MLA Format and Documentation

Paper Format (p. 116-120)
- All work should be double-spaced, with 1 inch margins on all sides.
- Title pages are not necessary.
- The heading should begin 1 inch from the top margin, be left justified, and double spaced. It must include the following in sequential order on separate lines: student’s name, instructor’s name, course number, and the date.
- In the header, include the author’s last name and the page number in the upper-right hand corner.
- After the heading, double-space and center the title of the paper.

Works Cited Page (p. 129-132)
- The Works Cited page is an alphabetized list of all sources cited within a paper.
- It is placed after the end of the paper and begins on a separate page. Continue pagination sequence.
- The words “Works Cited” appear at the top of the page and are centered.
- Each entry should be flushed to the left margin with each subsequent line indented; this is known as a hanging indent.
- Entries should begin with the author’s name inverted (last name, first name). When a source has no author, alphabetize by title, ignoring a, an, or the.
- When citing multiple works done by the same author, only cite the author’s name in the first entry. Afterwards, in place of the name, type three hyphens followed by a period and the title. For example,


- Italicize titles of long works: books, plays, long poems, periodicals, etc. Titles of short works are wrapped with quotation marks: article titles, short stories, poems, book chapters, etc. (p.88)
- Use the following abbreviations for information you cannot supply: N.p. (no place of publication or no publisher), N.d. (no date of publication), N.pag. (no page numbers). (p. 179)

Sample First Page

Heading

Jane Summers
Dr. Juan Anderson
English 1301
15 August 2008
Cultural Diversity
Cultural diversity has played a major role in establishing a more realistic outlook of the

Sample Works Cited

Works Cited

Print.

Print.
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MLA Works Cited Page Examples

1. Book by One Author (p. 148)
   Format: Author’s Last Name, First Name. Title of Book. Place of Publication: Publisher, Year. Medium of publication.

   *For translations, include Trans. and the translator’s name after the article/book (p. 165).


2. Book by Two or More Authors (p. 154)
   Format: First Author’s Last Name, First Name, Second Author’s First Name Last Name, and Third Author’s First Name Last Name. Title of Book. Place of Publication: Publisher, Year. Medium of publication.


   *When a work has four or more authors, either provide the first author’s name followed by et al. or list all the authors’ names.

3. Book without an Author or Editor (p. 162)
   Format: Title of Book. Place of Publication: Publisher, Year. Medium of publication.


4. Foreword, Introduction, Preface, or Afterword (p. 161)
   Format: Author’s Last Name, First Name. “Title of Article or Chapter.” Title of Book. By Author of Book’s First Name Last Name. Place of Publication: Publisher, Year. Page numbers of entire selection. Medium of publication.


5. Work in an Anthology (p. 157)
   Format: Author’s Last Name, First Name. “Title of Article or Chapter.” Title of Book. Ed. Editor’s First Name Last Name. Place of Publication: Publisher, Year. Page numbers of the entire article or chapter. Medium of publication.


6. Reprinted Article in a Collection (p. 159)

8. Entry in a Reference Work (p. 160)


9. Government Publication (p. 174)

Format: Name of Government. Name of Government Agency. Title. Place of Publication: Publisher, Year. Medium of publication.


10. Newspaper Article (p. 141-142)

Format: Author’s Last Name, First Name. “Title of Article.” Name of Newspaper [City of publication if not mentioned in name of newspaper] Day Month (Abbreviated) Year: Page numbers of the entire article. Medium of publication.


11. Article in a Scholarly Journal (p. 137)

Format: Author’s Last Name, First Name. “Title of Article.” Name of Journal Volume #.Issue # (Year): Page numbers of the entire article. Medium of publication.


12. Magazine Article (p. 142-143)

Format: Author’s Last Name, First Name. “Title of Article.” Name of Magazine Day Month (Abbreviated) Year: Page numbers of the entire article. Medium of publication.


13. Online Journal Article which Also Appears in Print Form (p. 190)

Format: Author’s Last Name, First Name. “Title of Article.” Name of Journal Volume #.Issue # (Year): number of pages or paragraphs (if available). Medium of publication. Day Month (Abbreviated) Year accessed.


14. Journal Article from an Online Database (p. 192)

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15. Nonperiodical Publication on the Web (p. 184)

Format: Author’s Last Name, First Name. “Title of Article.” Name of Website. Publisher or Sponsor of site, Date of publication (Day Month Year, if provided). Medium of publication. Day Month (Abbreviated) Year accessed.


16. Film (p. 197)

Format: Title. Dir. Director’s First Name Last Name. *Perf. Leading actors’ First Name Last Name, First Name Last Name, and First Name Last Name. Distributor, Year. Medium of publication.


*Name of actors, producers, screenwriters, etc. may be listed if relevant and/or necessary.

17. Personal Interview, E-mail Interview, or Telephone Interview (p. 202)

Format: Name of person interviewed. Personal or E-mail or Telephone interview. Day Month (Abbreviated) Year.


16. Book by a Corporate Author (p. 156)

Format: Corporate Author (omit initial articles A, An, The). Title of Book. Place of Publication: Publisher, Year. Medium of publication.


18. Reviews (p. 144)

Format: Author’s Last Name, First Name. “Title of Review.” Rev. of Title of Work being Reviewed, by (or appropriate abbrev.) First Name Last Name. Name of Publication (or Website). Conclude with the rest of publication information (information order will depend on location of the medium of publication: print, online, audio, etc.).


19. A Lecture, Speech, or a Reading (p. 203)

Format: Speaker’s Last Name, First Name. “Title of presentation” (if known). Meeting or sponsoring organization (if applicable). Location. Day Month Year. Form of delivery (Lecture, Address, Reading, etc.)