

Graduate Council Meeting Minutes

September 21, 2007

I. Call to order

Dr. Jeff Brown called to order the meeting of the **Graduate Council** at **10:08** on **September 21, 2007** in **KL330**.

Roll call

Dr. Jeff Brown conducted a roll call. The following persons were present: Trace Pirtle, Randel Brown, Mohamed Ben-Ruwin, Louise Autio, Jerry Thompson, Farridoun Farrokh, Cecilia Garza, Tom Mitchell, Irma Lara & Fred Ivy.

In *absentia* were Tagi Sagafi-nejad, Laura Hovel, Rogelio Hinojosa and Oscar Reyna.

II. Approval of minutes from last meeting

MOTION: Dr. Farrokh moved to approve the meeting minutes from August 31 & the motion was seconded Dr. Randel Brown & passed unanimously.

III. Old Business

A. Comprehensive Exams

MOTION: Dr. Ben-Ruwin moved to approve the Testing Center handout as amended and was seconded by Dr. Cecilia Garza & passed unanimously.

B. Close the non-degree loophole

C. University Wide Leave of Absence Policy

MOTION: Dr. Thompson moved to approve Leave of Absence policy as amended by Dr. Mitchell and was seconded by Dr. Farrokh & passed unanimously.

MOTION: Dr. Mitchell moved to approve Deferment policy as amended and was seconded by Dr. Farrokh & passed unanimously.

D. Limitations on the term of acceptance

MOTION: Dr. Mitchell moved to approve Maximum Number of Hours for Non-Degree Applicants policy was seconded by Dr. Cecilia Garza & passed unanimously.

E. Outside Advisory Committee member appointed by Graduate Studies

F. New Thesis/Dissertation Binding Fee

IV. New Business

A. Graduate Faculty

- I. Associate/ Masters
 - a. Frazen, Durant (COAS)
 - b. Munoz, Monica (COAS)

MOTION: It was moved and seconded to approve Durant Frazen at the associate level. The motion was passed unanimously.

MOTION: It was moved and seconded to approve Monica Munoz at the associate level. The motion was passed unanimously.

- II. Full/Doctoral Level
 - a. San Juanita Hachar (COED)
 - b. Mehnaaz Momen (COAS)

MOTION: It was moved and seconded to approve San Juanita Hachar at the full/doctoral level. The motion was denied.

MOTION: It was moved and seconded to approve San Juanita Hachar at the associate level. The motion was passed.

MOTION: It was moved and seconded to approve Mehnaaz Momen at the full/doctoral level. The motion was denied.

MOTION: It was moved and seconded to approve Menuaaz Momen at the associate level. The motion was passed unanimously.

B. Program Review Process; paperwork, timing

C. Graduate Academic Affairs Subcommittee

- i. Membership: COAS, COBA, COED, CSON, At-Large and Library
 - COAS: Farridoun Farrokh
 - COBA: Tagi Sagafi-nejad
 - COED: Fred Ivy
 - CSON: Louise Autio
 - At-Large: Randel Brown
 - Library: Rogelio Hinojosa

D. Graduate Assistantship Oversight Subcommittee

- i. Membership: COAS, COBA, COED, CSON & At-Large and Library
 - COAS: Cecilia Garza
 - COBA: Tagi Sagafi-nejad
 - COED: Trace Pirtle
 - CSON: Irma Lara

E. University-Wide Thesis Manual

Adjournment

Dr. Jerry Thompson moved to adjourn the meeting at 11:40.
Minutes submitted by: Dr. Jeff Brown & Suzanne Alford
Minutes are pending approval by Graduate Council.