

*Graduate Council
Meeting Minutes
September 10, 2010*

I. **Call to Order**

Dr. Jeff Brown called to order the meeting of the **Graduate Council** at 10:35am on September 10, 2010 WHTC 224.

Roll Call

Dr. Jeff Brown conducted a roll call. The following persons were present: Abhijit Patwardhan, Bill Gruben, Roberto Heredia, Shudong Zhang (Claudia San Miguel), Shaun Sexton, Neal McReynolds, Rogelio Hinojosa, Alfredo Ramirez, John Kilburn, and Bill Riggs.

Approval of minutes from last meeting

Motion: Dr. Gruben moved to approve the meeting minutes from April 23 and Dr. Kilburn seconded the motion. The motion was passed unanimously.

II. **Old Business**

A. *University-wide Thesis Manual-Addition of Dissertation*

- i. New Format- Alternative to be decided by student and committee. Two or more records /articles of publishable of publishable quality in a refereed journal appropriate to the discipline.

MOTION: Dr. Gruben moves to add two or more publications in refereed scholarly journal as addition to new dissertation format in appropriate discipline.

Dr. Ramirez seconds the motion.

- ii. Dr. Brown asked that a subcommittee be formed to develop a webpage to include in the Thesis manual. Dr. Gruben and Dr. Ramirez volunteered to develop webpage.

B. *Graduate Program review*

- i. Dr. Brown explained that undergraduate & graduate program review will be done in tandem.

III. **New Business**

A. *Graduate Faculty Applications*

- i. Full

- **Dr. Rohitha Goonatilake (COAS)**

Motion: It was moved and seconded to approve him at the Full level. This motion was passed unanimously.

- **Dr. James Norris (COAS)**

Motion: It was moved and seconded to approve him at the Full level. This motion was passed.

- **Dr. Miroslava Vargas (COED)**
Motion: It was moved and seconded to approve her at the Full level. This motion was passed.
- **Dr. Runchang Lin (COAS)**
Motion: It was moved and seconded to approve him at the Full level. This motion was passed unanimously.
- **Dr. James Cohen (COAS)**
Motion: It was moved and seconded to approve him at the Full level. This motion was passed unanimously.
- **Dr. Robert Haynes (COAS)**
Motion: It was moved and seconded to approve her at the Full level. This motion was passed unanimously.

B. *Comprehensive Exams (Neal McReynolds)*

MOTION: Dr. Heredia moved to remove one year deadline for comps to make a three year deadline. Dr. Gruben seconded the motion. It was passed unanimously.

Friendly Amendment: Dr. Riggs amended motion to situation's beyond three years be at the advisory committee's discretion if comps need to be retaken. Dr. Heredia accepted amendment. Motion is passed.

C. *Faculty attendance at TACRAO Texas Swing Graduate Fairs*

Dr. Brown informed and welcomed graduate faculty to participate in this year's graduate fairs through TACRAO.

D. *Pathways 2010 – West Texas A&M*

Dr. Brown informed GC members about upcoming event and asked that they inform their students. He also passed out flyers for the event.

E. *Survey of course delivery time preferences*

Dr. Brown advised GC members of the ongoing survey and explained it in detail.

F. *New GRE format and scoring Fall 2011*

Dr. Brown shared relative information on this topic and passed out a flyer with information from the ETS.

G. *Increasing the required number of SCH for GA positions*

This item was not discussed.

H. *Length of time to keep an offer of admissions active*
This item was not discussed.

I. *List of Faculty who need to reapply for Graduate Faculty status*
Dr. Brown handed out the GF list and asked that all members review it and advise of any faculty that are no longer with TAMU. He also reminded those who needed to re-apply as their term is going to expire.

J. *Explicit minimum criteria for Graduate Faculty status?*
This item was not discussed.

K. *Mechanisms to encourage more theses*
Dr. Riggs moved to take back to constituents and bring feedback to next meeting. It was also mentioned to exempt students from taking comps if pursuing the Thesis track of their graduate program.

L. *Requirement that every graduate student submit a degree plan*
This item was not discussed.

M. *Update University Graduate Handbook*
This item was not discussed.

N. *Graduate Program Review Committee*
This item was not discussed.

O. **Adjournment**
Dr. R Brown moves to adjourn the meeting.
Minutes submitted by: Dr. Jeff Brown and Suzanne Alford.
Minutes are pending approval by Graduate Council.