



TEXAS A&M INTERNATIONAL UNIVERSITY

A Member of The Texas A&M University System

Office of Safety and Risk Management Student Travel Form

- Student Organization Academic Class/Field Trip Non-Academic Travel

Name of Organization/Group/Class: _____

Primary Contact Information:

Name _____ TAMIU E-Mail _____

Address _____

_____, _____, _____
(City) (State) (Zip Code)

Phone (_____) _____

Role: Student Organization Advisor
 Student Organization Officer
 Professor/Faculty Member
 Other: _____

Transportation Information:

Personal vehicle* Rental Vehicle* _____ Charter Bus _____

Other: _____ (Company) (Company)

Air _____ Flight Nos. _____, _____, _____
(Airline)

Departure city: _____ Destination city: _____

Departure date: _____ (MM/DD/YY) Arrival date: _____ (MM/DD/YY) Return Date: _____ (MM/DD/YY)

Expected departure time: _____ Expected arrival time: _____ Expected return time: _____

*Must complete Driver(s) Information and Certification Section

Purpose of travel:

Description of scheduled stops:

Description of travel route:

As the primary contact for this group, I understand that I must follow all laws and regulations as set forth by the State of Texas, The Texas A&M University System, and Texas A&M International University.

In addition, all students attending should be notified by the primary contact to:

- ❖ Observe and follow the Student Code of Conduct as outlined in the Student Handbook
- ❖ Behave in a manner that consistently shows the University in a positive light
- ❖ Inform the University representative or primary contact coordinating the activities of their whereabouts at all times
- ❖ Understand that a University representative or primary contact coordinating the activities may secure reasonable medical treatment from a hospital, clinic, EMS service should he/she believe it is necessary or appropriate even without the student's permission.

