Graduate Council
Meeting Minutes
November 12, 2010

I. Call to Order
Dr. Jeff Brown called to order the meeting of the Graduate Council at 10:40am on November 12, 2010 WHTC 224.

Roll Call
Dr. Jeff Brown conducted a roll call. The following persons were present: Randel Brown, Shaun Sexton, Neal McReynolds, Abhijit Patwardhan, Claudia San Miguel, Kenneth Tobin.

In absentia were John Kilburn, Alfredo Ramirez Jr., Louise Autio, Bill Gruben and William Riggs.

Approval of minutes from last meeting
Motion: Dr. Randel Brown moved to approve the meeting minutes from October 15 and Dr. Whitney Bischoff seconded the motion. The motion was passed unanimously.

II. Old Business

III. New Business
A. Graduate Faculty Applications
   i. Full
      • Philip Robertson(COED)
        Motion: It was moved and seconded to approve him at the Full level. This motion was passed unanimously.

      • Carol Waters(COAS)
        Motion: It was moved and seconded to approve her at the Full level. This motion was passed.

      • John Kilburn (COAS)
        Motion: It was moved and seconded to approve him at the Full level. This motion was passed.

      • John Dean (COAS)
        Motion: It was moved and seconded to approve him at the Full level. This motion was passed unanimously.
ii. **External**

- **Po Chang (U of North Texas)**
  
  **Motion:** It was moved and seconded to approve him at the External level. This motion was passed.

B. **Mechanisms to encourage more Theses**

a). Dr. Jeffrey Brown explained that the information was sent out by him to all department chairs. Upon so doing, only one objection was received from Dr. Milovich.

C. **Requirement that every graduate student submit a degree plan**

  **Motion:** Dr. Randel Brown moved to implement a policy where all graduate students must submit a degree plan no later than their second semester. Dr. Whitney Bischoff seconded. This motion was passed.

  **Friendly Amendment:** Dr. Jeffrey Brown recommended that the degree plans be stored within each department.

**Adjournment**

Dr. Randel Brown moves to adjourn the meeting at 11:22.

Minutes submitted by: Dr. Jeff Brown and Suzanne Alford.

Minutes are pending approval by Graduate Council.