

*BA, MGT Majors &
MBA Students*

Celadon Trucking, Inc.

*Location: 8401 Killam
Industrial Blvd.*

Required Qualifications:

- *Currently pursuing a degree in Management, Business, Operations, Finance, and/or Logistics.*
- *Excellent verbal, written, and communication skills.*
- *Must be bilingual—Spanish.*
- *Willing to train in other areas of business within the company.*
- *Preferred work schedule: mornings.*

Fall 2013 Internship Opportunity

**Start Date: August 28
End Date: December 3**

Amount to be Paid:
\$8.00 per hour.

Responsibilities:

Get the information regarding tracking of trailers through Resource & Load History (RLH) and/ or Order Maintenance Advanced (OMA) in the AS400 system; check availability of equipment with Mexican Carriers; compile number of trailers in the area; submit Mexican Carriers report daily to Mexico CSRs; reconcile yard check to Yard Management System. Verify any discrepancies between loaded and empty; make sure and place Out of Service units accordingly; check shared folder in a timely manner for all Mexican Carrier reports throughout the day as they arrive and update order in AS400 to reflect such information; review Mexican Carriers daily reports for availability of equipment in the area; any equipment unloaded at Customs Brokers/Freight Forwarders is reported to dispatch to pick up. Among other duties as assigned.

For More Information:

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