



APPLICATION FOR DIPLOMA REMAKE

Office of the University Registrar

Banner ID or SSN: _____

Student Name: _____ DOB: _____
(as it appears on TAMIU records)

Email Address (preferably TAMIU email): _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone Number: () _____ Alternate Number: () _____

Please PRINT name EXACTLY as you want it to appear (accents, tildes, etc. MUST be clear).

Please indicate below the degree(s) that you earned and the graduation date of ONLY those that you would like to have re-made. (NOTE: all diplomas will be printed under the current university name and administration signatures. Additionally, ONLY the degree title will print on the diploma - no majors, minors, concentrations, or specializations.)

Degree Title: _____ Graduation Date: _____
Qty: _____ X \$15 each (re-make includes a miniature diploma)

Degree Title: _____ Graduation Date: _____
Qty: _____ X \$15 each (re-make includes a miniature diploma)

Degree Title: _____ Graduation Date: _____
Qty: _____ X \$15 each (re-make includes a miniature diploma)

Will you require that your diploma(s) be mailed? No Yes - (if yes, please complete ALL fields below)
NOTE: Diplomas are NOT mailed to local addresses.

Name: _____

Address (no P.O. Boxes): _____

City: _____ State: _____ Zip: _____

Phone Number: () _____

Student's Signature: **X** _____ Date: _____

Please pay fee (\$15 per diploma being re-made) at the Business Office located in the University Success Center 137.
(If making payment by phone, please contact Business Office at (956) 326-2141.)

For Business Office Use Only

Total Fee: \$ _____ Receipt #: _____ Received by: _____ Date: _____

For Registrar's Office Use Only (attach documentation per degree)

Degree(s) Verif.: _____ Date(s) Awarded: _____ Honors: S M C N/A
Verified by: _____ Date: _____ Remade by: _____ Date: _____
Disposition: Mailed - By: _____ on: _____ via: _____
 Picked up - By: _____ on: _____