



# TEXAS INTERNATIONAL EDUCATION CONSORTIUM

## ORIENTATION AND EMERGENCY CONTACT FORM FOR J VISA HOLDERS

TIEC MUST RECEIVE THE FOLLOWING SIGNED STATEMENT AND EMERGENCY CONTACT INFORMATION **NO LATER THAN 25 DAYS AFTER THE EXCHANGE VISITOR'S START DATE.**

### ORIENTATION

Orientation has been, or will be provided for the exchange visitor and the exchange visitor's immediate family including the information on maintaining status. (Please see the TIEC J-1 Exchange Visitor Services Overview for specifics on orientation)

TIEC Institution \_\_\_\_\_ Date of Orientation: \_\_\_\_\_

Contact person at TIEC Institution (please print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

I understand that orientation is a required part of the exchange visitor program and have participated in an orientation at my sponsoring university/institution. If I have questions about the information covered in orientation, I will contact my institution's international office.

Exchange Visitor Name (please print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### EMERGENCY CONTACT INFORMATION

I am providing the following information in case of an emergency. This person is legally able to make decisions on my behalf in the event of my incapacitation:

Name (person in the U.S.) \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Name (person in the home country) \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

#### Please return this form to:

J-1 Exchange Visitor Services  
Texas International Education Consortium  
1103 W. 24<sup>th</sup> St., Austin, TX 78705

FAX: (512) 322-0592 EMAIL: [tiep@tiec.org](mailto:tiep@tiec.org)