



Office of Graduate Studies & Research
Extension Form for Graduate Coursework

Academic Regulations: All requirements for a master's degree must be completed within a period of five years or within the time specified for the particular program. No credit more than five/six years old, counting from the catalog year in effect at registration, will be recognized as graduate credit applicable toward a graduate degree, unless a waiver is granted. To request credit for expired coursework, submit form to the Office of Graduate Studies and Research.

Name: _____ ID: _____

Phone: _____ Email: _____

DEGREE: MA MS MBA MPAcc MPA

MAJOR _____ MINOR _____
 (if applicable)

List the courses to be considered for credit toward a Master's degree:

Course Prefix & Number	Semester Credit Hours	Semester/Year Completed	Grade

Justification: Submit a separate attachment explaining the reasons for your request.

Student must graduate no later than _____ (*Indicate Semester and Year*)

 Student Signature

 Date

 Program Director - Major Date

 Advisor – Minor (if applicable) Date

 Department Chair Date

 Dean of Graduate Studies & Research Date