



# TEXAS A&M INTERNATIONAL UNIVERSITY

A Member of The Texas A&M University System

Division of Student Life

## AUTHORIZED ACTIVITY FORM

Please list the activity that will require students to be absent from classes. The activity listed on this form will carry a university-excused absence pending approval by the appropriate academic Dean (for official class activity), Dean of Student Services (for non-academic activity) or Provost (for athletic absences). Students are responsible for notifying their faculty PRIOR to, and as far in advance as possible, of the absence to effectively plan for make up work in accordance with the instructors' expectations.

Name of Activity

Date and Time of Departure and Return

Location of Activity

Description of Activity

Instructor or Advisor Name and Department

Instructor or Advisor Signature

Instructor or Advisor Email

Instructor or Advisor Phone Number

Course number requiring this event (if applicable)

Course title (if applicable)

RETURN ORIGINAL APPROVED FORM TO THE  
OFFICE OF STUDENT LIFE, STUDENT CENTER ROOM 118

Academic Dean, Dean of Student Services or Provost Approval

Name

Title

Signature

Date