Members (quorum is 8) | Attended | Arrival/Departure Time
--- | --- | ---
Jeff Brown | ☒ yes | ☐ no
Jorge Brusa | ☒ yes | ☐ no
Juan Cisneros (ex officio) | ☐ yes | ☒ no
George Clarke | ☒ yes | ☐ no
Jennifer Coronado | ☐ yes | ☒ no
Kelly Frailing | ☒ yes | ☐ no
Roberto Heredia | ☐ yes | ☒ no
Kameron Jorgensen | ☒ yes | ☐ no
John Kilburn | ☒ yes | ☐ no
John Maxstadt (ex officio) | ☒ yes | ☐ no
Karyn Miller | ☒ yes | ☐ no
Ananda Mukherji | ☒ yes | ☐ no
Kamal Parhizgar | ☐ yes | ☒ no
Alfredo Ramirez | ☐ yes | ☒ no
Kenneth Tobin | ☒ yes | ☐ no
Marivic Torregosa | ☒ yes | ☐ no
Celeste Kidd (ex officio) | ☒ yes | ☐ no
Zoila Franco-Hinojosa (ex officio) | ☒ yes | ☐ no

Number Present: 9  Meeting convened at: 10:15  Adjourned at: 1:35

1. Call to order

2. Approve minutes from 5/2/2014

Motion: Approve minutes as written

Present: 9  For: 9  Against: 0  Abstain: 0

OLD BUSINESS

3. Research Policies Update
   a. Biosafety – internal members appointed, one external member accepted

NEW BUSINESS

4. Internal grant budget

5. Reinstating budget to reduced awards for FY15 URGs and UCPG (see Handout #1)

Motion: Not reinstate at this time, will revisit after URG/URDA/UCPG are decided

Present: 10  For: 10  Against: 0  Abstain: 0
6. Non-compliant applications – see Handout #2

- Dean - no final report from FY14 UTG
- Roberson - no hard copy submitted before deadline, incomplete submission

**Motion:**
Not fund both Dean and Roberson

Present: 10  For: 10  Against: 0  Abstain: 0

7. Applications with issues – see Handout #2

   a. Camacho, Romano, Shankar, Wei – requested more than $2000

**Motion:**
Reduce Camacho, Romano, Shankar, Wei to $2000 each

Present: 10  For: 10  Against: 0  Abstain: 0

   b. Boudreaux, Wei – requesting travel to workshops to learn research skills, acceptable use for UTG funds?

**Motion:**
Not fund Boudreaux, reason for workshop not well defined. Fund Wei.

Present: 10  For: 9  Against: 1  Abstain: 0

   c. Martinez-Samos, Paroo – travel for data collection which needs IRB approval, Paroo already has approval

8. Applications for collecting data - archival (Klein, Olivas), interview (Martinez-Samos), archival/interviews (Paroo)

**Motion:**
Fully fund Klein, Olivas, Martinez-Samos, and Paroo for their data collection proposals; and reduce remaining applicants to $1500 each or their requested amounts if under $1500 (Anderson, Bernat, Camacho, Coronado, Evans, Jha, Frailling, Kim, Linn, Norris, Park, Romano, Shankar, Soto, Torregosa, Trepinski, Viloria, Wang, Wei)

Present: 10  For: 10  Against: 0  Abstain: 0

9. Items for discussion:

   a. Increase funding amount for FY15 University Travel Grants? Received $8000 more in requests this year.

   b. Bernat (co-PI), Tomsich (PI and co-PI) – on FY15 URGs which had budgets reduced, if reinstate budget (item #5 above), then remove their UTG as ineligible to apply?

   c. Anderson (2007-08), Park (2011-12) – no external grant for previous URG
d. Repeat UTG awardees – fund less 10% for each time awarded.
Ex. Funded 3 times, $2000-($2000*.3) = $2000-$600 =$1400

e. See Handout #2 for other discussion items: applications with multiple trips, number of times funded with all internal grants, UTG final reports, signed up for SPIN software, number times applied for external funding in past 3 years.

10. Review process for URDA, URG and UCPG grants. Each committee member will review 3 URG or UCPG grants, URDA applications will each be reviewed by ½ of the committee.

11. Set next meeting date – 11/17/2014

FUTURE BUSINESS

12. Research Development Fund reviews

13. Changes to Fall 2015 applications