TAMIU Student Conduct Board (SCB) & Honor Council (HC)
Information and Application

Title of the position
Student Conduct Board and Honor Council (up to 6 positions = 2 or 3 Undergraduate student + 2 or 3 Graduate student)

Department
- The Student Conduct Board (SCB) is responsible for reviewing alleged serious and chronic violations of University Policies. For more information on the policies, please refer to the Student Code of Conduct & Academic Integrity Programs website at http://www.tamiu.edu/studentaffairs/judicial.shtml
- The Honor Council (HC) is responsible for reviewing alleged serious and chronic violations of TAMIU Academic Integrity Policies for members. For more information, please refer to the TAMIU Academic website at http://www.tamiu.edu/studentaffairs/judicial.shtml

Supervision and Reporting Requirements
- SCB/HC student members are co-advised by the Director/Associate Director of Student Affairs
- The SCB/HC student member is appointed by the Dean of Students Success or Director of Student Affairs. The SCB/HC student member is responsible for representing the member perspective in all processes of the SCB/HC

Responsibilities
- Attend all training sessions and meetings (may be required to meet at a pre-scheduled times each quarter for specific training topics)
- Participate in the development and implementation of SCB/HC programs for students

Expectations
- Become knowledgeable about all aspects of the Honor Code and Student Code of Conduct Policies and Procedures
- Place membership on the Student Conduct Board/Honor Council as a top priority behind academics
- Act as an effective, active, cooperative, respectful and ethical group member and maintain confidentiality at all times
- Actively participate in all trainings and assigned reviews
- Abide by all University member conduct policies and local, state, and federal laws

Consults with on a Regular Basis or as needed with:
- Office of Student Affairs, Director or Associate Director of Judicial Affairs
- Student Conduct Board and Honor Council Members
- TAMIU President, Dean, Provost, Director/Associate Director for Student Affairs

Terms of Position
- 12 month position (September 1-August 31); may be adjusted to 9 month (September 1- June 30)
- Must be available to serve on review panels as needed
- 1-3 hours time commitment per case (depending on severity of allegations/case)
- Volunteer leadership position
- SCB/HC student members may continue their service for the duration of their academic careers. This is contingent on the SCB/HC member meeting the expectations for the position and recommendation to the Director/Associate Director of Student Affairs for a reappointment approval which shall happen on an annual basis in spring semester and must undergo training, and must uphold confidentiality on all hearings in a new section.

Qualifications (necessary skills and experience required)
- Possess and maintain 2.0 cumulative and quarterly GPA and be in good academic standing with University
- Full-time member status at TAMIU
- Must have completed at least 30 university hours
- Successful completion of a background check. Be in good conduct standing with the University. Must not have conduct history on file at TAMIU (university and housing member conduct records must be verified for successful application)
- Prior experience on member conduct boards/honor council is beneficial, but not necessary
- High level of personal integrity and ethical standards
- Insight into the issues and concerns facing university members in diverse community