I. Call to order

Dr. Jeff Brown called to order the meeting of the Graduate Council at 11:10 on November 14, 2008 in WHTC 224.

Roll call

Dr. Jeff Brown conducted a roll call. The following persons were present: Louise Autio, Neal McReynolds, Rogelio Hinojosa, Robert W. Haynes, Faridoun Farrokh, Annette Olsen-Fazi, Kevin Lindberg, Haibo Wang, Whitney Bischoff and Prasad Vemala.

In absentia were Trace Pirtle, Tagi Sagafi-nejad, Randel Brown, and Oscar Reyna.

II. Approval of minutes from last meeting

MOTION: Dr. Kevin Lindberg moved to approve the meeting minutes from October 10 and the motion was seconded by Dr. Faridoun Farrokh & passed unanimously.

III. Old Business

A. Revisions of Graduate Faculty Process & Designations (pending full faculty vote)

There was a discussion of GF guidelines/requirements. It passed the Senate but still requires full faculty vote.

B. Graduate Academic Affairs Subcommittee (Faridoun Farrokh)

i. Graduate Program Review

Dr. Brown said he would send out the document for one last review & asked the council members to review the draft and provide Dr. Farrokh with some feedback so that it may be completed.

Dr. Bischoff recommended 3-5 year intervals.

ii. THECB 18 characteristics of Doctoral Programs

C. University-Wide Thesis Manuel

Dr. Brown explained that no changes were required based on feedback from council members. Dr. Bischoff disagreed with the “style” portion of the manual & Dr. Olsen-Fazi agreed. Dr. Haynes recommended that it may be best to allow the members of the Technical Writing department to review the document for a week.
D. University-Wide Graduate Handbook
   i. Graduate Advisory Committees—Graduate Council’s Role
      Dr. Brown will be sending the document out for council members to
      review one final time. Dr. Olsen-Fazi suggested that 3 names from
      outside the discipline be selected by the student.
   ii. Approve all advisory committees
   iii. Appoint all members to the committee
   iv. Appoint an outside member to the committee

IV. New Business
A. Graduate Faculty Applications
   a. Full/Doctoral
      • Amy Poland (COAS)
        MOTION: It was moved and seconded to approve her at the Doctoral level.
        The motion was passed.

      • Mary Chavez (COAS)
        MOTION: It was moved and seconded to approve her at the Doctoral level.
        The motion was passed.

      • Alfredo Ramirez (COED)
        MOTION: It was moved and seconded to approve him at the Doctoral level.
        The motion was passed.

      • Heriberto Garcia (COBA)
        It was moved and seconded to approve him at the Doctoral level. The
        motion was passed.

   b. Associate/Masters
      • Christopher Lawerence (COAS)
        MOTION: It was moved and seconded to approve him at the Associate
        level. The motion was passed unanimously.

      • Lynne Mangararo (COAS)
        MOTION: It was moved and seconded to approve her at the Associate
        level. The motion was passed unanimously.

B. Use of LSAT in lieu of GRE/GMAT
   Dr. Lindberg suggested that each department should decide if this would
   be applicable to their programs.

C. Redefinition of full-time status for ABD Ph.D. Students (TAGI)
   Dr. Brown explained a new policy; catchall research & other options to
   keep full-time status. The status should be defined by the university.
   Dissertation time frame was discussed to be maybe 3-4 semesters.
D. GMAT Formula [Need a Proposal]
Dr. Brown explained to council members that he had held a previous
discussion with Dr. Jacky So to discuss the implementation of a GMAT
formula similar to that of the GRE.

E. LBV Review Process
Dr. Brown explained the ranking system for LBV students and said COAS
was in agreement with this thus far.

  MOTION: Dr. Farokkh moved to implement this ranking system for the
  graduate students. Dr. Olsen-Fazi seconded and the motion was passed
  unanimously.

a. Use of the new formula to rank students
  i. Use of Graduate GPA for ULGPA once into program
b. Formation of a GC subcommittee to review “marginal” applicants
  i. Each College should have a representative

F. Earmark a percentage of the LBV scholarship monies exclusively for
recruiting

a. 5% for PKP Honorary Society members
  MOTION: Dr. Olsen-Fazi moved to earmark 10% of LBV
  Scholarship monies for the Honor Society graduate student members.
  Dr. Farokkh seconded and the motion was passed unanimously.

b. 10% for OGSR recruiting

G. “Mid-point Review” for graduate students

H. Graduate Council representation on other University committees
  a. University Curriculum Committee
  b. Financial Aid/Scholarship Committee
  MOTION: Dr. Lindberg moved to have Graduate Council
  representative on the Financial Aid/Scholarship committee. Dr. Olsen-
  Fazi seconded and the motion was passed unanimously.

Adjournment
Dr. Autio moved to adjourn the meeting at 12:55.
Minutes submitted by: Dr. Jeff Brown & Suzanne Alford
Minutes are pending approval by Graduate Council.