



## CONTINUING EDUCATION

### About the Program

Texas A&M International University Office of Continuing Education's Beginning and Intermediate Billing & Coding training program consists of 54 hours of intensive classroom study. Students will learn how the billing process works, how to file insurance claims and how the collections process works. Students also learn how to use the CPT Manual and to demonstrate proper use and application of the CPT Code format in both diagnostic and procedural coding.

### Certification

This course has been approved by the National Healthcareer Association (NHA). Once a student successfully passes the 54 hours of classroom training, he or she will be registered for the NHA certification exam for Certified Billing and Coding Specialist. The cost of the certification exam is included in the tuition amount. For more information, please visit the NHA website at [www.nhanow.com](http://www.nhanow.com).

### Financial Aid Information

Tuition assistance and payment plans are available for those who qualify through various lending sources. Speak to one of our student counselors today about the financial aid options that are available to you.

# Beginning and Intermediate Billing & Coding

### Course Details

Start Date: October 8, 2012  
End Date: December 10, 2012  
Days/Times: Mondays, 6-9PM  
Wednesdays, 6-9PM  
Location: Texas A&M International University  
5201 University Boulevard  
Laredo, TX 78041  
\*Cost: \$2,995

#### Registration Deadline: October 1, 2012

\*Includes tuition, books, and certification exam. The deadline to register for the course is five days prior to the start of class. Registration after the deadline will incur a \$200 late fee.

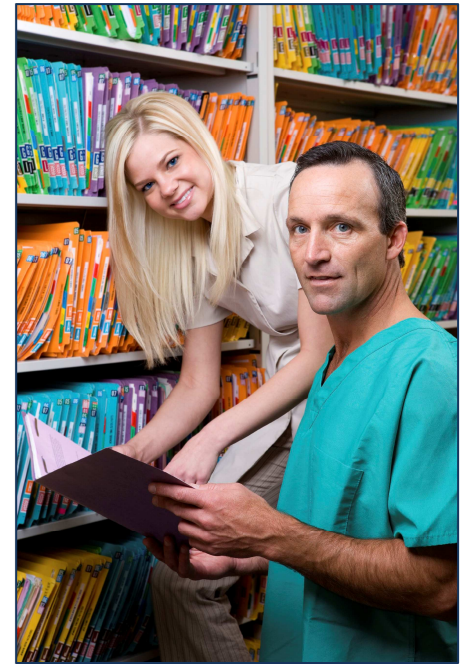
### How to Register

Admission to the program is based on a review of the application and interview with the student. In order to complete the application and be considered for admission, students must:

- Complete all registration, enrollment, and student agreement forms
- Provide high school transcripts, GED scores, or college transcripts
- Submit to a complete background check. Applicants who have been convicted of any felony or drug-related crime may not be admitted to the program.

#### Additional prerequisites include:

- Basic computer, algebra, and typing skills (25-30WPM)
- Commitment to a rigorous course schedule.



## JOB OUTLOOK

According to the US Department of Labor Occupational Outlook Handbook 2012-2013 Edition

“Employment of medical records and health information technicians is *expected to increase by 21 percent from 2010 to 2020*, faster than the average for all occupations.”

“Job growth will be *particularly strong for those in medical billing* because increased demand for healthcare services will require more of these workers.”

TO REGISTER OR FOR MORE INFORMATION, **CALL TODAY!**

TAMIU Continuing Education  
Director: Kimberly Martin del Campo  
956-326-2765

[HTTP://WWW.TAMIU.EDU/BINATIONALCENTER/CONTEU.SHTML](http://www.tamiu.edu/binationalcenter/contedu.shtml)

National Collegiate Partners  
Student Services Line  
888-824-6667

[WWW.NPCAREERSERVICES.COM](http://www.ncpcareerservices.com)