Intersession Housing Form

Name:__________________________________________________________________________________________

Property: Residential Learning Community / University Village (please circle) Unit #: __________________

STUDENT/BANNER ID:___________________________________________________________________________

Cell Telephone: __________________________ Home Telephone: __________________________

Email address: _______________________________________________________________________________

Intersession Housing Status (please initial)

___ YES, I will remain during the Intersession Housing period. I am aware that upon submitting this form the fee of $400.00 for Intersession Housing will be accessed to my student account. I understand I must register during the spring semester check-in on January 13, 2012. Failure to register during spring semester check-in will result in fee of $100.

___ NO, I will NOT remain during the Intersession Housing period. I am aware the First day of Intersession Housing is December 15, 2011 at 9:00pm. Failure to return BOTH unit and mailbox key by December 15, 2011 at 9:00pm will result in Intersession Housing fee of $400.00.

**READ THE FOLLOWING INFORMATION CAREFULLY**

Signing and submitting this form signifies that you have read and understand and agree with all information on this form.

- I am aware the Last Day of the fall semester is December 14, 2011 at 9:00pm, and I must return both my unit and mailbox key to the Office of Housing & Residence Life Staff. Unit key and mailbox key must be returned, NO EXCEPTIONS.
- I am aware the First day of Intersession Housing is December 15, 2011 at 9:00pm. Failure to return BOTH unit and mailbox key by December 15 at 9:00pm will result in Intersession Housing fee of $400.00.
- I am aware that during the Intersession Housing period I am responsible for the terms and conditions outlined in my signed Housing Contract, its associated documents, and the Student Code of Conduct. I further understand that I will be expected to abide by all OHRL regulations and policies and I am aware that violation of such may result in disciplinary action.
- I understand that during the Intersession Housing period, overnight guests are not permitted.
- I understand that once I submit this form, my request is final. If approved, the charges for Intersession Housing will be immediately applied to my student account. I am further aware that all Intersession Housing charges are NON-REFUNDABLE, regardless of whether or not I actually reside during the Intersession Housing period.
- I understand that I may arrive to remove or leave any of my belongings ONLY during Intersession Housing Office Hours. Staff will not be available to key me in to my unit at any other time. If I arrive outside the Intersession Housing Office Hours, I will have to wait until the next business day.
- I am aware that building maintenance including cleaning, painting and plastering may be ongoing in the housing facilities and possibly my room during the Intersession Housing period.
- I am aware that check-in for Spring Semester is Friday, January 13, 2012. If I fail to pick up keys by Saturday, January 14, 2011 during business hours, I will wait until Tuesday, January 17, 2012 during regular business hours to pick up keys.

Student Signature:_________________________________________ Date____________________

Upon submission of this form, you will receive written confirmation via email by the Office of Housing & Residence Life. Email will be sent from tamureslifeappeals@gmail.com. Please add this email to your safe sender list.

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Office Use Only – Do No Write Below This Line

Date/Time Keys Returned:_________________________________________________Staff received:____________________

Unit Key Code:___________________ Mailbox Key Code:__________________