



REGISTRATION FORM - Office of the University Registrar

Semester/Year

Fall 20 _____
 Spring 20 _____
 Sum. I / III / Maymester 20 _____
 Summer II 20 _____

(Please Print)

| Banner ID | Last Name | First Name | MI | Date of Birth |
|-----------------|----------------|------------------|--------------|---------------|
| | | | | |
| Mailing Address | | City, State, Zip | Phone Number | |
| | | | | |
| Email | Classification | College | Degree | Major |
| | | | | |

Receiving VA benefits? If yes, see VA Coord. Completed TSI? If no, see University College staff at USC 223. New Degree/Major? Complete Change of Degree Plan Form.
 Enrolling under VISA Requirements? Please see ISS Rep. *(Note: if any information provided above is new, please update using UConnect or by completing required form.)*
 Please check to make sure course prerequisites have been met. If you have not, you must complete a Request for Waiver of Prerequisites form.

| Holds | Registration Comments | Registration Restrictions |
|---|------------------------------|------------------------------|
| <i>(For Office Use Only)</i> | <i>(For Office Use Only)</i> | <i>(For Office Use Only)</i> |
| <input type="checkbox"/> No holds <input type="checkbox"/> Need to clear/waive the following: | | |
| | | |
| | | |
| | | |
| | | |

| Course(s) to be REGISTERED for | | | | | | |
|--------------------------------|------------------------|---------------------|--------------------|----|------|--------|
| CRN (5-digit) | Crse Prefix (Ex: ENGL) | Crse No. (Ex: 1301) | Crse Sec (Ex: 101) | Cr | Time | Day(s) |
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Total Hrs: _____ *(**If total hours exceed 18 for undergraduates or 12 for graduates, an Overload Approval Form is required.)*
WAITLIST POLICY: A student may request to be waitlisted for a closed class. If space becomes available, waitlisted students will be added in the order the requests were received without prior notification to the student. It is the student's responsibility to check his/her status in the course. Requesting to be waitlisted makes the student liable for all tuition & fees due if a space becomes available. A drop must be processed by the student if the class is no longer desired. Please note: a student may not be waitlisted for one section of a course and be registered in another section of the same course.
 Schedule changes can be made anytime throughout registration, provided that you are only adding advisor-approved courses. If you add a course to your schedule, you must pay the additional tuition and fees prior to the registration tuition payment deadline to validate the added course.

Agreement of Understanding

I understand that by being allowed to use UCONNECT to register for classes, I will register ONLY for advisor-approved courses and for courses for which I have met all required prerequisites. I further understand that my schedule will be reviewed to determine if I am eligible for the courses into which I have enrolled. If it is determined that I am not, I will be dropped from those courses. I also understand that if this drop causes my course load to drop below (UG = 12 sch Fall/Spring - 6 sch Summer / GR = 9 sch Fall/Spring - 6 sch Summer), I will no longer be enrolled as a full-time student. Furthermore, I understand that dropping below full-time may adversely impact: health insurance benefits, financial aid, athletic eligibility, USCIS status, veterans' benefits, and eligibility to participate in extracurricular activities.

| | | | |
|--|------|-----------------------------------|------|
| Student Signature | Date | Advisor Signature (if applicable) | Date |
| Professor/Instructor Signature (if applicable) | Date | Processed by | Date |

Instructions

- 1.) Complete form (all fields are required).
- 2.) Check for holds (you may check on UCONNECT at <http://uconnect.tamtu.edu>).
- 3.) If you have holds, clear them with the appropriate department.
- 4.) Once holds are cleared, visit (if applicable) with an advisor to select your courses.
- 5.) Make sure all course information is complete and that all required signatures are obtained.
- 6.) Submit form to the Office of the University Registrar to complete registration process.

Office Location & Phone Numbers

Athletics Department - KCB 107 - (956) 326-3000

International Student Services - SC 226 - (956) 326-2280

Office of Financial Aid - USC 214 - (956) 326-2225

Office of the University Registrar - USC 121 - (956) 326-2250

University College - USC 223 - (956) 326-2134