



Office of Graduate Studies

Undergraduate Enrollment in Graduate Course(s)

(A senior student in the last semester or summer session of undergraduate work may complete a normal load with graduate work)

Name: _____ ID: _____

Day Phone: _____ E-Mail: _____

Semester Yr: _____ Number of Graduate Semester Credit Hours Requesting: _____

Reason for request: _____

Please note that you cannot count work in Graduate Course(s) towards your Bachelor's Degree. Graduate Courses will be reserved for credit toward your graduate degree when you are fully admitted into your graduate program. (Not applicable to BA/MA students)

Student Signature: _____ Date: _____

APPROVALS: *(Please Obtain Approval in Number Sequence)*

1. Is within 15 hours of graduation and has a 3.0 cumulative grade point average: Yes No GPA: _____

Registrar's Signature: _____ Date: _____

Must not enroll for more than 15 hours in a combination of courses and must not enroll for more than 6 hours of graduate coursework:

Undergraduate Courses to be taken:

Course Prefix & No (EX: ENGL 1301) Section # Hrs

Graduate courses to be taken:

Course Prefix & No (EX: ENGL 1301) Section # Hrs

TOTAL HOURS _____

2. Must have approval from the Department/Division Chair, the Dean of the College in which the work is offered and Dean of Graduate Studies.

Department /Division Chair: _____ Date: _____

College Dean: _____ Date: _____

Dean of Graduate Studies: _____ Date: _____