

GRADUATE ADMISSION REQUIREMENTS

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GRADUATE STUDENT

A person who has earned a baccalaureate degree and is earning university credit hours is considered a graduate student.

To be processed into the University as a Graduate Student, an applicant must submit the following information:

- **Application for Graduate Admission.**
- **Graduate Application Fee of \$25.00.**
- A **\$10.00** late application fee will apply to all applicants who submit the Application for Graduate Admissions after the posted deadline.
- **Official college/university transcript(s)** other than Texas A&M International University must be sent directly from each institution attended. Degree must be posted on transcript.
- The **Graduate Record Examination (GRE)** or **Graduate Management Admissions Test (GMAT)**. Scores are required only if pursuing a degree. Official test scores must be sent directly from Education Testing Service (ETS).
 - The College of Arts and Sciences requires the GRE from all applicants.
 - The College of Business Administration requires the GRE or GMAT from all applicants. *No admission decision will be made prior to the receipt of an official GMAT or GRE score.*
 - The College of Education requires the GRE from all applicants.
 - The Canseco School of Nursing requires the GRE from all applicants.
- The **Test of English as a Foreign Language (TOEFL)** is required of all students having academic studies from a country where English is not the native language. A minimum TOEFL score of 79 (ibt TOEFL) or 550 (Paper-based) is required. For Ph.D. in International Business Administration applicants, a minimum TOEFL score of 100 (ibt TOEFL) or 600 (Paper-based) is required. This score must be sent directly from the Educational Testing Services (ETS) and dated within two (2) years of enrollment

NOTE: International Students must also complete requirements listed under International Student Admission.

Admission to graduate programs is through departmental admission committees. The student's entire record will be considered including the completed application for admission, undergraduate overall GPA, upper level GPA, GPA in the discipline, a Statement of Purpose (Essay), letters of recommendation, GRE or GMAT scores (evaluated in compliance with HB1641), and professional and/or academic experience.

Individual departments may require other indicators of potential for success. Applicants should check the specific program admission requirements. Contact the Dean's/Director's Office in the College or School for additional information.

The **College of Arts and Sciences (COAS)** reviews applicants prior to the beginning of each long semester; May for Fall applicants and November for Spring applicants. All COAS master program applicants must submit GRE scores to be admitted. Spanish majors must also pass a departmentally administered examination.

The **College of Business Administration (COBA)** Graduate Admissions Committee will make admission recommendations based upon review of the applicant's portfolio, which must include, at a minimum, the applicant's upper level grade point average, standardized test scores (e.g., GMAT/GRE/*Examen de Admisión*), statement of purpose, résumé, and two letters of recommendation. Students admitted with conditions must satisfactorily complete those conditions to remain in graduate school.

The **College of Education (COE)** reviews applicants for admission to its graduate programs prior to the beginning of each semester: November 30th, April 30th, and July 30th. Applicants are reviewed on the basis of their completed application for

graduate school, academic record as reflected on transcripts, GRE scores, letters of recommendation, interviews, and other relevant documentation. The College may grant conditional admission for a maximum of six graduate hours to students who have not submitted all relevant documentation and who hold a bachelor's degree from an accredited institution. Conditional status must be removed at the end of the six semester credit hours and before any other coursework can be taken.

The **Canseco School of Nursing** reviews applicants in June prior to the beginning of graduate coursework in Fall. All MSN program applicants must apply directly to the School of Nursing.

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GRADUATE STUDY FOR UNDERGRADUATE STUDENT

A senior student in the last semester or summer session of undergraduate work may complete a normal load with graduate work provided that the student has a cumulative grade point average in upper-division work of 3.0 or better, and that written approval is obtained from the Dean of the College in which the work is offered. Undergraduates cannot count their work in graduate courses toward the bachelor's degree. Such work will be reserved for credit toward a graduate degree when student is fully admitted.

NON-DEGREE SEEKING STUDENT (TRANSIENT)

A person who is earning university credits which are not applicable to a degree at Texas A&M International University is considered a special non-degree student. It is the policy of this institution to allow any student to enroll in any course for enrichment or other purpose as long as the prerequisites are met or exceptions to these requirements are approved. International students with an F1 visa must apply as degree seeking candidates.

Students classified under this category are not entitled to claim the prerogative of graduating under the provisions of the catalog in force at the time of initial enrollment. Students may, on their own initiative, request at any time to be reclassified as a regular degree-seeking student. A written request for reclassification should be submitted to the Office of Graduate Studies and Research. The student will then become responsible for satisfying the requirements of the catalog in force at the time of the request or any subsequent catalog within the established five-year period of limitation (six-years in the case of some master's programs). For additional information call the Office of Graduate Studies and Research at (956) 326-3020.

To be admitted as a special non-degree transient student, an applicant must submit the following:

- **Application for Graduate Admission.** Students who have a bachelor degree need to complete an Application for Graduate Admission.
- **Graduate Application Fee of \$25.00.**
- A **\$10.00** late application fee will apply to all applicants who submit the Application for Graduate Admissions after the posted deadline.
- **Official college/university transcript** sent directly from the last institution attended.
- The **Test of English as a Foreign Language (TOEFL)** is required of all students having academic studies from a country where English is not the native language. A minimum TOEFL score of 79 (ibt TOEFL) or 550 (Paper-based) is required. This score must be sent directly from the Educational Testing Service (ETS) and dated within two (2) years of enrollment.

NOTE: International students must also complete requirements listed under International Student Admission.