Minutes for the November 21, 2003 were approved.

Dr. Greybeck reported that the Hinojosa Reading Research Center served a total of 40 students enrolled in grades 2-5 during the fall semester. Additionally, the Center trained teachers and held Saturday workshops for parents. On the average, students showed between seven and nine months of growth in reading achievement after intervention. Dr. Greybeck showed a video of activities and programs from the Center. Professors are encouraged have university students participate in activities at the Reading Center as part of their coursework during the spring semester.

Dr. Alaniz reported that the ACP program has been approved. Ms. Rodriguez presented the timeline for the EC-4 bilingual ACP program. Dr. Sakta has submitted a letter of intent to the SBEC requesting ACP program approval for additional certification areas.

Dr. Alaniz suggests that we centralize the process of Thesis/Professional Paper for graduate students in the Dean’s office. He reminded us that the process begins and ends in the Dean’s office and of the forms that need to be completed. Concerning admission to a Master’s degree program, Dr. Alaniz reminded us of the importance of adhering to the timeline, especially with regards to deadlines.

Dr. Britton spoke about the opportunity to put courses on-line. Currently, the university has nine on-line courses, including one by Dr. Lem Railsback. The university has 4 ITV rooms and offers academic support for professors wishing to put courses on-line.

Ms. Mathieu from the Office of Institutional Advancement talked about the All 4 TAMU Campus Campaign in which faculty and staff have an opportunity to make annual gifts to their favorite initiative or departments. The program extends to alumni, students, and community.

Dr. Cass spoke about the Quality Enhancement Plan (QEP). By January 30th, departments should inventory the writing activities in their programs and decide how these activities enhance the quality of writing at this institution. There is a meeting on January 30, 2004 in the Student Center for all faculty and administrators to discuss the QEP. Dr. Cass asks us to be reminded of the email with important dates for SACS.

The TAMU Bilingual Spring Conference will be held on April 30-May 1. One thousand participants are expected, double the number from the first conference held last year.

Ms. Solis brought the faculty up to date on the Pinning Ceremony which will be held on March 11 from 12-2 pm.
Dr. Gonzalez announced that 1300 acres of woods near Falfurrias, Texas have been donated for a Faculty/Student Retreat Center for use by the A&M Kingsville, Corpus Christi and Laredo campuses. Anticipated facilities include dorms for 60-75 faculty members and approximately 100 students, large meetings rooms with small breakout rooms and an outside pavilion for cooking and recreation. The Dean also announced the hiring of Contracted Media to market the programs available in COED.

The dedication of the expansion rooms for the Child Development Center is today at 1:30. Presently, the Center is serving a total of 198 children, 66 children per block.

Drs. Gonzalez and Lira shared information concerning Ph. D. programs. It is projected that TAMU will be providing 45 of the 64 required hours in the C&I degree by Fall 2006 with strands in multicultural education and reading. A&M College Station wants a memo of understanding to start a collaborative Ph.D. in Educational Administration this summer. Fifteen students are expected in the first cohort.

Dr. Sakta provided an update on Kappa Delta Pi. She is requesting a charter with possible induction in May.

Dr. Gonzalez spoke of a federal initiative for a high school lab school at the university. He reminded us of registration tomorrow from 11-7. The Texas Teachers Forum is meeting in Dallas on February 27-28. A 10-member team can be funded for travel. TExES Assessment information is pending and will be packaged and delivered to departments.

Meeting was adjourned.

Respectfully submitted,

Diana Linn