Texas A&M International University
TG Loans By Web Procedures

Before Beginning

A U.S. Department of Education PIN (Personal Identification Number) is needed, in order to electronically sign your MPN (Master Promissory Note). If you already have an MPN on file with the lender you do not have to submit a new one.

Filling Out a TG Loan By Web

➢ When you are ready to begin
➢ Log on to https://lbw.tgslc.org
➢ Click “I am a student borrower”
➢ Click I agree to supply my Social Security Number
➢ Enter your Social Security Number
➢ Enter your Date of Birth (MM/DD/YYYY)

The following two part procedure must be completed to obtain loan funds:

**PART I**

Entrance Counseling

➢ Click on the Entrance Counseling Link
➢ Select Texas A&M International University to begin Entrance Counseling session
➢ Scroll to bottom and select START
➢ Print the Confirmation Page at the end of the session
➢ After completing Entrance Counseling, return to loans by web by clicking the “Loans by Web” button and continue with your loan request

**PART II**

Complete a Loan Award

➢ Select “Complete loan award”
➢ Select “Texas A&M International University”

**Step 1: Personal Information**

- Name as it appears on your Social Security Card
- Permanent address required, temporary address not acceptable

**Step 2: References**

- First reference should be a parent (if living), legal guardian, or an adult relative. References outside the United States are not acceptable. The two references must have different physical addresses.

**Step 3: Lender Selection**
If you are a previous borrower, it is recommended to remain with the same lender

**Step 4: Loan Award Information**

- FFELP (Federal Family Education Loan Program) Loans based on classifications per Academic Year:

  - **Academic Year Loan Limits for Subsidized/Unsubsidized**
    - Freshman $2,625/$4,000
    - Sophomore $3,500/$4,000
    - Junior & Senior $5,500/$5,000
    - Certification $5,500/$5,000
    - Master & Doctoral $8,500/$10,000

  **NOTE:** *Unsubsidized loans are for classified INDEPENDENT students only (as determined by FAFSA).*

  * Academic Year equals Fall, Spring, and Summer semesters.
  * Loan limit cannot exceed TAMIU’s Cost of Attendance (student budget)

- Enter Loan Period:
  - Spring 2006 ONLY Loan: 01/04/06 to 05/11/06
  - Summer Session I 2006 only Loan: 06/05/06 to 07/06/06
  - Summer Session I & II Loan: 06/05/06 to 08/09/06

- Select Submit
- Select Send Request
- Print Successful Submitted page for your records
- Logout

**Additional Important Information:**

- TG Loans by Web applications may take up to 4 to 6 weeks to process
- All *Laredo Credit Union* borrowers will not be able to submit their loan request via TG Loans by Web. Students must submit a paper application at the Financial Aid Office. Processing time may take up to 6 to 10 weeks.
- If a new lender is selected please be advised a new Master Promissory Note application must be submitted to the office of financial aid.
- Dependent students may qualify for an additional unsubsidized loan by submitting proof of a denied parent plus loan application.
- Students must attend Entrance Counseling on campus and have a complete folder with the Financial Aid Office to be eligible for a loan.