in the Designated Assembly Area to establish an accurate headcount of evacuated building occupants. Faculty Members shall take roll to assure that all students have been evacuated from their respective class areas and shall report the results to the Building Emergency Coordinator.

Neither employees nor students shall return to the building until directed to do so by TAMIU PD.

- Assembly areas
- Bullock Hall shall assemble in front (north side) of Killam Library, near University Boulevard.
- Canseco Hall shall assemble in the Lamar Bruni Vergara Memorial Garden.
- Cowart Hall shall assemble in front (north side) of Killam Library, near University Boulevard.
- Center for Fine and Performing Arts shall assemble in the Lamar Bruni Vergara Memorial Garden.
- Killam Library shall assemble in front (north side) of Killam Library, near University Boulevard.
- Kinesiology Convocation Building shall assemble in the Lamar Bruni Vergara Memorial Garden.
- Kinesiology Wellness Recreation Center shall assemble in the Lamar Bruni Vergara Memorial Garden.
- Lamar Bruni Vergara Science Center and Planetarium shall assemble in between Physical Plant building and the parking lot.
- Pellegrino Hall shall assemble in the Lamar Bruni Vergara Memorial Garden.
- Physical Plant Building shall assemble in the grassy area east of Physical Plant Building.
- Residential Learning Center shall assemble at the Northeast Softball Field
- Student Center shall assemble in the Lamar Bruni Vergara Memorial Garden.
- Student Success Building shall assemble in the Lamar Bruni Vergara Memorial Garden.
- University Village shall assemble on the north side of the pond on the outside of the gated complex.

- Western Hemispheric Trade Center shall assemble west of Western Hemispheric Trade Center between Student Center Parking Lot and Western Hemispheric Parking lot.

STUDENTS WITH DISABILITIES

An Evacu-trac chair is available to assist in evacuating individuals with disabilities. If a chair is not available, the individual should be guided into an enclosed stairwell, to await further assistance. Please position them so as not to impede the egress traffic in the stairwell. All enclosed stairwells on campus are protected by a minimum 2-hour smoke barrier.

In emergencies involving a shelter in place procedure, please assist individuals with disabilities as appropriate.

A roster of known students with disabilities shall be made available by Student Counseling Services to TAMIU PD.

CAMPUS EVACUATION

In case of a community-wide disaster, such as a weather emergency, it may be necessary to evacuate all TAMIU buildings.

The decision to evacuate the campus will be made by the President or his designee.

The announcement of a campus-wide evacuation may come from the Office of the President, TAMIU PD, or the Office of Public Relations, Marketing and Information Services.

The procedures listed for building evacuation shall apply in a campus-wide evacuation.

Employees shall leave their building by the nearest safe marked exit and alert others to do the same.

UNIVERSITY HOUSING EVACUATION

TAMU has the responsibility to account for student residents in campus housing. It is incumbent upon the Director of Housing to provide TAMU campus rosters and other information described below.

There are two types of evacuations of the University Village and Residential Learning Center (RLC) contemplated in this plan: Short Term and Long Term.

Short-Term evacuation is defined as displacement from the University Village and/or RLC for 24 hours or less.

Any evacuation of the University Village and/or RLC greater than 24 hours duration is considered Long-Term displacement or evacuation.

In the event of an emergency that requires the evacuation of residents from the University Village or RLC, all residents will be temporarily housed or “staged” in the Student Center with overflow in the Western Hemispheric Trade Center and then the Kinesiology Convocation Building as needed. The Dean of Student Success will coordinate with the Director of Purchasing and the Director of Housing to provide temporary sleeping and eating facilities while a determination is made as to whether the duration of the evacuation is Short Term or Long Term.

A roster of evacuees and residents with disabilities will be established as residents are relocated. That roster will be made available to the University Switchboard and to the TAMU PD, as well as the Dean of Student Success. Great care shall be exercised to account for all evacuees.

If the evacuation is Short Term, no further action need be taken beyond providing temporary sleeping and eating facilities and preparation and distribution of the Roster Evacuees.

If the evacuation is Long Term, the Director of Housing will arrange long-term housing for the evacuees as well as the location and telephone number(s) where they may be reached. Locations and telephone information of all evacuees shall be furnished to the University Switchboard for availability of transferring calls only and not for dissemination to the general public; as well as copy to the TAMIU PD.

The cost of food and housing for evacuees during either Short Term or Long Term evacuations is the responsibility of TAMIU or of the individual evacuees.

MISSING STUDENTS

Most people on campus are adults and have a right to go wherever they wish at any time. However, if a member of the University Community has reason to believe that a student or someone else is missing, efforts shall be made to locate him/her to determine his or her state of health and well being. The following serves as a guideline for action:

- Attempt to determine the person's or group's location or probable location through friends of the student.
- Attempt to verify the individual's and/or group's state of health and intention of returning to the campus.

A. Procedures

TAMIU PD Procedures for on campus housing Missing Student

- Upon a notification of a possible missing person(s), begin a preliminary investigation immediately to ascertain the whereabouts of the student.

- If a student, determine if s/he has been attending class.
- Notify the Provost and Vice President for Academic Affairs and Vice President for Student Success as appropriate.
- Conducts an investigation to determine if a crime has been committed.
- If student lives on campus, TAMIU PD will notify within 24 hours the contact person identified by the student during on campus housing check in procedures.
- If the student is under 18 years of age and not emancipated, TAMIU PD must notify a custodial parent or guardian within 24 hours of the determination that the student is missing, in addition to notifying any additional contact person designated by the student.
- TAMIU PD will contact the appropriate local law enforcement agency within 24 hours of the determination that the student is missing, unless the local law enforcement agency was the entity that made the determination that the student is missing.
- Coordinate with Director of Public Relations, Marketing and Information Services for public announcements.

Reporting Crimes and Emergencies

In the event of an emergency on campus, you can reach TAMIU Police by dialing 2911 from any University telephone. [Special Emergency telephones](#) are located throughout the Campus. The Emergency telephones are one-button telephones. To use the telephone, just push the button. The telephone dials the University Police Department's Emergency telephone number. If that line is busy or if there is no answer, the telephone automatically hangs up and dials the Laredo 911 center. Also, a blue light begins to flash and continues to flash for the duration of the call to assist responding personnel in locating the caller.

When the police dispatcher answers, stay on the line so that the dispatcher can obtain all necessary information. We will respond to all emergency calls for service by sending an officer to the location of the call.

For non-emergency police services, please call 2100. This line is answered by a TCLEOSE-certified telecommunications operator 24 hours a day, seven days a week.

TAMIU encourages students, faculty, staff and visitors to promptly report all crimes and incidents. Crimes should be reported by students and employees to the TAMIU Police Department to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate. We encourage proactive reporting of strange or suspicious activities. Any suspicious activity or person seen in the parking lots or loitering around the vehicles inside buildings or around the Residential Halls should be reported to the police department. On-campus matters should be reported to the TAMIU Police and off-campus offenses should be reported to the appropriate police agency.

The TAMIU Police Department is physically located in the Killam Library (lower level), KL005. In addition, you may report a crime to the following areas

Dr. Pablo Arenaz, Provost and Vice President for Academic Affairs
Dr. Leonard Nardone, Director, Athletics
Dr. Bonnie Rudolph, Professor, Director of Psychology Programs
Dr. Minita Ramirez, Vice President for Student Success
Mrs. Elizabeth Dodier, Nurse, Associate Director Student Health Services
Mr. Gerardo Alva, Director, Office of Student Affairs
Mr. Miguel Angel Trevino, Associate Director, Office of Student Activities and Leadership.
Mr. Trevor C. Liddle, Director, University Village and Residential Learning Community
Dr. Kristen Standage, Director, Office of Advising and Mentoring.
Mr. Jesse Gonzalez, Director of Community Relations and Special Events.

Individual Responsibility

Although TAMIU works hard to ensure the safety of all individuals within the University community, students, faculty and employees must also take responsibility for their personal safety and safeguarding of personal possessions. Simple, common sense precautions and awareness are the most effective means of maintaining personal security.

Although the campus is well lighted and may appear safe, persons walking across campus or to parking lots at night, whether male or female, should utilize Police Department escort services. Students living in University Village or the Residential Learning Center should keep their room doors locked at all times and should never prop open external doors. All guests should be escorted by a resident at all times. Any suspicious or criminal behavior should be reported to the University Police or University Village/Residential Learning Community staff at once.

University students and staff are encouraged to utilize police department instructional programs.

Confidential Reporting

Members of the University community may confidentially report incidents, in which they are victims or witnesses, to any campus official who has **“significant responsibility for student and campus activities.”** Their identity will not become part of the official police records system, but the statistic will be included in our annual report if the description represents a crime subject to reporting. In most cases, it will not be possible for police to investigate confidential reports.

If you are the victim of a crime and do not want to pursue action within the University System or the criminal justice

system, you may still want to consider making a confidential report. With your permission, the Chief or a designee of TAMIU PD can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

Professional counselors are not required to report crimes brought to their attention as part of the counseling process. However, these counselors do encourage the official reporting of crimes brought to their attention as long as it does not compromise their counseling responsibilities.

To Report a crime: Contact the University Police Department at 956-326-2100 (non emergencies), or dial 956-326-2911 (emergencies only) or by using the code blue phones located throughout campus and the residence halls.

On Patrol



TAMIU police officers perform a wide array of duties and services. Many of these are of a security nature, including securing buildings, motorist assistance, security escorts and general preventive patrol of buildings, parking lots and other campus areas. In addition to traditional vehicular patrol, alternative methods of patrol such as golf cart, foot and bicycle patrol are employed.

TAMIU Police Officers are not evaluated on the number of arrests, traffic citations issued, or other traditional enforcement activities. University Police Officers are committed to the concept of preventive, helping law enforcement.

Sex Offender Registration

In compliance with State and federal law, information to registered sex offenders in Texas may be obtained through the TAMIU Police Department or searched at the Texas Department of Public Safety Sex Offender Database website: https://records.txdps.state.tx.us/DPS_WEB/SorNew/index.aspx

[PublicData.com](http://www.PublicData.com) provides one-click search of sex offender databases in: Alabama, Alaska, Arizona, Colorado, Delaware, District of Columbia, Florida, Georgia, Illinois, Iowa, Kansas, Kentucky, Louisiana, Maryland, Michigan, Minnesota, Nebraska, New Mexico, New York, N. Carolina, S. Carolina, Tennessee, Texas, Virginia, West Virginia and Wyoming for free.

Once in [PublicData.com](http://www.PublicData.com) click on link "Click here for FREE Sex Offender searches" <http://www.criminalcheck.com/>. If

you cannot access into PublicData.com, click on the “Refresh” icon in the tool bar.

Crime Log

The TAMIU Police Department maintains a daily crime log of all crimes that may have reported to the TAMIU Police Department which occurred on campus. The log includes the following information: case number, date, and time, nature of the call, general location and action taken. The daily log will be made available at the University Police Department currently located in KL 008. The [Crime Log](#) has also been made available online and can be viewed on the following website:

http://www.tamtu.edu/adminis/police/DailyCrimeLog_2012.shtml

General Security Procedures

The TAMIU campus is well lighted. Police officers make daily reports, as necessary, to Physical Plant personnel regarding any lights which are not functioning.

Additionally, the University Safety Risk Manager makes regular safety and health inspections, serves as liaison with local public health and safety officials, schedules regular safety lectures and follows up on recommendations with lock shop and Physical Plant personnel.

TAMIU students, faculty and staff have access to academic, recreational and administrative facilities on campus. The general public may attend cultural and recreational events on campus, with access limited to the facilities in which the events are scheduled. The University’s trespass policy, enforced by University police, is as follows:

Only those persons having legitimate business with TAMIU, members of the University community and their invited guests, are permitted on campus. The University reserves the right to request that all persons not conforming to acceptable behavior leave the campus.

TAMIU Police officers may serve verbal or written trespass notices to non-members of the University community on campus at their discretion.

Bicycles and Bicycle Racks

Skates, skateboards, rollerblades, bicycles or bikes of any kind are not allowed inside buildings. Bicycles are not to be ridden on University sidewalks or lawns. Bicycle racks are strategically located on the campus for convenient access by bicycle riders and to avoid rider-pedestrian conflicts. Locking bicycles to the rack is encouraged. Using other site fixtures such as sign posts, light poles, building columns, handrails, trees, etc., is improper and may obstruct pedestrians or access by disabled persons. Any bicycle attached to anything other than a bicycle rack may be removed and impounded by University Police. Parking or storage of bicycles (or any other vehicle, whether motorized or human powered, except for wheelchairs and authorized personal transporters) inside buildings, including arcades, porticos, lobbies and entrance or exit ways is strictly prohibited. Any bicycle or vehicle found in violation may be impounded by University Police.

Candles and Open Flames

Candles, incense and other open flame materials and devices are prohibited in University facilities, including residential facilities, except in instructional laboratory space or as authorized by the University. Burning of any material is prohibited except under a fume exhaust hood.

Fire Extinguishers

Should a fire extinguisher be used, or if a permanent extinguisher is missing, please notify the Physical Plant Service Center or University Police immediately.

The purchase and maintenance of fire extinguishers is the responsibility of the Physical Plant Department. Inspection, replacement, and servicing of all University fire extinguishers for general and instructional space may be performed by either Physical Plant personnel or a service contractor. Fire extinguishers for use in auxiliary areas may be furnished and maintained by Physical Plant Services at cost to the auxiliary. The Safety Risk Manager may require additional portable extinguishers be placed temporarily for a University-sponsored activity or event. Extinguishers required for events or activities will be furnished at no charge to the sponsor unless actually used (or lost). If used (or lost) during an activity or event, the cost of recharging (or replacing) extinguishers will be the responsibility of the event or activity sponsor.

Access to Residential Facilities

Card access to University Village (UV) and Residential Learning Community (RLC) housing and parking areas are required. Access to on-campus housing by University employees is on an “as needed” basis and is for the exterior of the apartment complexes and common areas in the UV a RLC only. All repair and maintenance personnel must be in uniform or wearing a TAMIU photo ID to allow for easy identification by residents. University police officers routinely patrol the parking areas, exterior of the apartment complex, common areas of the UV and RLC and respond to calls for police service from either UV or RLC residents or from the Community Advisors.

Gates leading to the UV and the RLC are locked 24 hours a day, with access to visitors provided only by residents of the UV or RLC management. Community Advisors and UV/RLC management have direct radio access to the TAMIU police. Inspections to ensure the security integrity of UV and the RLC are conducted periodically. Repairs are made promptly, locks quickly replaced when keys are lost or stolen, and reports of potential safety hazards, such as broken windows, receive immediate response.

Student Identification Cards

Many events sponsored on or off-campus requires a student identification card. During the first registration a student ID card is issued. It must be validated each semester after tuition and fee payment.

An ID card is positive means of identification and must be carried by the student at all times. This card is non-transferable and must be presented when it is requested by an official of the University on campus, or at an off-campus University activity/function.

Prohibition of Firearms

Concealed handguns, unlicensed handguns and all other firearms are not permitted in any System or component building or portion of a building, state vehicle, or on any grounds on which an activity sponsored by a System component is being conducted. Sponsored activities of TAMUS or its components are conducted frequently on the grounds of the institutions for the use of their students, faculty and staff. Exceptions to this prohibition may be made as authorized by law or by a rule developed by the component. The System will follow Texas Penal Code Section 46.03 in the administration of this regulation and the resulting rules.

Smoke-Free Policy

The University is a smoke-free campus.

Buildings and Vehicles: All buildings, entrances to buildings, and vehicles, owned or leased under the administrative purview of the President of Texas A&M International University will be entirely smoke-free. The smoke-free policy will apply to all indoor air space including foyers, entryways and classrooms, individual faculty and administrative offices.

Athletic Facilities: All indoor air space of University-owned athletic facilities will be smoke-free. Outdoor public seating areas in athletic arenas and theaters will be smoke-free.

In order to protect and promote the health, safety, and welfare of students, employees, and the public, TAMIU provides for an environment free from exposure to tobacco. The use of tobacco products is not permitted in University buildings or in University-owned or operated vehicles.

Smoking Permitted in Designated Smoking Pavilions Only



Chapter 2

Security Awareness and Crime Prevention

The TAMU Police Department has several crime prevention programs available to the University community. These programs emphasize personal awareness and personal responsibility for protecting property and to reduce and prevent crimes.

Alarm Systems

The University Police Department monitors several types of alarms from different locations on Campus. These systems are designed to enhance personal safety, building security and environmental controls.

Crime Prevention Presentations

The University Police Department conducts crime prevention and crime awareness presentations at student orientations and on request.

Crime Stoppers

The University Police Department benefits from the Laredo [Crime Stoppers](#) program. Anyone who has witnessed or has information about a crime can call Crime Stoppers, 956-724-1876. The call is confidential; the caller remains anonymous and could be paid up to \$1,000.

Lost and Found

The University Police Department is the official Lost and Found department for the University. Each item of property found on the Campus is to be turned to the University Police Department. A receipt will be given to the person who turns in the property to the Police Department. If the property is unclaimed after one year, it will be destroyed or used by the University. The information may be viewed on the following web site: <http://www.tamtu.edu/adminis/police/lost.shtml>

Motorist Assistance Programs

University Police Officers will provide assistance to motorists on our campus who experience mechanical difficulties. The services provided range from jump-starts of vehicles, attempting to unlock a locked vehicle, and assistance with flat tires. These services can be obtained by calling 326-2100.

Victim Assistance Program

We offer access to victim assistance programs provided by the Office of the Attorney General of the State of Texas, the Webb County District Attorney's Office and the Laredo Police Department. A variety of programs and services are offered so differing needs may be met. University Police Officers will explain court and police procedures and will ensure the University community receives the best support services available. Referrals can be made for emotional support services, to victims' compensation programs and other assistance programs designed to address the needs of individuals.

Texas A&M International University will, upon request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the University against the student who is the alleged perpetrator of a crime of offense. If the alleged victim is deceased as a result of the crime or offense, Texas A&M International University will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

Emergency Telephones



The University currently has 25 Emergency Call (2911) blue light telephones throughout the campus that provide direct contact with the police dispatcher. Also, a blue light begins to flash and continues to flash for the duration of the call to assist responding personnel in locating the caller.

Other emergency telephones are located in all elevators as well as in Pellegrino Hall (1st and 2nd floors), Canseco Hall (1st and 2nd floors), Bullock Hall (1st and 2nd floors), and Cowart Hall (1st floor). The emergency telephones are **one-button** telephones. To use the telephone, just push the button. The telephone dials the University Police Department's Emergency telephone number (2911). If that line is busy or if there is no answer, the telephone automatically hangs up and dials the Laredo 911 Center.



Use these phones to report any crimes, fires, or medical emergencies, and to request emergency assistance. A police officer will always respond to the location of an activated emergency telephone. Blue light telephones may be used for any police assistance including escorts.

SAFE TAMIU



SAFE TAMIU, the campus safety escort service at TAMIU, operates 24/7, and provides a safe alternative to get to and from on-campus destinations. The TAMIU Police Department provides security escorts - walking, golf cart, police vehicle to on-campus locations. If you're concerned about walking alone on campus at night, call the Police Department (2100), and request a security escort. A police officer, Campus Security Assistant or Police Department student employee will escort you to your destination. Safety Escorts are provided on request, 24 hours a day.

Crime Prevention Presentations

We conduct crime prevention and crime awareness presentations at student orientations and upon request. These presentations include:

- Alcohol Awareness
- CA Presentation
- Crime Prevention and Safety
- Crime Prevention Tips
- Date Rape
- Drug Abuse
- Family Orientation
- Hate Crimes
- Rape Aggression Defense (RAD) Program
- Personal Safety
- Robbery
- Safety in the Workplace
- Student Orientation.\



**Texas A&M International University Police
2011 Presentations**

Recreation Sports Employee	30	01/14/2011	Campus Safety
Active Shooter Presentation	37	02/02/2011	Campus Safety
Career Day Presentation	100	04/13/2011	Informative
Active Shooter Presentation	53	06/16/2011	Campus Safety
Active Shooter Presentation	50	06/17/2011	Campus Safety
Active Shooter Presentation	48	06/29/2011	Campus Safety
Active Shooter Presentation	49	07/01/2011	Campus Safety
Active Shooter Presentation	53	07/15/2011	Campus Safety
Active Shooter Presentation	54	06/30/2011	Campus Safety
Active Shooter Presentation	50	07/14/2011	Campus Safety
Active Shooter Presentation	75	08/04/2011	Campus Safety
Active Shooter Presentation	75	08/15/2011	Campus Safety
Recreation Sports Student Employee Training	15	08/18/2011	Campus Safety
CAMP Orientation	36	08/23/2011	Campus Safety
Kid Safety Event at Old Navy	75	09/17/2011	Personal Safety and Awareness
Alcohol Awareness		11/07/2011	Personal Safety and Awareness

Sexual Assault Prevention Programs

The TAMIU Police Department provides educational programs to prevent sexual assault and to increase student awareness to circumstances which could lead to sexual assault.

Educational Programs

- Date Rape
- Drug Abuse
- Hate Crimes
- RAD Program
- Personal Safety.



Reporting Procedures

A victim of sexual assault or other sex offense should immediately call 2911. The police dispatcher will notify the appropriate law enforcement agency and immediately dispatch an officer. The victim should retain all clothing, await the arrival of the police officer and not disturb the crime scene. The officer will take the initial report, collect items of evidence and make arrangements for an advocate to accompany the victim to the hospital for medical examination and treatment. The advocate also provides support and assistance throughout the investigation. Additionally, a victim may elect to use a pseudonym to prevent the victim's real name from appearing on police documents. Anonymity can be maintained throughout the investigative process. The victim may also request a change of academic and living assignments, if other classes and accommodations are reasonably available.

Victims of sexual assault are encouraged to report the incident to the TAMIU Police Department. This action does not

obligate prosecution, but it does make legal action possible if the decision to prosecute is made at a later date. The earlier an incident is reported, the easier it is to collect valuable evidence. The Police Department will provide support and assistance to victims of sexual assault in seeking medical attention and/or counseling services on or off campus as well as investigating allegations of both sexual assault and sexual harassment. Services and referrals the University provides are intended to help the victim of sexual assault become a survivor.

University judicial action, criminal prosecution and civil suits are all options available to victims of sexual assault. To begin University judicial action, the counselor, police or victim should contact the University judicial officer. During campus judicial proceedings, both the victim and the accused may be present and may have a counselor, attorney and/or adviser present to provide support and advice. Both the victim and the accused will be informed of the results of the proceeding.

Sanctions for sexual assault may range up to and include suspension or expulsion from TAMIU.

These recommended steps, if followed, will provide evidence for either criminal prosecution or for University disciplinary action.

If a sexual assault should occur, the victim should take the following actions:

- ▶ Go to a safe place

- ▶ Get prompt medical attention

- ▶ Call the University Police. They will assume responsibility for all notifications

- ▶ Contact a friend or family member

- ▶ Do not bathe or douche

- ▶ Do not urinate, if possible

- ▶ Do not eat, drink liquids, smoke or brush teeth if oral contact took place

- ▶ Keep the clothes worn during the offense. If clothes are changed, place clothes in paper bag (evidence deteriorates in plastic)

- ▶ Do not destroy physical evidence that may be found in the vicinity of the crime. If the crime occurred in the victim's residence, the victim should not clean or straighten until the police have had an opportunity to collect evidence

- ▶ Tell someone all the details remembered about the Assault

- ▶ Write down all details remembered as soon as possible.

TAMIU Crime Statistics

The University Police Department contributes Part I Crime information to the Texas Department of Public Safety (DPS), (the information is then forwarded to the U.S. Department of Justice's Uniform Crime Report, administered by the Federal Bureau of Investigation.) Statistics for this report are compiled from University police reports, incidents reported to public law enforcement agencies where the University controls property, and from others who have "**significant responsibility for student and campus activities**" to whom individuals report criminal incidents they have not reported to police. Crimes reported in the FBI Uniform Crime Report by the University Police Department for the last three calendar years are included in the following pages.

The seven major crime categories, with several sub-categories, are: **Criminal Homicide**, sub-categories, *Murder and Non-negligent Manslaughter and Negligent Manslaughter*; **Sex Offenses**, sub-categories, *Forcible Sex Offenses (includes sexual assault (rape)) and Non-forcible Sex Offenses (includes incest and statutory rape)*; **Robbery**; **Aggravated Assault**; **Burglary**; **Motor Vehicle Theft** and **Arson**.

The University also compiles information on **Hate Crimes**, crimes or incidents of violence involving bodily injury to any person in which the victim is intentionally selected because of actual or perceived Race, Gender, Religion, Sexual Orientation, Ethnicity, National Origin and/or Disability. Also included in the brochure is information on arrests by category of crime: **Liquor Law Violations, Drug Law Violations and Illegal Weapons Violations**. Each of the crime and arrest categories is particularly defined. An act must meet the requirements of the definition to be included in any of the categories. For example, TAMIU policy prohibits alcoholic beverage consumption in public areas of the campus

unless it is an approved catered event. If an adult student were found consuming alcohol on campus (not inside the privacy of their on-campus apartment), that would be a violation of TAMIU policies and regulations. The student would be referred to the Office of Student Affairs for any disciplinary action, but the action would not have resulted in a statistical "crime."

Crime Data

The data presented reflects the raw numbers for a metropolitan university of 7,000+ students using the system of crime definitions required for the Uniform Crime Report. These definitions do not correspond to those established by State laws. Thus, TAMIU data should not be compared to data from other institutions without considering institutional demographics, including size of student populations, the numbers of students living on the campuses and the size of the communities in which the institutions are located.

Arrest Data

An "arrest" as defined in the Texas Penal Code equates to custody. "Custody" means: detained or under arrest by a peace officer; or under restraint by a public servant pursuant to an order of a court. For reporting purposes under this Act, the issuance of a citation is also considered an "arrest" but does not usually involve incarceration. Therefore, included in the arrest data for this report are citations issued for Minor in Possession of Alcohol, Consuming Alcohol after Hours, Minor DWI, Consuming in a Vehicle, Furnishing Alcohol to a Minor, and Open Container After Hours. These were not incarcerations for these offenses.

Clery Reporting Process

The University Police Department determines the following locations to be included in the Crime Awareness and Campus Safety Report.

- On Campus Property
- Non-Campus TAMIU Buildings/Property
- Contiguous Public Property
- Off Campus TAMIU locations
- Organizational Properties.

The locations are provided to area Law Enforcement Agencies annually, requesting reports of offenses (offenses are determined by the Campus Security Act/Clery Act) occurring at the locations in their respective jurisdictions.

The Director of University Police is responsible for requesting and collecting crime statistics, reports and/or referrals from the following agencies/departments:

- TAMIU Police Department
- TAMIU Student Services/Judicial Officer
- Outside Law Enforcement Agencies
- Notifications from other TAMIU Campus Officials who have significant responsibility for student and campus activities (i.e., Athletics, Student Health Services, Residential Living).

In August of each calendar year, the Director of University Police prepares the collected crime statistics for the Crime Awareness and Campus Safety Report. The information is then forwarded to the following agencies/offices:

- U.S. Department of Education (Web-based, with registration requirement, assigned ID's, passwords and limited data collection period)
- Vice President for Finance and Administration to be distributed to all employees
- Provost and Vice President for Academic Affairs to be distributed to all students.

Preparation, production and distribution of the Crime Awareness and Campus Safety Report is the responsibility of the Director of University Police with the assistance of the University Community as needed.

- The Crime Awareness and Campus Safety Report is available by hardcopy at the TAMIU Police Department currently located in KL 008. The Crime Awareness and Campus Safety Report is also available online at the TAMIU Police Departments web site at:
- The Crime Awareness and Campus Safety Report is available for prospective students on the TAMIU Student web site at: <http://www.tamtu.edu/enroll/>
- The Crime Awareness and Campus Safety Report is available for prospective employees on the TAMIU Human Resources web site at: <https://employment.tamtu.edu/>

Distribution is made by October 1 to all current TAMIU students, faculty and staff. Distribution is made throughout the year to prospective students and employees and upon request.

Interagency Cooperation

TAMIU Police cooperate and interact with the Laredo Police Department, the Webb County Sheriff's Office, other local police agencies and local courts to monitor and record off-campus crime involving members of the University community. Those reports involving drug abuse are in turn forwarded to Student Affairs or to the appropriate supervisor of an employee.

Internal Cooperation

Internally, the following officials are designated as others who have **“significant responsibility for student and campus activities”** pursuant to the provisions of the Crime Awareness Act:

- Vice President for Student Affairs**

- Director of Athletics and Coaches**

- Director of Student Activities**

- Director of Housing and Residence Life**

- Director of Student Health Services.**

These individuals and their assistants, who also urge all persons to promptly report all crimes and incidents to the University Police, are charged with the responsibility of reporting to the TAMIU Police Department any crimes covered by the Act reported to them that they believe have not been previously reported to University Police or local authorities.

Others Who Have “Significant Responsibility for Student and Campus Activities” Reports

Occasionally, there are reportable crimes addressed or reported to others who have **“significant responsibility for student and campus activities,”** other than Police personnel. The reports represent descriptions of events provided to civilian employees of the institution not skilled in criminal investigation or crime classification. Since TAMIU Police Department officers do not have an opportunity to interview the reporting party(ies), the crime classification provided in this section of the report cannot be verified as accurate. Incidents reported to others who have **“significant responsibility for student and campus activities”** and not reported to TAMIU Police for the last three calendar years are as follows.

Not Reported to TAMIU Police

Reported to others who have “significant responsibility for student and campus activities”	2009	2010	2011
Vice President for Student Success	0	0	0
Director of Student Affairs	0	0	0
Director of Athletics	0	0	0
Director of Student Affairs	0	0	0
Director of Housing and Residence Life	0	0	0
Director of Student Health Services	0	0	0
Psychology Clinic Outreach, 1319 Corpus Christi (Off-campus)	0	0	0
Casa Ortiz, 915 Zaragoza (Off campus)	0	0	0

Uniform Crime Stats for 2009/2010/2011

Uniform Crime Statistics	2009	2010	2011
Murder	0	0	0
Forcible Rape	1	1	1
Robbery	0	0	0
Aggravated Assault	0	2	0
Larceny	51	42	40
Motor Vehicle Theft	1	0	0

IMPORTANT POLICE TELEPHONE
NUMBERS

On Campus
2911 Emergency
9911 Laredo Emergency

Administrative
2100

Village Residents
326-2911
326-2100

Chapter 4

Drug and Alcohol Abuse and Rehabilitation Programs

As a Member of The Texas A&M University System (TAMUS), TAMIU is governed by System policy which addresses drug and alcohol use on our campus as established by the Board of Regents. System policy, 34.02, Drug and Alcohol Abuse and Rehabilitation Programs, strives toward the following objectives: to maintain a safe and healthy environment for all students and employees; to maintain the good reputation of the System and its employees within the communities where System components are located; to minimize accidental injuries to persons or property; to minimize absenteeism and tardiness and improve the effective job performance and productivity of all employees and the educational performance of all students; to identify resources for alcohol or substance abuse rehabilitation for students and employees, when appropriate; to comply with the federal Drug-Free Workplace Act of 1988, the Drug-Free Schools and Communities Act Amendments of 1989 and other applicable legislation; and to adopt and implement a program to prevent use of illicit drugs and abuse of alcohol by students and employees.

The unlawful manufacture, distribution, possession or use of illicit drugs or alcohol is strictly prohibited on System property and/or while on official duty and/or as part of any System activities. Sanctions (consistent with local, State, and federal law) will be imposed on students and employees for violation of this policy. Sanctions may include disciplinary actions up to and including expulsion, termination of employment and referral for prosecution. All System

components are expected to abide by State and federal laws pertaining to controlled substances, illicit drugs and use of alcohol. Each System component will adopt a plan consistent with this policy that will include implementation of an awareness and prevention program on the use of illicit drugs and the abuse of alcohol by students and employees.

The TAMIU [Student Handbook](#) supplements System policy as follows:

Alcohol

Students 21 years or older are permitted to possess and consume alcoholic beverages inside the privacy of their on-campus apartments. Alcoholic beverages in any form are not permitted in the breezeways, stairwells, community center, cars or any other spaces outside the individual apartments. Additionally, the resident and his/her guests must comply with State and local statutes concerning possession, sale and consumption of alcoholic beverages. Be aware that even if you are 21, possessing or consuming alcohol in the same room with any roommate or guest under the age of 21 is a violation of State law. You will be arrested for furnishing alcohol to a minor and they will be considered a minor in possession.

Additionally, TAMIU Police may also file appropriate charges in a Justice of the Peace Court for:

- ◆ **Purchase**
- ◆ **Attempt to Purchase**
- ◆ **Possession**
- ◆ **Consumption**
- ◆ **Misrepresentation of Age**
- ◆ **Public Intoxication by Minor.**

The following penalties shall be imposed:

First Offense:

1. Class C misdemeanor
2. Alcohol awareness class
3. Community service: 8-12 hours relating to education about or prevention of misuse of alcohol
4. The court shall order the Department of Public Safety to suspend or deny the minor's driver's license for 30 days

Second Offense:

1. Class C misdemeanor
2. Alcohol awareness class at the judge's discretion
3. Community service: 20-40 hours relating to education about or prevention of misuse of alcohol
4. The court shall order the Department of Public Safety to suspend or deny the minor's driver's license for 60 days.

Third Offense:

If it is shown at the trial of the defendant that the defendant is a minor who is not a child, the offense is punishable by:

1. Fine of not less than \$250 or not more than \$2,000;
2. Confinement in jail not to exceed 180 days, or
3. Both the fine and confinement
4. The court shall order the Department of Public Safety to suspend or deny the minor's driver's license for 180 days.

Any use of alcoholic beverages should be in moderation to ensure residents' rights to privacy, sleep and study within their rooms and/or apartments. Bulk quantities of alcohol (i.e., kegs, cases, etc.) are not allowed on campus or in residence facilities. Loud or disruptive behavior or drinking habits that is Harmful to the health or education of an individual or to those around him/her may result in disciplinary action. Additionally, alcohol may be served at pre-approve dinners, receptions or events catered by University food service or designated others. Consumption is expressly limited to the room or site in which the event is being held and may not leave that area for any reason.

While Driving

It is illegal for a minor to drive while having any detectable amount of alcohol in the minor's system.

The following penalties shall be imposed:

First Offense:

Class C misdemeanor: up to \$500 fine

Alcohol awareness course

20-40 hours community service

60 days driver's license

suspension

30 days ineligible for occupational

License

Second Offense:

Class C misdemeanor: up to \$500

fine

Alcohol awareness course

40-60 hours community service

120 days driver's license

suspension

90 days ineligible for occupational

license

Alcohol awareness course

40-60 hours community service

120 days driver's license suspension

90 days ineligible for occupational

license

Third Offense:

Class B misdemeanor: \$500 - \$2000

fine and/or Confinement in jail up to

180 days.

180 days driver's license suspension,

ineligible for occupational license.

CIVIL PENALTIES

An adult 21 years of age or older is liable for damages proximately caused by the intoxication of a minor under the age of 18, if: the adult is not the minor's parent, guardian, or spouse; or an adult in whose custody the minor has been committed by a court; and the adult knowingly served or provided to the minor any of the alcoholic beverages that contributed to the minor's intoxication; or allowed the minor to be served or provided any of the alcoholic beverages that contributed to the minor's intoxication on the premises owned or leased by the adult.

PURCHASE OF ALCOHOL FOR MINOR OR FURNISHING ALCOHOL TO MINOR: AUTOMATIC SUSPENSION; LICENSE DENIAL. “A person's driver's license is automatically suspended on final conviction of an offense under Section 106.06, Alcoholic Beverage Code. The department may not issue a driver's license to a person convicted of an offense under Section 106.06, Alcoholic Beverage Code, who, on the date of the conviction, did not hold a driver's license. The period of suspension under this section is the 180 days after the date of a final conviction, and the period of license denial is the 180 days after the date the person applies to the department for reinstatement or issuance of a driver's license, unless the person has previously been denied a license under this section or had a license suspended, in which event the period of suspension is one year after the date of a final conviction, and the period of license denial is one year after the date the person applies to the department for reinstatement or issuance of a driver's license.”

University Disciplinary Process

University disciplinary charges may be pursued against faculty, staff, and students alleged to have violated University regulations and/or State and federal laws concerning alcohol and other drug abuse. Violations of any State or federal law pertaining to controlled substances that occur off campus and are not associated with a University-connected activity may result in disciplinary charges in situations in which the continued presence of the individual on campus is likely to interfere with the educational process and the orderly operation of the University.

University disciplinary proceedings will be in accordance with procedures outlined in the University Regulations (students) and the Policy and Procedures Manual (faculty and staff). Voluntary admission to an alcohol and other drug abuse treatment program prior to the issuance of charges may be looked upon favorably in disciplinary cases. Disciplinary action in cases involving alcohol and other drug-related violations by students may result in a warning, community service, suspension, dismissal, or expulsion from the University, depending on the nature and seriousness of the case. Participation in an alcohol and other drug abuse education program may be required in addition to other sanctions. Disciplinary action(s) imposed by the University have no relation to civil/criminal penalties.

Controlled Substances

Students are expected to be aware of and abide by all State and federal laws pertaining to controlled substances and illicit drugs. The unlawful manufacture, distribution, possession, or use of controlled substances, illicit drugs, or drug paraphernalia on University property or at University - sponsored activities is strictly prohibited. Furthermore, improper or illegal use, possession or distribution of narcotics

or other controlled substances and/or drug paraphernalia may result in immediate expulsion from University housing facilities as well as additional disciplinary sanctions. If a student is expelled from housing, the student is still responsible for the remaining rent under their lease agreement.

Advertising and Marketing of Alcohol and Other Drugs

Texas A&M International University does not permit the advertisement or promotion of the availability of alcohol and other drugs at social functions as attraction of the event, nor does it permit the marketing of alcoholic beverages by manufacturers or distributors, or by clubs, organizations, departments, or divisions of the University. Incidental advertising such as on cups, T-shirts or promotional items, etc. provided by distributors are included.

<i>Students who have violated the Student Conduct Code may have one or more of the following sanctions imposed:</i>	
Warning	A written notice to the student that the student is violating or has violated institutional regulations.
Disciplinary Probation	A written reprimand for violation of a specific regulation(s). Probation will be for a specified period of time and will include the probability of more severe disciplinary sanctions should the student violate that or any other regulation during the probationary period.
Loss of Privileges	Denial of specific privileges for a period of time.
Restitution	Compensation for loss or damage. This may be in the form of service and/or monetary material replacement.
Community Service	Service to the University in terms of work assignments.
Housing Suspension	Separation from housing for a definite period of time after which the student is eligible to return. Conditions for readmission to housing may be specified.
Housing Expulsion	Permanent separation of the student from housing.
Banned from University Housing	This is in addition to Housing Suspension/Expulsion. Entrance by the student into these facilities will be a violation of this sanction. The student will be confronted and charged accordingly for trespassing and failure to comply.
University Suspension	Separation of the student from the University for a definite period of time after which the student is eligible to return. Additional conditions to be satisfied during suspension or upon return to the University community may be specified.
University Expulsion	Permanent separation of the student from the University. The student will not be eligible to reapply for admission.
Banned from Campus	In addition to being suspended or expelled from the University, the student is banned from entering the grounds and/or facilities owned, operated and/or maintained by the University. Entrance onto campus or into those facilities/areas will be viewed as a violation of this sanction and the student will be confronted and charged accordingly for trespassing and failure to comply.

Student Counseling Services

Student Counseling Services contributes to the overall mission of TAMIU within the context of the Division of Student Life. Its purpose is to facilitate student success, by:

- Providing active networking with departments, faculty, staff, and community agencies
- Providing counseling, testing, and psycho-educational services
- Providing advocacy & support services toward obtaining reasonable accommodations for students with documented disabilities
- Providing quality training for graduate students in psychology.

Hours

The Center is open 8:00 a.m. to 5:00 p.m., Monday through Friday with evening hours on Wednesday and Thursday open until 8 p.m. In the event of a crisis after regular hours or during University holidays, call campus police at (956) 326-2100, and provide your name, telephone number, and location. 24-hour crisis counseling is available and will be arranged when needed through the University Police Department. 24-hour Crisis Hotlines are also available through community services such as:

LIFELINE of Laredo (956) 722- LIFE (5433)

The Rape Abuse Help Line 1-800-551-0008

Border Region Mental Health/Mental Retardation (MH/MR)
1-800-643-1102.

Appointments

Professional services are usually made by appointment and can be arranged either in person or by calling (956) 326-2230. In crisis situations, provisions can be made to see a counselor without a prior appointment. E-mail: counseling@tamiu.edu

Confidentiality

All tests and records of the counseling office are strictly confidential as protected by law and professional ethics. They are set apart from all other records at the University and are not released to any other person or agency within or outside the University without the client's written consent, except as described by law. All staff members subscribe to the ethical guidelines established by the Texas Board of Examiners of Psychologists. As a client, you will be informed of the legal limits of confidentiality.

Texas A&M International University
Student Counseling Services and Disability Services for
Students

124 Student Center

Laredo, Texas 78041

Phone: (956) 326-2230

Fax: (956) 326-2231

E-mail: counseling@tamiu.edu

Crime Prevention Tip

Protect Yourself in Public Places

- Avoid walking alone at night; get a friend to go with you, or call SAFE TAMIU @ 326-2100
- Walk in well-lighted areas; avoid shortcuts through dark isolated spots
- Be alert! If you are being followed, quickly go to an area of increased safety; i.e., an open business establishment, a group of people, or an emergency telephone
- Carry a whistle or another type of personal safety alarm attached to your keys for use in warding off an assailant or obtaining police attention
- Wear clothing that will allow you maximum mobility.

Protect your Personal and University owned Property

- When leaving an office or room, even for a few minutes, LOCK THE DOOR! It only takes a few seconds for a thief to make off with your things
- Never leave a wallet or purse on top of your desk. Its best to take it with you or lock it in a desk drawer or file cabinet
- Avoid taking wallets, money or jewelry into athletic facilities and storing them in lockers, which are targets for thieves. If possible secure your property elsewhere
- Avoid leaving books, backpacks, purses, coats, etc., unattended in libraries or other public areas
- Keep a record of serial numbers and model numbers, brand names, and descriptions of valuable items. Use “Operation Identification” engravers available, on loan at no charge from University Police

- Use a quality U-lock to secure your bicycle to approved bike racks, and lock it any time you are not riding it
- Immediately report criminal activity or suspicious activity to police. Dial 2911 (on campus) in the event of a crime in progress. Note physical descriptions of persons involved, vehicle descriptions and license plates if available.

Reports available:

Copies of this annual report may also be printed from the web site (www.tamtu.edu) in PDF format or requested from the following offices:

University Police Department

Office of Student Affairs

Student Conduct & Community Engagement

Office of Human Resources

**Texas A&M International University
Annual Fire Safety Report on Student Housing**

Higher Education Campus Fire Safety Standards
and Measures



2011 Annual Fire Safety Report

Compiled by Office of Housing & Residence Life

TABLE OF CONTENTS

About Texas A&M International University

Emergency and Other Important Information

Fire Log

Definitions

On-Campus Student Housing Information

On-Campus Student Housing Facilities - Fire Safety Systems

Fire Statistics

Fire Safety Policies

Fire Drill and Evacuation Procedures

Fire Safety Education and Training Programs

Fire Safety Inspection Program

Report Contact Information

TEXAS A&M INTERNATIONAL UNIVERSITY

PROPERTY PROFILE

- A. **GEOGRAPHIC LOCATION** – TAMIU is located in the border region of south-central Texas. Topography of this region is rolling hills and prairie. In winter, this region receives much of its rain; on occasion this area may experience sleeting and icing. While most of the possible tornado activity occurs in the spring, heavy storms and high winds/low pressure centers have developed in other times of the year. In summertime, especially during a “dry” year, this area may be prone for small to moderate grass fires.

As in nearly all areas of the country, warning system information is relayed to the public by radio and television.

- B. **IMMEDIATE ENVIRONMENT** - University Village and the Residential Learning Community are located on the TAMIU campus near the junction of State Highway Loop 20 and US 59. The Office of Housing & Residence Life serves the needs of Texas A&M International University housing close to 700 students. There are NO approved shelters on the TAMIU Campus.

- C. **ABOUT THE UNIVERSITY** - A Member of The Texas A&M University System, TAMIU is committed to the preparation of students for leadership roles in their chosen profession in an increasingly complex, culturally-diverse state, national and global society. The University provides over 7000 students with a learning environment anchored by the highest quality programs built on a solid academic foundation in the arts and sciences. To fulfill its mission, the University offers a range of baccalaureate and masters programs and the Doctor of Philosophy degree in International Business. Programs focus on developing undergraduate and graduate offerings with a progressive international agenda for global study and understanding across all disciplines.

EMERGENCY AND OTHER IMPORTANT INFORMATION

REPORTING EMERGENCY:

On campus phones - Police/Fire/Medical 2911

Off campus or cellular phones – 911

Non-Emergencies/General

University Police Department – 956-326-2100

Environmental Health & Safety – 956-326-2190

OTHER IMPORTANT TELEPHONE NUMBERS:

Housing & Residence Life – 956-326-1300

Physical Plant – 956-326-2325

Fire Department – 911

REPORT

This report is developed as a requirement of the Higher Education Opportunity Act (Public Law 110-315).

FIRE LOG INFORMATION/LOCATION

Texas A&M International University maintains a fire log available to the public online at www.tamtu.edu/admins/police

If you have questions regarding the log wish to speak with someone personally you may by contacting the University Police Department, custodian of the record. University Police Department offices are located in Killam Library Rm. #005.

Definitions

(Source: Department of Education)

Cause of fire: The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

Fire: Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Fire drill: A supervised practice of a mandatory evacuation of a building for a fire.

Fire-related injury: Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term “person” may include students, employees, visitors, firefighters, or any other individuals.

Fire-related death: Any instance in which a person—

- (1) Is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or
- (2) Dies within one year of injuries sustained as a result of the fire.

Fire safety system: Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This may include sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of a fire.

Value of property damage: The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption.

ON-CAMPUS STUDENT HOUSING INFORMATION

PHYSICAL SIZE AND CONSTRUCTION - The buildings that comprise the University Village community are four (4) three (3) story brick veneer structures with a single story Community Center. The property is classified as an apartment development. The buildings that comprise the Residential Learning Community include four (4) three (3) story traditional residence halls, a single story Community Center and a single story maintenance shop, all buildings are stucco with traditional wood soffits. Each Community Center houses a demonstration kitchen, swimming pool/spa, office space and recreational facilities. All buildings that make up University Village and the Residential Learning Community are trimmed with a variety of combustible finishing materials including pine wood, cedar wood and masonite type siding. All apartment interiors are sheet-rock walls on concrete or gypsum-based concrete floors (second and third floor units).

On-Campus Student Housing Facilities - Fire Safety Systems

University Village was constructed in 1997. All rental units are equipped with the following safety features: central sprinkler system, multiple smoke detectors in apartments, range ventilation hoods and GFI electrical outlets near sinks. Fire safety equipment in units for the hearing impaired also includes a high-pitched horn and flashing strobe. A centrally monitored universal fire alarm system exists but, there are no resident pull stations. Units are equipped with fire extinguishers.

The Residential Learning Community was constructed 2004. Each room has a fire rated wall and is has multiple smoke

detectors, sprinkler system and a centrally monitored fire alarm system. All rental units are equipped with the following safety features: integrated smoke detectors, and GFI electrical outlets near sinks. There are fire safety doors, fire alarm pull stations and fire extinguishers located on each floor.

Residential Learning Community University Village



FIRE STATISTICS (CALENDAR YEAR 2011)

Location	Date/ Time	Total # of Fires	Case #	Cause	Injuries requiring treatment	Deaths	Property Damage
University Village –Club		0					
UV 2-Coronado House		0					
UV 3-Cardenas House		0					
UV 4-Ojeda House		0					
UV 5-Hudson House		0					
UV-Parking Lot		0					
UV-Courtyard		0					
UV-Pool		0					
Residential Learning Community-Club		0					
RLC 1-Sanchez Hall		0					
RLC 2-Cabeza de Vaca Hall		0					
RLC 3-Champlain Hall		0					
RLC 4-Balboa Hall		0					
RLC-Maintenance		0					
RLC-Parking Lot		0					
RLC-Courtyard		0					
RLC-Pool		0					
RLC-Basketball Cage		0					

FIRE SAFETY POLICIES

FIRE EQUIPMENT

Residents who tamper with fire equipment are subject to disciplinary action, possible prosecution, possible eviction and a possible fine.

- Tampering with smoke detectors is strictly prohibited.
- Tampering with fire alarms is strictly prohibited.
- Tampering with fire hoses/extinguishers is strictly prohibited.
- Tampering with sprinkler systems is strictly prohibited.

Tampering with any of the above, which results in a response from the local fire department, is in violation of state and local ordinances.

FIRE SAFETY – The greatest threat to any community is that of a fire. The sounding of a fire alarm should be taken seriously. In the event of an alarm, tenants are to vacate the premises immediately. University and Community staff will instruct tenants when they will be allowed to return to their rooms. Fire can produce deadly smoke, heat and toxins. Therefore, it is imperative that you take all attempts to prevent a fire from starting and to protect the lives of your roommates and yourself should a fire occur. To assist you we have installed various warning devices and a fire extinguisher in each unit.

A. SMOKE DETECTORS - At the beginning of the lease Landlord will test the smoke detector(s) in the unit for proper operation and working batteries. Thereafter, it is the Tenant's responsibility to notify the housing office that the batteries need to be replaced. Do not render the smoke detector(s) inoperable or fail to keep working batteries installed. Report to Landlord any malfunctioning or inoperable smoke detector(s).

B. FIRE EXTINGUISHERS – Fire extinguishers are inspected regularly and recertified by a fire safety company annually. Should it become necessary for the discharge of a fire extinguisher, Tenant must notify the housing office, once the danger has passed, so that Landlord can inspect the unit for damages and replace the discharged fire extinguisher(s). Should Landlord discover that either a fire extinguisher has been discharged or the resident had a fire and did not report the event to the housing office, each resident of the unit will be fined \$250.00 for endangering the safety of others.

C. LIGHTING SOURCES & OPEN FLAMES – Residents may not use halogen lamps, candles, incense or any open flame in the unit. If the power goes out, use flashlights only. Do not store dangerous substances, flammable liquids and/or chemicals in or around your unit.

D. TAMPERING/ALTERING/FALSE ALARMS – Fire warning devices and safety equipment are to be used only in case of emergency. Warning devices or safety equipment are not to be rendered inoperable through vandalism, being disconnected from their primary power source or any other form of tampering. Tampering with smoke detectors will result in a fine of \$500.

E. BARBECUE GRILLS – Fire code prohibits storage or use of barbecue grills in or on any building, walkway, or stairway. Landlord will dispose of grills found on the premises. Community grills are available for residents only, Grills and grill area should be left clean for the use of others.

F. VIOLATION OF FIRE SAFETY POLICY – Any violation is a default under the Lease, which would entitle Landlord to declare a default and pursue all remedies provided to Landlord. Repeated tampering with fire warning devices and safety equipment will result in eviction and forfeiture of the security deposit.

SMOKING PROHIBITED – Smoking is prohibited in all indoor areas of Community and its related environments. Residents may not smoke indoors or anywhere within 50 feet of any public building, sidewalk, entrance gate or commonly used amenity, other than a designated smoking area. During Health and Safety Inspections, if there is evidence of in-room smoking (i.e. used ashtrays, ashes, or other implements related to smoking) a \$150.00 fine may be imposed. Students caught smoking inside any Community indoor space will face disciplinary sanctions and through the University judicial process, face the loss of student status.

SMOKING (continued)

- Smoking is prohibited inside at all times in all housing areas.
- Smoking is **NOT** permitted in resident rooms.
- Smoking is permitted only on the sidewalks of the housing facilities and no closer than 50 feet from the nearest window or door.
- If a resident or staff member asks you to move further away from their apartment due to unwanted smoke entering through an open door or window, you must abide by their request.

APPLIANCES

Residents may bring personal items to campus for use in their rooms, provided that such items do not endanger resident safety, restrict reasonable freedom of movement with a room's shared living space, and do not violate policy guidelines. All appliances must have the Underwriter's Laboratory (UL) approval. If any prohibited items are found, they will be confiscated. Any items that are confiscated will be held in the Community Office until the next break period.

- Refrigerator capacities cannot exceed 5 amps, and may be no larger than 3 feet in height. Please note; a mini-fridge is provided to all residents of the RLC and a full size refrigerator to residents of University Village
- Small microwave ovens (900 watts or less) are permitted in resident rooms. Please note; a microwave is provided to all residents as part of the appliance package

- For Fire Safety reasons appliances with open heating elements (i.e., hot plates, toasters, toaster ovens, electric skillet, indoor grills, etc.) may not be used in RLC resident rooms.
- Residents of University Village may have toasters and other common small kitchen appliances.
- Halogen lamps are strictly prohibited.

Other items, because they constitute a fire hazard

Live-cut Christmas trees

Decorations that obstruct the sprinklers or smoke detectors

Electrical Power Strips and Extension Cords that do not have integrated circuit breakers

Fireworks/Explosives/Hazardous Materials

LIFE/SAFETY EMERGENCY PROCEDURES

FIRE PROCEDURES

If a fire alarm is sounded, do the following:

1. Remain Calm
2. Direct/Assist Students to an appropriate exit and get them out of the building
3. Do a final sweep of the building.
4. Be sure to have your resident roster with you.
5. Get out of the Building
6. A. Residential Learning Community
Report to your building gathering location
 - Sanchez Hall: Parking lot area north of Early College High School (side closest to University Blvd).
 - Cabeza de Vaca: North end of Basketball court (inside cage).
 - Chaplain Hall: South end of Basketball court (Inside Cage).
 - Balboa Hall: Parking lot area South of Early College High School (side closest to soccer field)
 B. University Village: Report to your gathering area.
All building residents report to the parking lot
Directly east of University Village
7. Take roll of your floor/region. Once roll is completed report any missing students to the Director. Cabeza de Vaca & Champlain Hall: once roll is complete move students to Parking lot areas WEST of the RLC making sure to avoid any emergency personnel, their vehicles or other fire danger.
8. Once in your safe zone instruct your students to sit in a circle around you. It is important that you remain visible at all times for your students and for other staff members to easily locate you.

FIRE DRILLS:

The Office of Housing & Residence Life conducts one announced fire drill per year, at each facility, that coincides with the annual certification of the fire alarm system.

FIRE SAFETY EDUCATION AND TRAINING PROGRAMS

In collaboration with the Safety & Risk Management Office we participate in the State Fire Marshal's "Have an Exit Strategy" program. For the 2010-11 school years this included promotional materials such as door hangers, magnets, posters, informational brochures, residence life programming, directional signage and other similar items.

In November of each year the Office of Housing & Residence Life publishes a letter to residents, in conjunction with our resident newsletter regarding fire safety which is followed up with additional holiday decorating tips in late November early December.

FIRE SAFETY INSPECTION PROGRAM

Texas A&M International University conducts several levels of fire and life safety inspections in all of our residence hall and apartment facilities. Inspections are generally conducted on a semester basis with the University Physical Plant in addition to the semester and monthly health and safety inspections conducted by the department. During the University Physical Plant conducts inspections of fire safety equipment in compliance with the requirements of the National Fire Protection Association.

In May 2010 the residential facilities were inspected by the State Fire Marshal and no deficiencies were found. The next state inspection is slated for May 2012.

Monthly Inspections – Each month, Fire Safety inspectors conduct egress area fire safety inspections. These areas include corridors, stairways, and exit paths.

Pre-Occupancy Inspections – Prior to occupancy of each fall, spring and summer semester, a more in-depth inspection is conducted. These inspections include all common areas, mechanical, electrical, and custodial areas within each building as well as exit paths outside of the facilities.

Annual Inspections – Once each calendar year, a complete fire and life safety inspection is conducted

Fall Room Inspections – Health and Safety inspections are conducted fire and life safety inspections of all campus residences during the Fall Semester. The intent of these inspections is to increase the level of safety and safety awareness for all occupants of the residences. These inspections include resident rooms and staff offices as well as mechanical and common areas. Inspections will be conducted in the presence of a staff member. Advance notification of all inspections will be provided to hall staff. Safety practices in general and the Fire Life safety rules found in the rules section will be the primary focus of the inspection. These inspections will look for such items as:

- Electrical: Use of extension cords, cover plate missing/damaged, electrical wiring frayed/damaged/crimped, multi adapter without breaker in use, prohibited/ unapproved appliances
- Fire Alarm Equipment: smoke detector obstructed (min. 24” clearance), smoke detector damaged
- Ignition Sources/Combustible Products: candles/incense being present in the room, flammable liquids in the room,

combustible materials near electrical source, and excessive fire load in the room

- Emergency Planning: absence of the evacuation plan on the back of the room door, window/door obstructed
- Miscellaneous: poor housekeeping, floor/wall/ceiling penetrations, and the door closure missing/damaged

REPORT CONTACT INFORMATION

For purposes of including fire statistics in the annual fire safety report, employees and students should report all instances that a fire occurred in on-campus student housing to the individuals listed below. These individuals also can provide additional information about this report.

Captain Thomas S. Smith Jr.
University Police Department – Cleary Act Compliance
thomas@tamiu.edu
956-326-2102

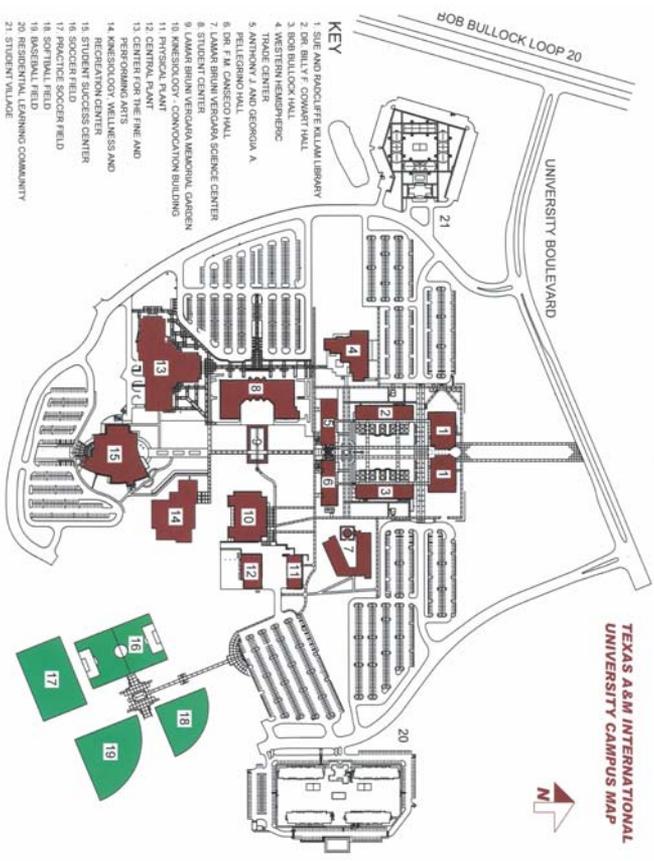
Trevor C. Liddle
Director, Housing and Residence Life
Office of Housing and Residence Life
tliddle@tamiu.edu
956-326-1300

Adrian Dominguez
Coordinator, Safety and Risk Management
Physical Plant
Adrian.dominguez@tamiu.edu
956-326-2756

NOTES

NOTES

**TEXAS A&M INTERNATIONAL
UNIVERSITY CAMPUS MAP**

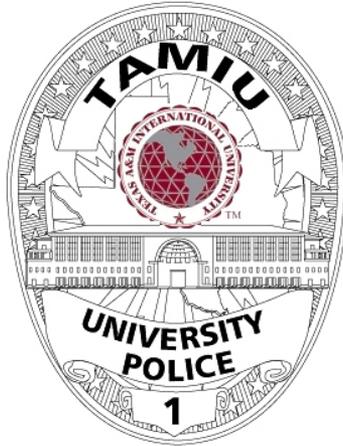


KEY

- 1. SUE AND BAODI FFE WILLAM LIBRARY
- 2. DR. BILLY F. COMWAT HALL
- 3. BOB BULLOCK HALL
- 4. WESTERN HEMISPHERE
- 5. ANTHONY J. AND GEORGIA A. PELLEGRINO HALL
- 6. DR. F. M. CANSECO HALL
- 7. LAMAR BRUN VERDARA SCIENCE CENTER
- 8. LAMAR BRUN VERDARA MEMORIAL GARDEN
- 9. LAMAR BRUN VERDARA MEMORIAL GARDEN
- 10. KINESIOLOGY - CONVOCATION BUILDING
- 11. PHYSICAL PLANT
- 12. CENTRAL PLANT
- 13. PERFORMING ARTS
- 14. KINESIOLOGY WELFARE AND RECREATION CENTER
- 15. STUBERT SUCCESS CENTER
- 16. STUDENT UNION
- 17. PRACTICE SOCCER FIELD
- 18. SOUTHWALL FIELD
- 19. BASEBALL FIELD
- 20. RESIDENTIAL LEARNING COMMUNITY
- 21. STUDENT PALACE

Texas A&M International University

Crime Awareness/ Campus Safety & Fire Safety Information



TAMIU Police Department
5201 University Boulevard, Laredo, Texas 78041
Killam Library 005
Phone 956.326.2100 • Fax 956.326.2099
Website: <http://www.tamiau.edu/adminis/police/>