

**BBA-ACC, FIN, MBA, or
MPAcc Students**

**Falcon International
Bank**
(Audit Intern Position)

*Location:
7718 McPherson Rd.,
Laredo, TX 78045*

Responsibilities:

- Maintenance of working papers;
- Answer phones and take messages;
- Review return mail;
- Review security reports;
- Other clerical duties assigned.

***Required
Qualifications:***

- ***Proficient in
Microsoft Word,
Excel, Power Point,
& E-mail;***
- ***Good
communication
skills;***
- ***Proficient in English***

**Fall 2017
Internship Opportunity**

**Start Date: Aug. 22, 2017
End Date: Dec. 4, 2017**

**Amount to be Paid:
\$8.00/hr.**

For More Information:

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