

Office of Graduate Studies & Research

Undergraduate Enrollment in Graduate Course(s)



Student Name: _____ **Student ID Number** _____

E-mail _____ **Phone Number** _____

I, _____, wish to take ____ semester credit hours of graduate-level course(s) during my **final undergraduate semester** for the following reason:

Please note that you cannot count work in graduate course(s) towards your Bachelor's Degree. Graduate courses will be reserved for credit toward your graduate degree when you are fully admitted into your graduate program. [Not applicable to BA/MA students]

REQUIREMENTS: OBTAIN APPROVAL IN NUMBER SEQUENCE

1. Must be within 15 hours of graduation and have a 3.0 cumulative grade point average: GPA: _____

- Does Meet Requirements** **Does NOT Meet Requirements**

Registrar's Signature _____

Signature and Date

2. Must not enroll for more than 15 hours in a combination of courses and must not enroll for more than 6 hours of graduate coursework:

Graduate Courses to be taken

SUBJECT	COURSE #	SECTION #	HRS

Undergraduate Courses to be taken

SUBJECT	COURSE #	SECTION #	HRS

3. Must have approval from the Department/Division Chair and the Dean of the College in which the work is offered (*after signature is obtained by the Registrar's Office*).

Student _____ **Date** _____

Department/Division Chair _____ **Date** _____

College Dean _____ **Date** _____

Dean of Graduate Studies & Research _____ **Date** _____