Extension Form for Graduate Coursework

Academic Regulations: All requirements for a master’s degree must be completed within a period of five years or within the time specified for the particular program. No credit more than five/six years old, counting from the catalog year in effect at registration, will be recognized as graduate credit applicable towards a graduate degree, unless a waiver is granted. To request credit for expired coursework, submit for to the Office of Graduate Studies and Research.

Student Name: _________________________   Student ID: ______________________
Phone: _______________________________   Email: ___________________________

DEGREE: □ MA  □ MS  □ MBA  □ MPAcc  □ MPA

MAJOR: ____________________________   MINOR: __________________________

List the courses to be considered for credit toward a Master’s degree:

<table>
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<tr>
<th>Course Prefix &amp; Number</th>
<th>Semester Credit Hours</th>
<th>Semester/Year Completed</th>
<th>Grade</th>
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**Justification:** Submit a separate attachment explaining the reasons for your request.

Student must graduate no later than _______________ (Indicate Semester and Year)

Student Signature ___________________________ Date ___________________________

Department Chair ___________________________ Date ___________________________

Program Director – Major ______________________ Date ___________________________

Dean of College ____________________________ Date ___________________________

Advisor- Minor (If applicable) __________________ Date ___________________________

Dean of Graduate Studies _____________________ Date ___________________________