



TEXAS A&M INTERNATIONAL UNIVERSITY
A Member of The Texas A&M University System

Office of the Registrar

AUTHORIZATION TO DISCLOSE ACADEMIC INFORMATION

Annual Notice to Students

Annually, Texas A&M International University informs students of the *Family Educational Rights & Privacy Act of 1974 (FERPA)*, as amended. This *Act*, with which the institution intends to comply fully, was designated to protect the privacy of educational records, to establish the rights of students to inspect and review the educational records, and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Students also have the right to file complaints with the Family Policy Compliance Office concerning alleged failures by the institution to comply with the *Act*.

Local policies are printed in the student handbook and the university bulletins. Questions regarding the *Family Educational Rights & Privacy Act* may be directed to the Office of the University Registrar.

Please sign below if you consent for the University/faculty member to release to your family member (print name) _____ information about your educational records.

Student Name: _____ ID #: _____

Student Signature: _____ Date: _____

Family member's Full Name(s):

**** Picture ID will be required of family member upon the request to view records. ****