Executive Board:
Sylvia Barrera, Hilda Dennis, Laura Elizondo, Rocio Garcia, Sandy Jimenez, Fred Juarez, Alex Martinez, Laura Medina, and Araceli Sandoval.

Members:

I. Welcome: 10:07 a.m. Laura Elizondo called the meeting to order.

II. Minutes (Review and Approve):

November’s minutes approved by Josie Molina and second by Sylvia Barrera

III. Treasurers Report:

Total amount in the account as of November 12, 2013 is $5,172.00.
A few Polo Shirts are left; anyone wanting to place an order please contact Laura Medina.

IV. Book Scholarship for fall 2013:

Book scholarship: Names were entered based on the number of courses taken. 7 people applied. Winners: Gracie Buentello and Cynthia T. Sanchez.

V. Staff Inquiries – Fred Juarez

- Any issues regarding building and/or maintenance send requests to Facil and cc Fred Juarez.
- SC elevator was not working properly. Cleaning, vacuuming, and trash pickup is not been done often in the SC.

- Students are demonstrating “not so acceptable behavior” in the SC. What can be done about this? Who should it be reported to?
• Mayra Hernandez said “Student Conduct” varies; it’s a difference of opinion. One can do a report and they will initiate the investigation/conversation with the students involved.

VI. End of year party committee members needed contact – Laura Elizondo
Committee will meet next week; 35 tables will be set up. Contact Rocio Garcia to sign up if you wish to be part of the committee.
Sandy Jimenez reported there is a $2.00 difference between buffet and sit down dinner. Please send your suggestions.

VII. Sandra Pena did presentation on Title IX – What staff should know.
Title IX Coordinators: Sandra Pena, for employees, she may be reached at 956/326-2365 and Jerry Alva, for students, he may be reached at 956/326-2280

VIII. Department Announcements:
Aramark announced their Thanksgiving Buffet to be held on Nov. 19, 2013 (flyer was distributed).
Thanksgiving Holiday: Thursday, Nov. 28 and Friday, Nov. 29.

IX. Next meeting will be on Dec. 10, 2013.

X. Meeting Adjournment:
Meeting was adjourned at 11:10 a.m. Mayra Hernandez and Sandy Jimenez second it.