



College Document \_\_\_\_\_

UCC Document # \_\_\_\_\_

Document Type \_\_\_\_\_

CATALOG YEAR \_\_\_\_\_

(Please use separate form for each add/change)

COLLEGE/SCHOOL/SECTION:

Student Services

Current Catalog Page(s) Affected:

pp. 34

**Course:**

Add: \_\_\_\_\_ Delete: \_\_\_\_\_ Change: Number \_\_\_\_\_ Title \_\_\_\_\_

(check all that apply)

SCH \_\_\_\_\_ Description \_\_\_\_\_x\_\_\_\_\_ Prerequisite \_\_\_\_\_

If new, provide Course Prefix, Number, Title, SCH Value, Description, prerequisite, lecture/lab (hours if applicable) and **student learning outcomes**. If in current catalog, provide change and attach page with changes in red and provide a brief justification.

**Program:**

Add: \_\_\_\_\_ Change: \_\_\_\_\_ Attach new/changed Program of Study description and 4-year plan. If in current catalog, provide change and attach page with changes in red.

**Minor:**

Add: \_\_\_\_\_ Delete: \_\_\_\_\_ Change: \_\_\_\_\_ Attach new/changed minor.

If in current catalog, provide change and attach page with changes in red.

**Faculty:**

Add: \_\_\_\_\_ Delete: \_\_\_\_\_ Change: \_\_\_\_\_ Attach new/changed faculty entry.

If in current catalog, provide change and attach page with changes in red.

**College Introductory Pages:**

Add information: \_\_\_\_\_ Change information: \_\_\_\_\_

Attach new/changed information. If in current catalog, provide change and attach page with changes in red.

**Other:** Add information: XX

Change information: \_\_\_\_\_

Attach new/changed information. If in current catalog, provide change and attach page with changes in red.

Approvals:

Signature

Date

Provost

As confirmed by e-mail

April 4, 2007

### **Completing Developmental Studies Courses**

[Would be inserted after "Grading Policy" for Developmental Studies courses. See page 8 of *University Catalog*]

Students requiring developmental studies courses must complete their remedial obligation prior to the completion of thirty college level semester credit hours. Transfer students must complete any required developmental courses by the end of the second semester in which they are enrolled. Students who have not met this obligation by the completion of the hours specified will have their enrollment restricted to developmental courses only until all required developmental courses have been successfully completed. In no case may a student enroll in the same developmental course more than three times.

-----Original Message-----

From: Jones, Dan R.

Sent: Wednesday, April 04, 2007 7:44 PM

To: Hickey, Concepcion C.; Cass, Jeffrey D.

Cc: Trevino, Mary T.

Subject: Re: Developmental Course Policy

It did indeed happen, and I do not think that it requires UCC review, just sharing as an info item. This brings us in line with the law.

Dan Jones

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KL 329A

-----Original Message-----

From: Hickey, Concepcion C.

To: Cass, Jeffrey D.

CC: Trevino, Mary T.; Jones, Dan R.

Sent: Wed Apr 04 19:15:41 2007

Subject: RE: Developmental Course Policy

I thought that once it had gotten the approval of the Dean's Council and Dr. Jones, which it did, it was official. We discussed and approved the policy in a meeting in concept and you were to just write it up to finalize the process. I don't recall any discussion about it having to go to University Curriculum Committee. So I have been operating under the assumption that it was approved last spring for implementation Fall 06.

The question came up because I wanted to update the wording in the online catalog and noticed that the last sentence of the policy had been left out.

Since no minutes are taken of the Dean's Council, there is no record of the meeting, but it did happen.

Conchita Hickey

Executive Director

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