The deadline to apply for a Federal Direct Loan is mid-semester of each term.

<table>
<thead>
<tr>
<th>Step 1</th>
<th>Complete FAFSA Application</th>
<th><a href="http://www.fafsa.gov">www.fafsa.gov</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Step 2</td>
<td>Complete your financial aid folder</td>
<td>uconnect.tamiu.edu</td>
</tr>
</tbody>
</table>

Check for any outstanding requirements and review your folder status on Uconnect.

1. Log on to UCONNECT at uconnect.tamiu.edu. Your username is your University e-mail account (everything before the @) and your e-mail password.

2. Click on the “My Business” tab.

3. Review the ‘Financial Aid Requirements” channel and complete or submit any outstanding requirements.

| Step 3 | Accept Loan Award Online | uconnect.tamiu.edu |

Students who wish to borrow a direct loan must first accept the award via UConnect in order for us to process the loan.

1. Log on to UCONNECT and click on “My Business”.

2. Click on the “Financial Aid Awards” link.

3. You will be directed to the “Accept Award Offer” tab. Select “Accept” or “Decline” from the drop down menu next to the loan award. You may also accept a partial amount by entering the amount in the box.

4. Click on “Submit Decision”.

| Step 4 | Entrance Counseling |

It is mandatory for all students who wish to borrow a Federal Direct Loan to attend a one-time, in-person Entrance Counseling Session. Students must request a reservation by e-mailing the financial aid office. For more information, please logon to Uconnect and click on “My Business”.

Students are also required to complete an online entrance counseling session through www.StudentLoans.gov

| Step 5 | My Direct Loan | www.studentloans.gov |

The Department of Education’s direct loan website allows students to complete entrance counseling and the MPN (Master Promissory Note) online.

1. Go to www.studentloans.gov and Sign In using your FAFSA PIN.

2. Click on “Complete Entrance Counseling”. You will receive confirmation when you have successfully completed the entrance exam.

3. Complete MPN. You can click on “Submit Master Promissory Note” when you receive your entrance counseling confirmation or you can go back to the main menu and click on “Complete Master Promissory Note”.

Once you have accepted your loan award, completed entrance counseling and your MPN, the Department of Education can process your loan and disburse funds. Please refer to your account on Uconnect for disbursement dates.