Graduate Council
Meeting Minutes
October 12, 2007

I. Call to order
Dr. Jeff Brown called to order the meeting of the Graduate Council at 10:15 on
October 12, 2007 in KL330.

Roll call
Dr. Jeff Brown conducted a roll call. The following persons were present: Trace Pirtle, Randel Brown, Mohamed Ben-Ruwin, Louise Autio, Jerry Thompson, Faridoun Farrokh, Tom Mitchell, Tagi Sagafi-nejad, & Rogelio Hinojosa.

In absentia were Cecilia Garza, Laura Hovel, Irma Lara, Fred Ivy and Oscar Reyna.

II. Approval of minutes from last meeting
MOTION: Dr. Randel Brown moved to approve the meeting minutes from September 21 & the motion was seconded by Dr. Ben Ruwin & passed unanimously.

III. Old Business
A. New Thesis/Dissertation Binding Fee (Rogelio Hinojosa)
MOTION: Dr. Thompson moved to approve the $40 Binding Fee and the motion was seconded by Dr. Randel Brown & passed unanimously.

Amendment: Dr. Jeff Brown made a friendly amendment to add a $10 additional fee for additional copies of the thesis/dissertation. Dr. Thompson accepted and Dr. Randel Brown and the motion passed unanimously.

B. Maintaining Continuous Enrollment
Dr. Brown mentioned that the report was pending from the office of Mary Trevino.

IV. New Business
A. Comprehensive Exam Proposal
Amendment: Dr. Sagafi made a friendly amendment to table the proposal until the faculty of each discipline were able to discuss it. The motion was seconded by Dr. Autio.
B. Graduate Faculty
   Associate/Masters
   a. Sergio Garza (COED)
   **MOTION:** It was moved and seconded to approve Sergio Garza at the associate level & the motion was not approved.

   **MOTION:** It was moved and seconded to approve Sergio Garza for the temporary status (1 semester) & the motion was approved.

C. Graduate Academic Affairs Subcommittee
   i. Chair: Faridoun Farrokh
   ii. Program Review: Process, Paperwork, Timing and etc.
       Dr. Farrokh provided a report on program review stating they are reviewing other master’s programs models. There was also discussion on creating a possible formula required for students to meet and proceed with automatic admission.
   iii. Outside Advisory Committee member appointed by Graduate Studies

D. Graduate Assistantship Oversight Subcommittee
   i. Tagi Sagafi-nejad (COBA), Trace Pirtle (COED), Irma Lara (CSON), Cecilia Garza (At-Large), and Laura Hovel (Student Representative)
   ii. Missing a COAS representative
       Dr. Thompson volunteered to be the COAS representative on this committee.

E. University-Wide Thesis Manual

Adjournment
Dr. Sagafi-nejad moved to adjourn the meeting at 11:45.
Minutes submitted by: Dr. Jeff Brown & Suzanne Alford
Minutes are pending approval by Graduate Council.