



TEXAS A&M INTERNATIONAL UNIVERSITY
A Member of The Texas A&M University System

Office of the Registrar

AUTHORIZATION TO DISCLOSE ACADEMIC INFORMATION TO PARENTS

Annual Notice to Students

Annually, Texas A&M International University informs students of the *Family Educational Rights & Privacy Act of 1974 (FERPA)*, as amended. This *Act*, with which the institution intends to comply fully, was designated to protect the privacy of educational records, to establish the rights of students to inspect and review the educational records, and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Students also have the right to file complaints with the Family Policy Compliance Office concerning alleged failures by the institution to comply with the *Act*.

Local policies are printed in the student handbook and the university bulletins. Questions regarding the *Family Educational Rights & Privacy Act* may be directed to the Office of the University Registrar.

In accordance with FERPA, the University will disclose to parents information from the academic records of a student provided the University has on file written consent of the student. Please sign below and return to the Office of the University Registrar if you consent for the University to release to your parents your educational records.

Student Name: _____ ID #: _____

Student Signature: _____ Date: _____

Parent(s) Full Name(s): _____

**** Picture ID will be required of parent upon the request to view records. ****

(Please note: this form MUST be submitted by the student.)