Standard Administrative Procedure Statement

This procedure regulating the fire and life safety inspections conducted for each building at Texas A&M International University (TAMIU).

Procedures and Responsibilities

1. RESPONSIBILITIES

1.1. The Office of Environmental Health and Safety (EH&S) shall inspect each campus building at least once per fiscal year.

1.2. A report of deficiencies will be presented to the Director of Physical Plant, and other pertinent personnel such as, but not limited to, vice-presidents, deans, directors, and chairs.

1.3. A follow-up inspection of the deficiencies will be conducted within 45 days of the report date. Deficiencies determined to be a serious safety hazard by EH&S shall be corrected immediately.

1.4. Reports of major or repeat deficiencies shall be forwarded to pertinent personnel such as, but not limited to, vice-presidents, deans, directors, and chairs for review and appropriate action.

1.5. EH&S shall inspect the Residential Learning Center (RLC) and the University Village during the spring and fall semester.

1.6. A report of deficiencies will be presented to the Director of Housing and Residence Life.

1.7. A follow-up inspection of the deficiencies will be conducted by the Director of Housing and Residence Life within 30 days. Deficiencies determined to be a serious safety hazard by EH&S shall be corrected immediately.

1.8. Corrected deficiencies shall be reported upon completion to EH&S.
Supplements System Policy 24.01, System Regulation 24.01.01

For further information or clarification, contact the Office of Environmental Health and Safety at (956)326-2756 or at safety@tamiu.edu.