Office of Graduate Studies & Research
Undergraduate Enrollment in Graduate Course(s)

Student Name: ________________________________  Student ID Number: ____________________
E-mail: ________________________________  Phone Number: ____________________

I, ________________________________, wish to take ____ semester credit hours of graduate-level course(s) during my final undergraduate semester for the following reason:

________________________________________________________________________________________________________________________________________________________

Please note that you cannot count work in graduate course(s) towards your Bachelor’s Degree. Graduate courses will be reserved for credit toward your graduate degree when you are fully admitted into your graduate program. [Not applicable to BA/MA students]

REQUIREMENTS: OBTAIN APPROVAL IN NUMBER SEQUENCE

1. Must be within 15 hours of graduation and have a 3.0 cumulative grade point average: GPA: _________

☐ Does Meet Requirements  ☐ Does NOT Meet Requirements

Registrar’s Signature: ________________________________  Signature and Date: ________________________________

2. Must not enroll for more than 15 hours in a combination of courses and must not enroll for more than 6 hours of graduate coursework:

Graduate Courses to be taken

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<tr>
<th>SUBJECT</th>
<th>COURSE #</th>
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Undergraduate Courses to be taken

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3. Must have approval from the Department/Division Chair and the Dean of the College in which the work is offered (after signature is obtained by the Registrar’s Office).

Student: ________________________________  Date: __________________

Department/Division Chair: ________________________________  Date: __________________

College Dean: ________________________________  Date: __________________

Dean of Graduate Studies & Research: ________________________________  Date: __________________