

*Graduate Council*

*Meeting Minutes*

November 12, 2010

I. **Call to Order**

Dr. Jeff Brown called to order the meeting of the **Graduate Council** at 10:40am on November 12, 2010 WHTC 224.

**Roll Call**

Dr. Jeff Brown conducted a roll call. The following persons were present: Randel Brown, Shaun Sexton, Neal McReynolds, Abhijit Patwardhan, Claudia San Miguel, Kenneth Tobin.

In *absentia* were John Kilburn, Alfredo Ramirez Jr., Louise Autio, Bill Gruben and William Riggs.

**Approval of minutes from last meeting**

**Motion:** Dr. Randel Brown moved to approve the meeting minutes from October 15 and Dr. Whitney Bischoff seconded the motion. The motion was passed unanimously.

II. **Old Business**

III. **New Business**

A. *Graduate Faculty Applications*

i. *Full*

- **Philip Robertson(COED)**

**Motion:** It was moved and seconded to approve him at the Full level. This motion was passed unanimously.

- **Carol Waters(COAS)**

**Motion:** It was moved and seconded to approve her at the Full level. This motion was passed.

- **John Kilburn (COAS)**

**Motion:** It was moved and seconded to approve him at the Full level. This motion was passed.

- **John Dean (COAS)**

**Motion:** It was moved and seconded to approve him at the Full level. This motion was passed unanimously.

ii. *External*

- **Po Chang (U of North Texas)**

**Motion:** It was moved and seconded to approve him at the External level. This motion was passed.

B. *Mechanisms to encourage more Theses*

a). Dr. Jeffrey Brown explained that the information was sent out by him to all department chairs. Upon so doing, only one objection was received from Dr. Milovich.

C. *Requirement that every graduate student submit a degree plan*

**Motion:** Dr. Randel Brown moved to implement a policy where all graduate students must submit a degree plan no later than their second semester. Dr. Whitney Bischoff seconded. This motion was passed.

**Friendly Amendment:** Dr. Jeffrey Brown recommended that the degree plans be stored within each department.

*Adjournment*

Dr. Randel Brown moves to adjourn the meeting at 11:22.

Minutes submitted by: Dr. Jeff Brown and Suzanne Alford.

Minutes are pending approval by Graduate Council.