

TAMIU's 2013 Seasonal Job Fair (Seasonal, Part-Time and Internship Positions)

September 12, 2013 Texas A&M International University Laredo, Texas

Check/P.O. Registration Form

(NOTE: All registrations with credit cards must be done online at our uStore here.)

To register for the TAMIU's 2013 Seasonal Job Fair **with check or purchase order**, please follow these instructions:

- 1. Fill out the registration form completely, and print a copy.
- Fax the registration form to the Office of Career Services at **956.326.2259**, or email an electronic copy to <u>careerservices@tamiu.edu</u>. (Note: You are not registered until this form is received by Career Services.)
- 3. Use this form as an invoice for your business office. Please make any checks or purchase orders out to "**TAMIU Office of Career Services**". Mail your check or purchase order, <u>along with the registration form</u>, to:

Texas A&M International University Business Office ATTN: Cashier's Office 5201 University Blvd., USC 137A Laredo, Texas 78041-1900

Please call the TAMIU Business Office at **956.326.2140** for any billing questions.

TAMIU 2013 Seasonal Job Fair Recruiter Registration Form

Recruiter Information (All Fields Required.)			
Organization Name:			
Street Address Line 1:			
Street Address Line 2:			
City, State, ZIP/Postal Code:			
Recruiter First and Last Name:			
Recruiter Title and Department:			
Recruiter Phone Number:			
Recruiter E-mail Address:			
Additional Recruiter Name(s) and E-mail Address(es):			

Enter the number of recruiters attending this event, and let us know if you'll need special equipment or wireless access.

No. of Recruiters
Number attending the luncheon
and career fair:

Will You Need... Special Equipment (power outlets, A/V, etc.)?



Wireless Internet Access?

If you need A/V equipment for the event, please email <u>careerservices@tamiu.edu</u> your request.

Registration Fee(s) (All Fields Required.)

The registration fee is \$75, and this fee includes: (1) skirted 6 ft. table, (2) chairs, (1) sign with printed organization name (no logos), (2) box lunches and wireless internet access for the career fair held from 10:00 a.m. to 2:00 p.m. To calculate your registration fee amount, click the box to fill in. Totals are calculated automatically. Once done, print a copy to fax and to mail payment. Use the "Final Total Cost" when making out your check or purchase order.

Fee	Quantity	Cost	Total Cost
Registration Fee			
Additional Meal Ticket(s)			
	Final Total Cost:		

PLEASE NOTE: Regular Registration fees apply by the deadline date of August 29, 2013. Late Registration is \$100. Only regular registration fees (including box lunches) are fully reimbursable if done by the deadline date. *For full reimbursement information, please see the event's web page*.

Should you need any further information concerning your participation at the TAMIU's 2013 Seasonal Job Fair, you may contact:

Cassandra Wheeler, Executive Director of Career Services

Texas A&M International University - Office of Career Services 5201 University Blvd. Laredo, Texas 78041-1900 Phone: 956.326.4473 / Fax: 956.326.2259 Email: cwheeler@tamiu.edu

For internal purposes only: TAMIU Business Office, please deposit the registration fee to this account: 530004-0574.