



Texas A&M International University 2013 School Districts Career Fair

Wednesday, November 13, 2013 from 1:00p.m. – 4:00 p.m.
Student Center, 1st Floor Rotunda
Check/P.O. Registration Form

(NOTE: All registrations **with credit cards** must be done online at our [uStore here.](#))

To register for the TAMIU's 2013 School Districts Career Fair **with check or purchase order**, please follow these instructions:

1. Fill out the registration form completely, and print a copy.
2. Fax the registration form to the Office of Career Services at **(956) 326-2259**, or email an electronic copy to careerservices@tamiu.edu.
(Note: You are not registered until this form is received by Career Services.)
3. Use this form as an invoice for your business office. Please make any checks or purchase orders out to **"TAMIU Office of Career Services"**. Mail your check or purchase order, along with the registration form, to:

Texas A&M International University
Business Office
ATTN: Cashier's Office
5201 University Blvd., USC 137A
Laredo, Texas 78041-1900

Please call the TAMIU Business Office at **(956) 326-2140** for any billing questions.

4. If your organization is unable to attend the fair but you have positions available, please contact the Office of Career Services at **(956) 326-HIRE (4473)** or at careerservices@tamiu.edu.

**Donations of door prizes by independent employers
would be greatly appreciated, but are optional.
Contact careerservices@tamiu.edu for more info.**

TAMIU's 2013 School Districts Career Fair Registration Form (cont.)

Recruiter Information (All Fields Required.)

Organization Name:	
Street Address Line 1:	
Street Address Line 2:	
City, State, ZIP/Postal Code:	
Recruiter First and Last Name:	
Recruiter Title and Department:	
Recruiter Phone Number:	
Recruiter E-mail Address:	
Additional Recruiter Name(s) and E-mail Address(es):	

	No. of Recruiters	Will You Need...	Yes/No
Number attending the Exposition:		Special Equipment (power outlets, A/V, etc.)?	N/A
		Wireless Internet Access?	

Please note that If you need wireless access, please indicate so on the registration form.

Registration Fee(s) (All Fields Required.)

The registration fee is \$120, and additional meal tickets cost \$25 each. Registration fee includes the **2** meal tickets for luncheon on November 13th from 12 p.m. to 1 p.m. Fee also include 1 skirted 6 ft. table, 2 chairs, 1 sign with printed organization name (no logos) and wireless access for the job fair on November 13th, 1 p.m. through 4 p.m.

To calculate your registration fee amount, fill in the box below. Once done, print a copy to fax and to mail payment. Use the "Final Total Cost" when making out your check or purchase order.

Fee	Quantity	Cost	Total Cost
Registration Fee			
Additional Meal Ticket(s)			
Final Total Cost:			

PLEASE NOTE: The regular registration fee of \$120 applies to the deadline date of **October 30, 2013**. Late Registration, starting October 31, 2013 is \$150. *Only regular registration fees are fully reimbursable if completed by the deadline date.*

Should you need any further information concerning your participation at the TAMIU's 2013 School District Career Fair, you may contact: Texas A&M International University

Office of Career Services
San Juanita Perez, Director of Student Relations
 5201 University Blvd.
 Laredo, TX 78041-1900
 Phone (956) 326-4473 Fax (956) 326-2259
sanjuanita.perez@tamiu.edu



For internal purposes only: TAMIU Business Office, please deposit the registration fee to this account: 530004-0574.