

# **Graduate Council Meeting Minutes**

February 23, 2007

## **I. Call to order**

Dr. Jeff Brown called to order the meeting of the **Graduate Council** at **2:05** on **February 23, 2007** in **KL 330**.

### **Roll call**

Dr. Jeff Brown conducted a roll call. The following persons were present: Trace Pirtle, Juan Lira, Mohamed Ben-Ruwin, Louise Autio, Jerry Thompson, John Maxstadt, Peter Haruna, Irma Lara, Terry Shepherd, Cecilia Garza, Laura Hovel, Tagi Sagafi-nejad, Tom Mitchell and Lupita Mosqueda for Oscar Reyna.

In *absentia* was Willie Cargill.

## **II. Approval of minutes from last meeting**

**MOTION:** Dr. Ben-Ruwin moved to approve the meeting minutes from January 26 & the motion was seconded by Dr. Cecilia Garza & passed unanimously.

## **III. Old Business**

### *A. Subcommittee Reports*

- Graduate Academic Affairs Subcommittee (Cargill)

Dr. Cargill was in absentia.

- Graduate Assistantship Oversight Subcommittee (Haruna)

Dr. Haruna presented the council with a committee report. The report was discussed, tentatively accepted & referred back to the sub-committee for further deliberation & discussion of additional suggestions. The report will be discussed at a future meeting for final approval.

- Publications Subcommittee (Thompson)

Dr. Thompson reported that the committee was looking into the possibility of a university wide thesis manual but concluded that it would be very difficult to reconcile the current colleges' Thesis Manuals.

- Recruiting Subcommittee (Brown)

### *B. Frequency of Admissions Committee Meetings*

## **IV. New Business**

### *A. COBA Graduate Faculty Applications*

- Balaji Janamanchi

**MOTION:** It was moved and seconded to approve Balaji Janamanchi at the full doctoral level. The motion was passed.

*B. COED Graduate Faculty Application*

- **Alfredo Ramirez Jr.**

**MOTION:** It was moved and seconded to approve Alfredo Ramirez at the associate/ masters level. The motion was passed unanimously.

*C. New University Research Grant Application*

Copies of the application draft were distributed to council members. The council members were asked to review the draft and provide comments and suggestions.

**V. Other Business:**

**Adjournment**

Dr. Thompson moved to adjourn the meeting and Dr. Haruna second the motion.

Minutes submitted by: Dr. Jeff Brown & Suzanne Alford

Minutes are pending approval by Graduate Council.