

*Graduate Council
Meeting Minutes*

February 19, 2010

I. **Call to Order**

Dr. Jeff Brown called to order the meeting of the **Graduate Council** at 9:40am on February 19, 2010 WHTC 224.

Roll Call

Dr. Jeff Brown conducted a roll call. The following persons were present: John Kilburn, Alfredo Ramirez Jr., Randel Brown, Shaun Sexton, Faridoun Farrokh, Lynne Manganaro, Louise Autio, and Neal McReynolds.

Approval of minutes from last meeting

Motion: Dr. Randel Brown moved to approve the meeting minutes from November 20 and Dr. Alfredo Ramirez seconded the motion. The motion was passed unanimously.

II. **Old Business**

- A. *University-wide Thesis Manual-Addition of Dissertation*[pending action from SSB]
SSB members were not in attendance because they were away on retreat.

III. **New Business**

- A. Graduate Faculty Applications

i. *Full*

• **Dr. Ruby Ynalvez (COAS)**

Motion: It was moved and seconded to approve her at the Full level.
This motion was passed.

• **Judy Warner (COAS)**

Motion: It was moved and seconded to approve her at the Full level.
This motion was passed.

• **Dr. Anthony Rodriguez (SSB)**

Motion: It was moved and seconded to approve him at the Full level.
This motion was passed.

• **Dr. Haibo Wang (SSB)**

Motion: It was moved and seconded to approve him at the Full level.
This motion was passed.

- **Jorge Brusa (SSB)**

Motion: It was moved and seconded to approve him at the Full level. This motion was passed.

- **Monica Mendez(COAS)**

Motion: It was moved and seconded to approve her at the Full level. This motion was passed.

ii. *External*

- **Deborah Scraggs (COAS)**

Motion: It was moved and seconded to approve her at the External level contingent upon her dissertation defense. This motion was passed.

- **John Dean (COAS)**

Motion: It was moved and seconded to approve him at the External level. This motion was passed.

Dr. McReynolds requested to update Graduate Faculty Application form. He would like to remove nominated by & for line and include notation to re-attach CV.

B. *THECB Low Enrollment Programs*

Dr. Jeff Brown passed out two handouts: A program listing and Chapter 4 rules. Discussion was held amongst Graduate Council members.

C. *New GRE format*

Dr. Kilburn asked to receive GRE scores electronically as admission criteria.

D. *LBV Graduate Scholarship committee*

- i. Dr. Jeff Brown discussed possibility of setting up a sub-committee of Graduate Council members to have quicker responses for notifying students.

Motion: It was moved and seconded to form a sub-committee of Graduate Council members to examine and propose clear criteria for ranking the applicants. The committee is to apply the criteria to LBV applications and submit list to OGS of those selected. Dr. Randel Brown (COED) volunteered. This motion was passed.

Friendly Amendments

- i. Dr. Autio moves to have Graduate Council members vote on criteria.
- ii. Dr. Jeff Brown moves to have a representative from each college and a student representative as well.

E. *New Dissertation Format (Bill Gruben)*

This item was not discussed.

F. *Plagairism on Thesis and Dissertations*

- i. **Motion:** It was moved by Dr. Randel Brown and seconded by Lynne Manganaro that all thesis and dissertations must be accompanied with a turn-it-in report with advisors assessment. Any thesis/dissertation that appears to be plagiarized will be brought to Graduate Council for assessment. This motion was passed unanimously.

G. *Program Review Committee*

- i. **Motion:** It was moved by Dr. Randel Brown and seconded by Dr. John Kilburn to form a committee for program review. This motion was passed unanimously. Dr. Randel Brown (COED), Dr. Faridoun Farrokh (COAS) and Dr. Whitney Bischoff (CNHS) volunteered for the committee.
Friendly Amendment: Dr. Jeff Brown made an amendment to have one representative from each college.

H. *Adjournment*

Dr. Randel Brown moves to adjourn the meeting.

Minutes submitted by: Dr. Jeff Brown and Suzanne Alford.

Minutes are pending approval by Graduate Council.