Please print clearly

A									

TAMIU ID

Student's Last Name

Student's First Name

Appeal of Financial Aid Satisfactory Academic Progress

Office of Student Financial Aid (OSFA)
Texas A&M International University, 5201 University Boulevard, Laredo, Texas 78041-1900
PH (956)326-2225 FAX (956)326-2224 financialaid@tamiu.edu www.tamiu.edu/affairs/financial

t[illegible] Deadline: 1st Class Day

All students who have their financial aid eligibility suspended may submit an appeal for a re-evaluation of their termination of financial aid. The Financial Aid Appeal Committee will only evaluate appeals for students who have all financial aid requirements complete and are enrolled for the semester of appeal. The submission of an appeal is **only a request for review** and does not guarantee a change in status.

Student must return this appeal form and other required documentation to OSFA by the 1st class day of the semester for which they are appealing. Students are notified of their appeal decision through Dusty email and Uconnect Financial Aid Holds. If approved, you will be placed on Financial Aid Probation for one semester. If longer than one semester is necessary to meet the minimum Satisfactory Academic Progress standards, you will be placed on an Academic Plan. While on Financial Aid Probation, certain conditions for academic performance will be set and monitored (refer to your Academic Plan if assigned). Further, financial aid is dependent upon you meeting the required academic performance conditions during the probationary period. You may experience a delay in receiving financial aid the following semester until the Registrar's Office has posted grades.

If you are assigned an Academic Plan, **you must sign your plan at the OSFA before any awards can be offered.** On an Academic Plan, monitoring of conditions will continue for each semester until you meet the minimum standards or fail to meet conditions. If you fail to meet the conditions of your Academic Plan, you will once again be ineligible for financial aid and will be placed on Suspension. You may not appeal again until you meet the minimum standards on your own.

STEP 1: Check one or more of the boxes below, attach appeal letter and any supporting documentation.

The termination of my financial aid eligibility was due to:

- ☐ GPA
- ☐ Completion of Semester Hours Earned
- ☐ Maximum Attempted Hours

- **Explain in a detailed letter the extenuating circumstances that prevented you from meeting any of the SAP requirements above.** The appeal should address and document these extenuating circumstances AND describe how circumstances have changed so that you will be academically successful.
  Examples of extenuating circumstances include, but are not limited to: unexpected death or major hospitalization of an immediate family member, extended hospitalization or medical condition of student, victim of a violent crime. Unexpected employment or work issues beyond the student's control may be considered on a case-by-case basis.

- **Attach any applicable supporting documentation.**

Please print clearly

A

TAMIU ID   Student's Last Name   Student's First Name

STEP 2: You must have your **academic advisor** complete the following section. Meeting with an academic advisor is a requirement for a financial aid appeal. Scheduling an appointment with your actual academic advisor is encouraged; however, if your advisor is unavailable and you have declared a major, call your academic department to schedule an appointment with an academic advisor in your college. If you have not yet declared a major, academic advisors are available in the Advising and Mentoring Center (for freshmen and sophomores only) in USC 222.

ACADEMIC ADVISOR STATEMENT

Please specify what the student will need to do to regain satisfactory academic progress. This includes, but is not limited to, retaking failed courses to raise GPA, limiting the number of credit hours enrolled per semester to ensure satisfactory completion, or requiring enrollment in a determined number of hours or set of courses to ensure degree completion within an allotted timeframe. Please attach additional page if more space is needed.

____
____
____
____
____
____

The above named student needs __________ credit hours in order to complete their degree.

Please attach a copy of the student's degree evaluation.

____   ______________________________
TAMIU Academic Advisor Signature   Date

____   ______________________________
Print Name   Advisor Phone Number and Email

STEP 3: STUDENT CERTIFICATION STATEMENT

- I understand that by submitting this appeal form approval is not guaranteed.
- I certify that the information contained in my appeal letter and supporting documentation is accurate and complete.
- I will provide other information if requested by the Financial Aid Appeal Committee.
- I understand my appeal will not be reviewed if it is incomplete.
- I understand any false information will be cause for the denial, reduction and/or repayment of financial aid.
- [illegible]

Student's Signature: ____ Date: __________________________

OFFICE USE ONLY

Date Received in OSFA: ______________________

Entered on RRAAREQ by: ______________________

Processed by: ______________________

RRAAREQ Code: **APPEAL**
Revised: 03/14/12