Admissions

All prospective Texas A&M International University undergraduate and graduate students must meet admission standards and requirements outlined in the current catalog. Students should apply for admission as soon as possible by calling, writing or visiting:

Office of Admissions
Texas A&M International University
Zaffirini Success Center Room 155
5201 University Boulevard
Laredo, TX 78041-1900
(956) 326-2200
e-mail: enroll@tamiu.edu

Qualified High School Students entering the 11th or 12th grade may seek early enrollment at A&M International for the purpose of gaining credits in University-level classes. To be concurrently enrolled, the high school junior or senior must complete the application process, have at least an 85 average (on a scale of 100) for all coursework completed in high school, and have written permission from the high school counselor. A special application must be completed. For further information, contact the Admissions Office at 326-2206.

Note: High School Students who have failed a section of THEA may not take college level classes related to portions of the test that have not been passed. For information, contact the Office of Programs for Academic Support and Enrichment (PASE) at 326-2134.

Returning Texas A&M International Students

Students who have not been enrolled in the past year must update their application at the Admissions Office.

Former students who have completed an undergraduate degree from A&M International and want to enroll in another program must complete a graduate application at the Admissions Office.

Students who intend to change majors must contact the Registrar's Office to request a change of major.
Texas Success Initiative(formerly TASP)

Students who are not exempt and have not passed all sections of the appropriate test must enroll in developmental courses and see a Developmental Education advisor. For more information, contact Ms. Conchita Hickey, Executive Director, Office of Programs for Academic Support and Enrichment (PASE), at 326-2134.

Deposit Fee

Students will be assessed a one time $10.00 General Property Deposit fee for the duration of their studies at A&M International. This fee will cover any loss, damage, or breakage caused by the student and shall be returned, upon request, at the time of withdrawal or graduation.

Bacterial Meningitis Notification

In accordance with Chapter 51 of the Texas Education Code, Section 51.9191 and Chapter 38 of the Texas Education Code, Section 38,0025, all public institutions of higher education are required to notify all new students about Bacterial Meningitis. Important information about Bacterial Meningitis may be obtained at the Registrar's Office.

Payment of Tuition and Fees

Students are expected to pay all financial obligations to the University when due. Failure to meet such obligations will result in a student's record being placed on “hold” status which will prevent the student from requesting official transcripts and enrolling for future semesters.

Please Note: Registration for classes will not be automatically cancelled due to non-payment. You must submit a request to the Office of the Registrar to have your classes dropped.

Payment Deadlines:

Spring Wintermester 2015                January 5th.
Spring 2015 January 20th.
Spring Flex Entry 2015 (12 Weeks)       January 23rd.
Spring Sub Term I 2015 (7 Weeks)        January 29th.
Spring Sub Term II 2015 (7 Weeks)       March 20th.
Spring Minimester I 2015 (5 Weeks)      Jan 30th.
Spring Minimester II 2015               March 6th.
Spring Minimester III 2015 (5 Weeks)    April 10th.
Late Registration At time of registration
Payment Options:

1. Cash or Check
2. Installment Payment Plan
   Students may pay tuition and fees in one or three payments. There is a $30 additional charge for paying in three payments. Students who select a deferred payment plan are subject to the following provisions:
   a. Students receiving university sponsored financial aid equal to or greater than their tuition and fees must pay in one payment.
   b. A late payment penalty of $15 will be assessed for any deferred payment not made on or before the due date.
   c. A student who fails to make full payment of tuition and fees, including any incidental fees, by the due date may be prohibited from registering for classes until full payment is made.

Additional information on deferred payment plan is available from the Business Office.

3. Visa, Mastercard, American Express, Discover are accepted subject to verification with the BankCard Center. Students may use the credit card payment option thru UOnline on the web.
4. Financial Aid Awards will be reflected on tuition & fees bills for students who meet the July 7th deadline and processing requirements. Students who have not been awarded a financial assistance package by July 7th and are in need of assistance are encouraged to apply for an Emergency Loan.
5. Emergency Loans are available on a first-come-first-serve basis as funds are available. Students must register before the application can be processed. Applications will not be processed for any student with an outstanding balance on a previous loan. A $10.00 processing fee will be added to each loan at the time of application.

Late Fee

Students who do not pay by the due date will be assessed a $ 50.00 Late Registration Fee.

Identification Cards

All new TAMIU students may request to have their identification card (TAMIU OneCard) made at the OneCard Center located in the Zaffirini Success Center, Room 131A. A fee of $10.00 will be assessed for the ID card and for each replacement card. TAMIU OneCards remain the property of A&M International and must be returned to the OneCard Center upon demand.
Waitlist Policy

Student may request to be waitlisted for a closed class. If space becomes available, waitlisted students will be added in the order the requests were received without prior notification to the student. It is the student's responsibility to check his/her enrollment status in the course. Requesting to be waitlisted makes the student liable for all tuition and fees due if a space becomes available. If the waitlisted class is no longer desired, a drop must be processed by the student. Please note: a student may not be wait listed for one section of a course and be registered in another section of the same course.

Tuition Exemptions

**Texas Veterans who no longer qualify for Federal VA Education Benefits:** or the benefits are less than the Hazlewood benefits should contact the Registrar's Office to inquire about possible eligibility for the Hazlewood tuition exemption as soon as possible. Application and other required submission documents must be completed by the Census Date of the semester if it is to be invoked.

**Senior Citizen Tuition Exemption:** Senior citizens age 65 or older may have up to six hours of tuition fees waived a semester. Normal admission and registration procedures must be followed and course prerequisites met. To obtain the exemption, present a valid Texas drivers license or other valid ID showing date of birth to the Business Office. All other fees will be charged.

**Other Exemptions:** Information on other tuition exemptions granted by the State of Texas may be viewed on The Texas Higher Education Coordinating Board web site: http://www.thecb.state.tx.us

Refund of Fees

Students dropping a course but still enrolled at the University may request a 100% refund of tuition and fees until the 12th Class Day (Census Date). After Census Date there are no refunds for dropped classes.

Students withdrawing officially from the University (withdrawing from all courses) may request a refund of tuition and refundable fees according to the following scale, as specified by SB 604:

100% prior to the first University class day (by January 20th.)
80% during the first five University class days (by January 26th.)
70% during the second five University class days (by January 31st.)
50% during the third five University class days (by February 6th.)
25% during the fourth five University class days (by February 12th.)
No refund during thereafter (beginning February 13th.)

Please note that refunds are based on University class days, not on the number of days a particular class has met.

A Refund Request Form must be completed in the Office of the Registrar for refunds based on drops or withdrawals.

**Student Records:**

**Family Educational Right and Privacy Act of 1974**

Also known as FERPA, this act affords students certain rights with respect to their educational records. For more information, refer to the University Catalog or click on Student Records at www.tamiu.edu/affairs/registrar

**Teacher Education:**
Admission to the Learner-Centered Field Based Program in the College of Education requires screening in the areas of reading, oral and written communication, critical thinking and mathematics.

To be admitted to the Program, candidates must:

1. Have an overall grade point average of 2.7 on a 4.0 scale
2. Have passing scores on all portions of the Texas Higher Education Assessment (THEA) with minimum scores of 260 in Reading, 250 in Mathematics, and 240 in Writing. The COMPASS, SAT, ACT or GRE may also be used to satisfy the THEA requirement
3. Have a passing score on the SPEAK test of English oral proficiency.

See catalog for further information or the Admission Coordinator in the College of Education, room KL428B.

**Veteran Information:**
Students who wish to be certified for VA benefits are reminded to contact the VA Representative in the Registrar's Office as soon as courses are selected.
VA CERTIFICATION IS NOT AUTOMATIC. For more information, call 326-2254.

**International Students:**
The University requires each international student to have mandatory health insurance coverage while in the USA. You should enroll in the University Plan, Associated Insurance Plans International, Inc. (see website http://www.tamuinsurance.com). The University Plan will cost approximately between $ 1022 to $ 1264 per year. This coverage is the same for all Texas A&M University System schools.
You must enroll immediately upon arriving on campus or by phone at: 1-800-452-5772. You must provide evidence of comparable policy coverage that must at least meet all of these requirements: 1) Basic Benefit coverage: $50,000 per accident or illness, or Basic Benefits and Major Medical coverage: $1,000,000 per accident or illness; 2) Repatriation of remains: $10,000; 3) Medical evacuation: $10,000; and 4) Maximum deductible per individual of $100 or $300 per family, per policy year. All requests for substitutions for the university coverage must include an English translation of the policy from the insurance company. Please check the website for complete details on coverage requirements. Immigration documents such as passport, I-94 and I-20 ID must be carried at all times. This is in compliance with the Immigration and Nationality Act, December 24, 1952, Section 264(e). Contact the Department of International Student Services for additional information at 326-2282 or at the office located in PH301.

Payment of registration fees is due in full at the time of registration.

Candidates for Fall Graduation:
1. Pick up a Graduation Application from the Office of the University Registrar, ZSC 121 or on UConnect.

2. Complete all applicable items on the Graduation Application and submit to the Office of the University Registrar no later than February 27th. Forms and/or fees submitted after that deadline may not be processed in time for the applicant's name to appear in the graduation announcement. Graduation fee is $30.00

3. Applications for students applying for master's degrees will be reviewed for completion of requirements and forwarded to the appropriate department chair or coordinator for approval. The application is not complete until this approval is granted.

4. Application for graduation is not transferable to a subsequent semester. If the student does not graduate, the application will be cancelled. A new application must then be filed at the Office of the University Registrar for the new date of graduation. Graduation fee for diploma may be transferred to the new term.

Schedule Changes:

Texas A&M International University anticipates offering the courses as indicated in this Schedule of Classes. The University reserves the right to change the schedule, including canceling classes, if enrollments, resources or space limitations warrant such actions.
Course Numbering System:

The first digit indicates the level of the course; thus
0  non college level
1 & 2  freshman and sophomore
3 & 4  junior and senior {upper division}
5  master’s level
6  doctoral level

The second digit indicates number of credit hours; The third and fourth digits are chosen by the department.

Note: check catalog for undergraduate courses that may be taken for graduate credit--approval required prior to registration.

Building Legend:

BLK  Bullock Hall
CWT  Cowart Hall
CNS  Canseco Hall
FPA  Center for Fine & Performing Arts
KCB  Kinesiology Convocation Building
KLM  Killam Library
LBV  Lamar Bruni Vergara Center
PLG  Pellegrino Hall